

MIP CONTROL NUMBER: 0783 / A00 - 93

DATE: September 2003

SHIP SYSTEM, SYSTEM, SUBSYSTEM, OR EQUIPMENT

Great Lakes
Recruit Training Command
Recruits
0783

REFERENCE PUBLICATIONS

ETCINST 1552.1P

CONFIGURATION

Applicable to all Recruit Evolutions aboard RTC Great Lakes.

SCHEDULING AIDS

Use Master Training Schedule (MTS) for Scheduling Guidance.

OTHER	SYSCOM MRC CONTROL NO.	MAINTENANCE REQUIREMENT DESCRIPTION	PERIODICITY CODE	RATES	MAN HOURS	RELATED MAINTENANCE
	93 CTPI U	1. Perform "CART" Utility Uniform Personnel Inspection. NOTE: Accomplish during "CART" Phase when directed by Master Training Schedule, or as necessary to establish proficiency.	R-1	SR RCPO RDC / Inspector	0.1 1.0 1.0	R-2# R-3#
	93 BDMI U	1. Perform Bunk Dynamic Material Inspection NOTE: Accomplish during "CART" and "MCA" Phases when directed by Master Training Schedule, or as necessary to establish proficiency.	R-2	SR YN RDC / Inspector	0.4 1.4 1.4	R-1 R-3 R-7 R-8
	93 CLDI U	1. Perform "CART" Locker Dynamic Material Inspection NOTE: Accomplish during "CART" Phase when directed by Master Training Schedule, or as necessary to establish proficiency.	R-3	SR YN RDC / Inspector	0.4 1.4 1.4	R-1# R-2#
	93 ZONE U	1. Perform Compartment Zone Inspection NOTE: Accomplish during "CART" and "MCA", Phases when directed by Master Training Schedule, or as necessary to establish proficiency.	R-4	RMAA RDC / Inspector	1.0 1.0	R-5 R-6 R-9
	93 BUNK U	1. Perform Bunk Checkpoint Inspection NOTE: Accomplish during "CART" and "MCA", Phases when directed by Master Training Schedule, or as necessary to establish proficiency.	R-5	SR YN RDC / Inspector	0.1 1.0 1.0	R-4 R-6 R-9

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OTHER	SYSCOM MRC CONTROL NO.	MAINTENANCE REQUIREMENT DESCRIPTION	PERIODICITY CODE	RATES	MAN HOURS	RELATED MAINTENANCE
	93 LCKR U	1. Perform "CART" Locker Checkpoint Inspection NOTE: Accomplish during "CART" Phase when directed by Master Training Schedule, or as necessary to establish proficiency.	R-6	SR YN RDC / Inspector	0.1 1.0 1.0	R-4# R-5#
	93 MCPI U	1. Perform "MCA" Utility Uniform Personnel Inspection. NOTE: Accomplish during "MCA" Phase when directed by Master Training Schedule, or as necessary to establish proficiency.	R-7	SR RCPO RDC / Inspector	0.1 1.0 1.0	R-2# R-8#
	93 MLDI U	1. Perform "MCA" Locker Dynamic Material Inspection NOTE: Accomplish during "MCA" Phase when directed by Master Training Schedule, or as necessary to establish proficiency.	R-8	SR YN RDC / Inspector	0.4 1.4 1.4	R-2# R-7#
	93 LCKR U	1. Perform "MCA" Locker Checkpoint Inspection NOTE: Accomplish during "MCA" Phase when directed by Master Training Schedule, or as necessary to establish proficiency.	R-9	SR YN RDC / Inspector	0.1 1.0 1.0	R-4# R-5#
	93 FEPI U	1. Perform Dress Whites Uniform Personnel Inspection. NOTE: Accomplish during "FEP" Phase when directed by Master Training Schedule, or as necessary to establish proficiency.	R-11	SR RCPO RDC / Inspector	0.1 1.0 1.0	
	93 FEPI U	1. Perform Dress Blues Uniform Personnel Inspection. NOTE: Accomplish during "FEP" Phase when directed by Master Training Schedule, or as necessary to establish proficiency.	R-12	SR RCPO RDC / Inspector	0.1 1.0 1.0	
	93 FEPI U	1. Perform Summer Working Uniform Personnel Inspection. NOTE: Accomplish during "FEP" Phase when directed by Master Training Schedule, or as necessary to establish proficiency.	R-13	SR RCPO RDC / Inspector	0.1 1.0 1.0	
	93 FEPI U	1. Perform Winter Working Uniform Personnel Inspection. NOTE: Accomplish during "FEP" Phase when directed by Master Training Schedule, or as necessary to establish proficiency.	R-14	SR RCPO RDC / Inspector	0.1 1.0 1.0	

OTHER	SYSCOM MRC CONTROL NO.	MAINTENANCE REQUIREMENT DESCRIPTION	PERIODICITY CODE	RATES	MAN HOURS	RELATED MAINTENANCE
	93 ZONE U	1. Perform Compartment Static Inspection NOTE: Accomplish during "FEP" Phase when directed by Master Training Schedule, or as necessary to establish proficiency.	R-15	SR RDC / Inspector	1.0 1.0	R-16# R-17#
	93 BUNK U	1. Perform Static Bunk Checkpoint Inspection NOTE: Accomplish during "FEP" Phase when directed by Master Training Schedule, or as necessary to establish proficiency.	R-16	SR RDC / Inspector	1.0 1.0	R-15# R-17#
	93 LCKR U	1. Perform Static Locker Checkpoint Inspection NOTE: Accomplish during "FEP" Phase when directed by Master Training Schedule, or as necessary to establish proficiency.	R-17	SR RDC / Inspector	1.0 1.0	R-15# R-16#

1. Recruits assigned to the bottom bunk will stand with their forward shoulder dressed to the forward bunk post [Right shoulder dressed to the right bunk post, in New Ships]
2. Recruits assigned to the top bunk will be dressed at a close interval aft of the Recruit in the bottom bunk. [At a close interval to the Recruit to their right, in New Ships]

NOTE 6: LLD with "NO STANDING PERSONNEL INSPECTIONS" marked on chit will be listed as such on the muster report and will not participate in the inspection. They will remain seated in front of RDC's Office for the duration of the Personnel Inspection.

NOTE 7: Recruits with valid tennis shoe chits WILL WEAR tennis shoes with the prescribed uniform for "CART" Personnel Inspection.

NOTE 8: The RCPO will stand at the forward end of the compartment, adjacent to the work center door, facing forward, at parade rest with muster report (signed by YN and RCPO) and this MRC in left hand.

NOTE 9: Division will execute ALL commands given by the RCPO together and in a smart military manner. Any deviations (10% of Division) will be noted and result in deductions from the overall score. Number of deviations will be multiplied by .075.

1. Perform "CART" Utility Uniform Personnel Inspection.

- a. The RDC/Inspector enters the compartment.
- b. RCPO will command, "Division, ATTENTION".
 1. All Recruits in the Division, including participating LLD's, will execute the command.

NOTE 10: The response "Aye-Aye, Petty Officer, Chief, Senior Chief, etc.," will follow all commands directed to the RCPO requiring action or direction.

- c. RCPO will render a hand salute.
- d. RCPO will sound off "Good (morning/afternoon) Petty Officer, Chief, Senior Chief, etc., SR (name), Division (division #) standing by for personnel inspection."
- e. The RDC/Inspector returns the salute.
- f. The RCPO will hand the RDC/Inspector the Muster report and this MRC then return to Attention.
- g. The RDC/Inspector will verify the Muster report.
- h. The RDC/Inspector will inspect the RCPO utilizing steps "l" through "q" of this Card.
- i. The RDC/Inspector will give the RCPO the inspection sheet and explain the recording procedure. The RCPO will follow the RDC/Inspector and record the results on the inspection sheet.
- j. The RDC/Inspector will instruct the Division to "pull out I.D. Tags and remove I.D. Card halfway from pocket."

NOTE 11: The RCPO will not participate in this step.

- k. The RDC/Inspector will verify all LLD chits.

NOTE 12: LLD Recruits will hold their LLD chit in their left hand to be verified by the RDC/Inspector. Once verified, the Recruit will place the LLD chit in the right front trouser pocket. The RDC/Inspector will direct all LLD Recruits to sit down. Recruits with a tennis shoe chit will not be required to sit down, unless their LLD chit specifically states, "NO PROLONGED STANDING."

NOTE 13: Seated LLD Recruits will come to attention when the RDC/Inspector is two Recruits away.

NOTE 14: LLD Recruits will sit down after being inspected. They shall remain seated until the RCPO commands "One Pace Forward March".

1. The RDC/Inspector will ask one of the following questions.
 1. Eleven General Orders of the Sentry. (Any one of the Eleven) (?)
 2. Chain of Command from RDC through the Commander-In-Chief. (?)
 3. Rate/Rank, E-1 through O-6. (?)

4. Demonstrate the Knot of the Week - Clove Hitch. (See Figure 1) (?)
- m. The RDC/Inspector will check for proper fit and wear of uniform.
 1. Cover
 - (a.) Squarely on Head, forward bottom edge, parallel to and 1½ inches above eyebrows. (CD)
 - (b.) No hair showing under front of cover. (CD)
 - (c.) Clean. (CD)
 - (d.) Brim not rolled. (CD)
 - (e.) Stenciled in accordance with RTCINST 1552.1 (ST)
 2. Shirt
 - (a.) Interstation pass in pocket. (FFI)
 - (b.) UA gear on dog tag chain. (GA)
 - (c.) ID Card properly stowed. (ID)
 - (d.) Pockets buttoned. (B)
 - (e.) Loose strings. (GA)
 3. Trousers
 - (a.) Loose strings. (GA)
 - (b.) Tag attachment threads. (GA)
 - (c.) Blue Belt, Gig Line. (GL)
 - (d.) Metal to Metal. (MM)
 - (e.) Belt trimmed to 6". (FFI)
 - (f.) Belt Stenciled in accordance with RTCINST 1552.1 (ST)
 4. Boots
 - (a.) Shined, including welts blackened. (SS)
 - (b.) Properly laced. (SL)
 5. General
 - (a.) Dirty Glasses. (DG)

NOTE 15: Safety straps may be worn with glasses, uniformity will prevail throughout the division.

- n. Military bearing and posture.
 1. When answering a question begin and end with a greeting (ie; Senior Chief /Chief / Petty Officer). (MB)
 2. Not standing at Attention, slouching, slack jawed, moving, etc. (MP)
 3. Hand position. (MP)
- o. Grooming standards.
 1. Hairstyle IAW Uniform Regulations. (FFI)
 2. Fingernails clean and trimmed even with the end of the fingers. (FFI)
 3. Shave (Male Recruit) (SH)
 4. Sideburns (Male Recruit) (SB)
- p. The RDC/Inspector will instruct the RCPO to command "ONE PACE FORWARD, MARCH."

NOTE 16: LLD Recruits will stand on "FORWARD".

- q. RCPO will command, "ONE PACE FORWARD, MARCH".
 1. All Recruits in the Division, including LLD, will execute the command.
- r. The RDC/Inspector will check for proper fit and wear of uniform.
 1. Belt threaded through all belt loops. (FFI)
 2. "Snake Eyes" on sleeve buttons. (B)
- s. Once the last recruit has been inspected, the RDC/Inspector will retrieve the inspection sheet from the RCPO.
- t. The RCPO will return to the forward part of the compartment and face the division at Attention.
- u. The RDC/Inspector will instruct the RCPO to command, "ABOUT, FACE... ONE PACE FORWARD, MARCH..
.ABOUT, FACE."

- v. RCPO will command, "ABOUT FACE...ONE PACE FORWARD, MARCH...ABOUT FACE".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- w. The RDC/Inspector will instruct the RCPO to command "RETURN TO UNIFORM FOR PERSONNEL INSPECTION."
- x. RCPO will command, "RETURN TO UNIFORM FOR PERSONNEL INSPECTION".
 - 1. Recruits will correct any part of their uniforms that were adjusted by the RDC/Inspector without talking.
 - 2. The RCPO will fix all discrepancies with his/her uniform.

NOTE 17: The RCPO will call the division to attention within TWO minutes.

- y. RCPO will command, "Division, ATTENTION".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- z. The RDC/Inspector will check Recruits.
 - 1. Ensure all discrepancies with recruit uniforms were corrected. (FFI)
- aa. The RDC/Inspector will instruct the RCPO to command "HAND, SALUTE."
- ab. RCPO will command, "HAND, SALUTE."
 - 1. All Recruits in the Division, including LLD, will execute the command.

NOTE 18: The RCPO will not salute.

NOTE 19: Hand salute will be executed in ONE count.

- ac. The RDC/Inspector will check Recruits.
 - 1. For proper salute (FFI).
- ad. The RDC/Inspector will instruct the RCPO to command "READY, TWO."
- ae. RCPO will command, "READY, TWO".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- af. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).
- ag. The RDC/Inspector will instruct the RCPO to command "UNCOVER" and "TWO."
- ah. RCPO will command, "UNCOVER TWO".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- ai. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).

NOTE 20: The RCPO will not uncover.

- aj. The RDC/Inspector will instruct the RCPO to command "COVER" and "TWO" when ready.
- ak. RCPO will command, "COVER...TWO".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- al. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).
- am. Upon completion the RCPO will do an about face and await further orders.

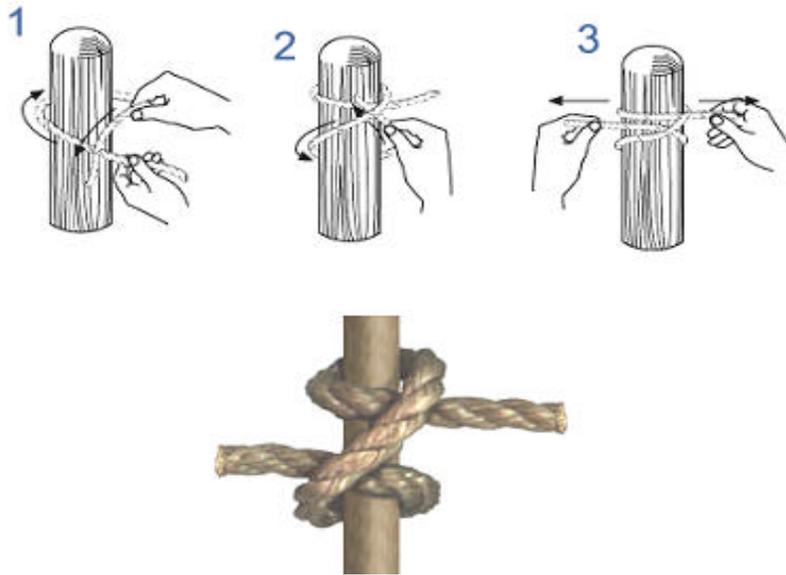


Figure 1. Clove Hitch

DATE: September 2003 MIP SERIES: 0763 PERIODICITY: R-2

LOCATION: Various

SHIP SYSTEM: Great Lakes

SYSTEM: Recruit Training Command

SUB SYSTEM: Recruit

EQUIPMENT:

RATES	MAN-HOURS	RATES	MAN-HOURS	RATES	MAN-HOURS
RDC / Inspector	1.0	YN	1.4	SR	0.4
TOTAL MAN-HOURS:	2.8	ELAPSED TIME:	1.4		

MAINTENANCE REQUIREMENT DESCRIPTION

1. Perform Bunk Dynamic Material Inspection
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SAFETY PRECAUTIONS

1. Forces afloat comply with NAVOSH Program Manual for Forces Afloat, OPNAVINST 5100.19 series; shore activities comply with NAVOSH Program Manual, OPNAVINST 5100.23 series.
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TOOLS, PARTS, MATERIALS, TEST EQUIPMENT

MISCELLANEOUS

1. RTCINST 1552.1
 2. Guard Belt
 3. Check Point Notebook
 4. ID Tags (When Issued)
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PROCEDURE

Preliminary

NOTE 1: LLD Recruits UNABLE to participate in the inspection will fallout and sit in front of RDC's Office and their chit will be in their right front trouser pocket.

- a. RDC / Inspector will command, "You have 5 minutes to prepare for Dynamic Material Inspection"

NOTE 2: RDC / Inspector will identify who has bunk DMI and who has locker DMI, 50% of Division will do each.

NOTE 3: RDC's are allowed to talk and direct the recruits once this command has been issued. Recruits are not allowed to talk.

NOTE 4: For integrated divisions the time will not start until divisions have de-integrated and are standing-by their assigned racks

- b. Outer garments prescribed as uniform of the day will be hung on the appropriate hook.

NOTE 5: If raincoats are wet, or prescribed as uniform of the day with liner, they will be hung on the appropriate hook instead of folded and stowed on guardbelt.

- c. Fold and stow utility jacket in accordance with RTCINST 1552.1

NOTE 6: Step "c." is for CART Phase only.

- d. Fold and stow Sweater (when issued) in accordance with RTCINST 1552.1

- e. Ball caps will be hung on the appropriate hook if uniform of the day is "wear ball caps". If any other cover is prescribed as uniform of the day, the ball cap will be stowed in locker compartment one and the cover prescribed for wear will be hung.

NOTE 7: ID tag chains, "A" and "B" drawer key, and ID tags (when issued) are required. ID tag silencers are optional, however, uniformity must prevail throughout the Division.

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- f. Recruits will retrieve their guard belts with raincoat, and check point notebooks.

NOTE 8: Guard belts will be worn and check point notebooks will be in the right rear trouser pocket, stowed as taught by the RDC's, uniformity will prevail throughout the division.

NOTE 9: Notebooks adrift after any portion of the assessment will result in a gear adrift hit to the individual recruit.

- g. Recruits shall be at attention, one-half pace inboard of their bunk, dressed at a close interval, facing inboard before 5 minutes have elapsed from the words; "You have 5 minutes to prepare for Dynamic Material Inspection"
1. Recruits assigned to the bottom bunk will stand with their forward shoulder dressed to the forward bunk post [Right shoulder dressed to the right bunk post, in New Ships]
 2. Recruits assigned to the top bunk will be dressed at a close interval aft of the Recruit in the bottom bunk. [At a close interval to the Recruit to their right, in New Ships]

NOTE 10: During DMI the compartment will not be assessed; however, any major discrepancies noted by the inspector will result in compartment hits, and deducted from the final score of this inspection.

NOTE 11: Talking is not permitted during the assessment. Any recruit talking or cheating will automatically receive a grade of 1.0.

1. Perform Bunk Dynamic Material Inspection

- a. RDC / Inspector will command, "You have 2 minutes to strip your rack in accordance with your RDC's instruction."

NOTE 12: Recruits can use their checkpoint notebooks during the assessment.

- b. Recruits in the Division assigned Bunk DMI will execute stripping the rack.

NOTE 13: If a Recruit leaves the second blanket (when issued) folded, it will count as a FFI hit against that Recruit.

- c. Prior to expiration of the two minute time limit, recruits will fall-in at attention, one-half pace inboard of their bunks, at a close interval with their bunkmates, facing inboard.
- d. RDC / Inspector will assess the recruits on the ability to follow instructions. Recruits who do not follow proper procedures will be assessed a Failure to Follow Instructions (FFI).

NOTE 14: All items will be placed on the mattress in separate piles uniformly throughout the division. Nothing shall hang over the edge of the mattress and no items shall touch one another.

- e. RDC / Inspector will command, "You have fifteen minutes to remake your rack in accordance with your RDC's Instruction."

NOTE 15: Recruits will individually perform all aspects of bunk make-up with the exception that bunkmates may help each other with the fitting of the sheets and aligning the bunk.

- f. Recruits in the Division assigned Bunk DMI will execute bunk make-up in accordance with RTCINST 1552.1
- g. Prior to expiration of the fifteen minute time limit, recruits will fall-in at attention, one-half pace inboard of their bunks, at a close interval with their bunkmates, facing inboard.
- h. The RDC/Inspector will give the YN the inspection sheet and explain the recording procedure. The YN will follow the RDC/Inspector and record the results on the inspection sheet.
- i. RDC / Inspector will assess the recruits on the following;
1. Bottom sheet.
 - (a.) Catch hems down. (SH9)
 - (b.) Dressed to bead within, one inch, not hanging over. (SH4)
 - (c.) 45° angle at both corners at the head end. (SH3)

2. Top sheet
 - (a.) Catch hems down. (SH9)
 - (b.) Head of the sheet folded back, the length of a recruit notebook +/- 1/4", Catch hem up. (SH3 or SH9)
 - (c.) 45° angle at both corners at the foot end. (SH3)
 3. Mattress
 - (a.) Mattress centered and inboard +/- 1/4". (MT4)
 4. Bunk
 - (a.) Bunk on-spot +/- 1/4". (BU4)
 5. Pillow and Case
 - (a.) Pillowcase right side out. (PL4)
 - (b.) Pillowcase seam and slack to the center of the rack. (PL4)
 - (c.) Open end of pillowcase forward. [Open end to the left as viewed from inboard for Coffin Bunks](PL4)
 - (d.) Pillow centered on head end of rack and dressed to the bulk of the mattress +/- 1/4". (PL4)
 - (e.) Corners of the open end of the pillowcase folded to form 45° angles, excess material folded up against the bulk of the pillow with no double folds. (PL3)
 6. Blanket
 - (a.) Blanket centered on foot end of rack and dressed to the bulk of the mattress +/- 1/4". (BL4)
 - (b.) Single fold starboard, three folds forward. [Single fold inboard, three folds to the right on Coffin Bunks](BL3 or BL4)
 - (c.) Point of the angle pointing to the forward starboard corner of the compartment. [Point of the angle pointing to the inboard right corner of the bunk for Coffin Bunks] (BL3 or BL4)
 7. Towel
 - (a.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4". (TL7)
 - (b.) Towel folded in half lengthwise and all edges dressed. (TL3)
 - (c.) Towel dressed up to and touching the 2-inch yellow mark. (TL4)
- j. Once the last recruit has been inspected, the RDC/Inspector will retrieve the inspection sheet from the YN.

NOTE 7: ID tag chains, "A" and "B" drawer key, and ID tags (when issued) are required. ID tag silencers are optional, however, uniformity must prevail throughout the Division.

g. Recruits will retrieve their guard belts with raincoat, and check point notebooks.

NOTE 8: Guard belts will be worn and check point notebooks will be in the right rear trouser pocket, stowed as taught by the RDC's, uniformity will prevail throughout the division.

NOTE 9: Notebooks adrift after any portion of the assessment will result in a gear adrift hit to the individual recruit.

h. Recruits shall be at attention, one-half pace inboard of their bunk, dressed at a close interval, facing inboard before 5 minutes have elapsed from the words; "You have 5 minutes to prepare for Dynamic Material Inspection"

1. Recruits assigned to the bottom bunk will stand with their forward shoulder dressed to the forward bunk post [Right shoulder dressed to the right bunk post, in New Ships]
2. Recruits assigned to the top bunk will be dressed at a close interval aft of the Recruit in the bottom bunk. [At a close interval to the Recruit to their right, in New Ships]

NOTE 10: During DMI the compartment will not be assessed; however, any major discrepancies noted by the inspector will result in compartment hits, and deducted from the final score of this inspection.

NOTE 11: Talking is not permitted during the assessment. Any recruit talking or cheating will automatically receive a grade of 1.0.

1. Perform "CART" Locker Dynamic Material Inspection

a. RDC / Inspector will command, "You have 5 minutes to unstow the contents of locker compartment number three (your utility stack and shower shoes [For New Ships]) in accordance with your RDC's instruction."

NOTE 12: Recruits can use their checkpoint notebooks during the assessment.

b. Recruits in the Division assigned locker DMI will execute the unstow.

NOTE 13: Place all excess utilities not required for assessment unfolded, unbuttoned, un-velcroed, and unzipped with trousers turned inside out on the blanket on the rack. Nothing will extend beyond the blanket

NOTE 14: Place coveralls folded, on the blanket, not to hang over the blanket.(Old Ships only)

- c. Prior to expiration of the five minute time limit recruits will fall-in at attention, one-half pace inboard of their bunks, at a close interval with their bunkmates, facing inboard.
- d. RDC / Inspector will assess the recruits on the ability to follow instructions. Recruits who do not follow proper procedures will be assessed a Failure to Follow Instructions (FFI).

NOTE 15: All items will be placed on the mattress in separate piles uniformly throughout the division. Nothing shall hang over the edge of the mattress and no items shall touch one another.

e. RDC / Inspector will command, "You have fifteen minutes to fold and restow in accordance with your RDC's instruction."

f. Recruits in the Division assigned locker DMI will execute locker restow.

NOTE 16: During the 15 minutes to fold and re-stow, leave excess items on the blanket on rack.

[New Ships] During the 15 minutes to fold and re-stow, leave excess items on the blanket, and place the blanket under the rack, ensure that the items do not protrude from under the rack or off the blanket.

g. Prior to expiration of the fifteen minute time limit, recruits will fall-in at attention, one-half pace inboard of their bunks, at a close interval with their bunkmates, facing inboard.

h. The RDC/Inspector will give the YN the inspection sheet and explain the recording procedure. The YN will follow the RDC/Inspector and record the results on the inspection sheet.

- i. RDC / Inspector will assess the recruits on the following;
 1. Shower Shoes
 - (a.) Stowed in accordance with RTCINST 1552.1 (SS4)
 - (b.) Clean and Dry (SS1 or SS2)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (SS7)
 2. Utility Shirt
 - (a.) Stowed in accordance with RTCINST 1552.1 (SD4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (SD3 or SD6)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (SD7)
 3. Utility Trousers
 - (a.) Stowed in accordance with RTCINST 1552.1 (TD4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (TD3 or TD10)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (TD7)
 4. Utility Jacket
 - (a.) Stowed in accordance with RTCINST 1552.1 (UJ4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (UJ3 or UJ10)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (UJ7)
 5. Garment Bag
 - (a.) Stowed in accordance with RTCINST 1552.1 (AA4)
 - (b.) Items inside stowed in accordance with RTCINST 1552.1 (AA4)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 (AA7)
 - (d.) Gear Adrift (AA5)
 6. Sweat Suits
 - (a.) Stowed in accordance with RTCINST 1552.1 (AA4)
 - (b.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (AA7)
- j. Once the last recruit has been inspected, the RDC/Inspector will retrieve the inspection sheet from the YN.

DATE: September 2003 MIP SERIES: 0763 PERIODICITY: R-4

LOCATION: Various

SHIP SYSTEM: Great Lakes

SYSTEM: Recruit Training Command

SUB SYSTEM: Recruit

EQUIPMENT:

RATES	MAN-HOURS	RATES	MAN-HOURS	RATES	MAN-HOURS
RDC / Inspector	1.0	RMAA	1.0		
TOTAL MAN-HOURS:	2.0	ELAPSED TIME:	1.0		

MAINTENANCE REQUIREMENT DESCRIPTION

1. Perform Compartment Zone Inspection
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SAFETY PRECAUTIONS

1. Forces afloat comply with NAVOSH Program Manual for Forces Afloat, OPNAVINST 5100.19 series; shore activities comply with NAVOSH Program Manual, OPNAVINST 5100.23 series.
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TOOLS, PARTS, MATERIALS, TEST EQUIPMENT

MISCELLANEOUS

1. RTCINST 1552.1
 2. Utility Uniform with Boots
 3. Ball Cap
 4. Guard Belt
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PROCEDURE

Preliminary

NOTE 1: Review MRC; omit steps not applicable.

NOTE 2: Integrated divisions will be standing-by in the compartment in which they are berthed.

- a. Outer garments prescribed as uniform of the day will be hung on the appropriate hook.
- b. Fold and stow Sweater (when issued) in Locker Compartment two. [Compartment one in New Ships]

NOTE 3: If raincoats are wet they will be hung on the appropriate hook instead of folded and stowed on guardbelt.

NOTE 4: ID tag chains, "A" and "B" drawer key, and ID tags (when issued) are required. ID tag silencers are optional, however, uniformity must prevail throughout the Division.

- c. Recruits shall be at parade rest, one-half pace inboard of their bunk, dressed at a close interval, facing inboard when the Inspector arrives. LLD recruits will be seated inboard of their rack with medical chits in their left hand.

NOTE 5: Recruits with Medical Chits for other than LLD (for example; Tennis Shoes, Dog Tag Silencers, Shaving, etc.) will have their chit in their right front trouser pocket.

1. Recruits assigned to the bottom bunk will stand with their forward shoulder dressed to the forward bunk post [Right shoulder dressed to the right bunk post, in New Ships]
2. Recruits assigned to the top bunk will be dressed at a close interval aft of the Recruit in the bottom bunk. [At a close interval to the Recruit to their right, in New Ships]

NOTE 6: Recruits with valid tennis shoe chits WILL WEAR tennis shoes with the prescribed uniform for Inspection.

NOTE 7: The RCPO will stand at the forward end of the compartment, adjacent to the work center door, facing forward, at parade rest with muster report (signed by YN and RCPO) and this MRC in left hand.

DISTRIBUTION STATEMENT Z:

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1. Perform Compartment Zone Inspection

- a. The RDC/Inspector enters the compartment.
- b. RCPO will command, "Division, ATTENTION".
 - 1. All Recruits in the Division, including participating LLD's, will execute the command.

NOTE 7: The response "Aye-Aye, Petty Officer, Chief, Senior Chief, etc.," will follow all commands directed to the RCPO requiring action or direction.

- c. RCPO will render a hand salute.
- d. RCPO will sound off "Good (morning/afternoon) Petty Officer, Chief, Senior Chief, etc., SR (name), Division (division #) standing by for Zone Inspection."
- e. The RDC/Inspector returns the salute.
- f. The RCPO will hand the RDC/Inspector the Muster report and return to Attention.
- g. The RDC/Inspector will verify the Muster report.
- h. The RDC/Inspector instructs the RCPO to stand in front of his/her rack and place the division at "PARADE REST" while the compartment is assessed.
- i. The RDC/Inspector will give the RMAA the inspection sheet and explain the recording procedure. The RMAA will follow the RDC/Inspector and record the results on the inspection sheet.
- j. The RDC/Inspector will verify all LLD chits.

NOTE 8: LLD Recruits will hold their LLD chit in their left hand to be verified by the RDC/Inspector. Once verified, the Recruit will place the LLD chit in the right front trouser pocket. The RDC/Inspector will direct all LLD Recruits to sit down. Recruits with a tennis shoe chit will not be required to sit down, unless their LLD chit specifically states, "NO PROLONGED STANDING."

- k. RDC / Inspector will assess the following;

NOTE 9: A Hit is determined by; any area or item in the compartment that displays an unmilitary appearance, stowed incorrectly, not in accordance with the established checkpoints established in RTCINST 1552.1, or dirty. (Dirty is defined as: spots, soap scum, dust, foreign debris, or any other foreign matter present on an inspectible surface or item).

- 1. Forward Passage Way
 - (a.) Compartment entry door
 - (b.) Material Damage Check off list (MDCOL) in accordance with RTCINST 1552.1
 - (c.) Poster and Picture Frames
 - (d.) Progress Chart in accordance with RTCINST 1552.1
 - (e.) Watch Quarter Station Bill (WQSB) in accordance with RTCINST 1552.1
 - (f.) Bulletin Board in accordance with RTCINST 1552.1
 - (g.) Daily Schedule posting (Chalkboard or Printout) in accordance with RTCINST 1552.1
 - (h.) Deck, clean and no wax buildup.
 - (i.) Gear adrift
 - (j.) Mirror
 - (k.) Bulkheads
 - (l.) Lights
- 2. Forward Hold
 - (a.) Minimum stow in accordance with RTCINST 1552.1
 - (b.) Unauthorized gear in accordance with RTCINST 1552.1
 - (c.) Deep Sink
 - (d.) Lights
 - (e.) Uniform stowage of all gear in accordance with RTCINST 1552.1 and RDC guidance

- (f.) Deck, clean and no wax buildup.
- (g.) Bulkheads
- 3. Workcenter
 - (a.) Entry door
 - (b.) Irons
 - (c.) ASMO laundry in accordance with RTCINST 1552.1
 - (d.) Trash cans
 - (e.) Heater
 - (f.) Coffee/Microwave Mess
 - (g.) Deck, clean and no wax buildup.
 - (h.) Bulkheads
 - (i.) Gear Adrift
 - (j.) Recruit Gear
 - (k.) Furniture
 - (l.) Lockers
 - (m.) Lights
- 4. Head/Shower
 - (a.) Entry/Exit doors
 - (b.) Trash can(s)
 - (c.) Commodes and Curtains in accordance with RTCINST 1552.1 and RDC guidance
 - (d.) Sinks
 - (e.) Lights
 - (f.) Heater
 - (g.) Soap Dispensers
 - (h.) Deck, clean and no wax buildup.
 - (i.) Bulkheads
 - (j.) Gear Adrift
 - (k.) Shower
 - (l.) Bright work
 - (m.) Urinals
- 5. Laundry Room
 - (a.) Entry/Exit door(s)
 - (b.) Washers in accordance with RTCINST 1552.1 and RDC guidance
 - (c.) Dryers in accordance with RTCINST 1552.1 and RDC guidance
 - (d.) Sanitary Locker/Supplies in accordance with RTCINST 1552.1 and RDC guidance
 - (e.) Wash tables
 - (f.) Bright work
 - (g.) Heater
 - (h.) Deck, clean and no wax buildup.
 - (i.) Bulkheads
 - (j.) Gear Adrift
 - (k.) Lights
 - (l.) Bright work
 - (m.) Urinals
- 6. Drying Room
 - (a.) Entry/Exit door(s)
 - (b.) Empty bags in accordance with RTCINST 1552.1 and RDC guidance
 - (c.) Clean/Dirty gear
 - (d.) Rags
 - (e.) Gear Adrift

- (f.) Deck, clean and no wax buildup.
- (g.) Bulkheads
- (h.) Lights
- 7. Compartment
 - (a.) Mailbox in accordance with RTCINST 1552.1
 - (b.) Scuttlebutt
 - (c.) Fire Extinguisher(s)
 - (d.) Lights
 - (e.) Tables/Chairs in accordance with RTCINST 1552.1 and RDC guidance
 - (f.) Window Dress in accordance with RTCINST 1552.1 and RDC guidance
 - (g.) Trash cans
 - (h.) Heaters
 - (i.) Required Posters in accordance with RTCINST 1552.1
 - (j.) Outer Garments in accordance with RTCINST 1552.1
 - (k.) Peacoats (when issued) in accordance with RTCINST 1552.1
 - (l.) Bunk/Lockers layout in accordance with RTCINST 1552.1
 - (m.) Lockers
 - (n.) Deck, clean and no wax buildup.
 - (o.) Bulkheads
 - (p.) Gear Adrift
 - (q.) Fans in accordance with RTCINST 1552.1 and RDC guidance
 - (r.) Training Aids in accordance with RTCINST 1552.1 and RDC guidance
- 8. Aft Passage way / Lounge / Courtyard
 - (a.) Tables/Chairs in accordance with RTCINST 1552.1 and RDC guidance
 - (b.) Window Dress in accordance with RTCINST 1552.1 and RDC guidance
 - (c.) Trash cans
 - (d.) Gear Adrift
 - (e.) Heaters
 - (f.) Deck, clean and no wax buildup.
 - (g.) Bulkheads
 - (h.) Ladder and Ladderwell
 - (i.) Lights
 - (j.) Swabs
- l. Once the inspection is completed, the RDC/Inspector will retrieve the inspection sheet from the RMAA. The RMAA will return to his position in front of his bunk and assume Parade Rest.
- m. The RDC/Inspector will continue on to accomplish MRC's R-5 and R-6.

DATE: September 2003 MIP SERIES: 0763 PERIODICITY: R-5

LOCATION: Various

SHIP SYSTEM: Great Lakes

SYSTEM: Recruit Training Command

SUB SYSTEM: Recruit

EQUIPMENT:

RATES	MAN-HOURS	RATES	MAN-HOURS	RATES	MAN-HOURS
RDC / Inspector	1.0	YN	1.0	SR	0.1
TOTAL MAN-HOURS:	2.1	ELAPSED TIME:	1.0		

MAINTENANCE REQUIREMENT DESCRIPTION

1. Perform Bunk Checkpoint Inspection
-

SAFETY PRECAUTIONS

1. Forces afloat comply with NAVOSH Program Manual for Forces Afloat, OPNAVINST 5100.19 series; shore activities comply with NAVOSH Program Manual, OPNAVINST 5100.23 series.
-

TOOLS, PARTS, MATERIALS, TEST EQUIPMENT

MISCELLANEOUS

1. RTCINST 1552.1
-

PROCEDURE

Preliminary

NOTE 1: Review MRC; omit steps not applicable.

NOTE 2: This MRC is to be accomplished in conjunction with MRC's; 83 ZONE U - R-4 and 83 LCKR U - R-6.

- a. Recruits shall be at parade rest, one-half pace inboard of their bunk, dressed at a close interval facing inboard, LLD recruits will be seated inboard of their rack and their chit will be in their right front trouser pocket.
 1. Recruits assigned to the bottom bunk will stand with their forward shoulder dressed to the forward bunk post [Right shoulder dressed to the right bunk post, in New Ships]
 2. Recruits assigned to the top bunk will be dressed at a close interval aft of the Recruit in the bottom bunk. [At a close interval to the Recruit to their right, in New Ships]
- b. RDC / Inspector will identify who has bunk DMI and who has locker DMI, 50% of Division will do each.
- c. The RDC/Inspector will command "Those assigned Locker DMI have one minute to trice up their bunk and return to GQ".
- d. Recruits assigned Locker DMI that have Coffin bunks will trice up their bunks.
- e. The RDC/Inspector will give the YN the inspection sheet and explain the recording procedure. The YN will
- f. follow the RDC/Inspector and record the results on the inspection sheet.

1. Perform Bunk Checkpoint Inspection

- a. RDC / Inspector will assess the recruits on the following;

NOTE 3: Seated LLD Recruits will stand when the RDC/Inspector is two Recruits away. After being inspected LLD Recruits will sit down for the remainder of the inspection.

1. Bottom sheet.
 - (a.) Catch hems down. (SH9)
 - (b.) Dressed to bead within, one inch, not hanging over. (SH4)
 - (c.) 45° angle at both corners at the head end. (SH3)
-

DISTRIBUTION STATEMENT Z:

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2. Top sheet
 - (a.) Catch hems down. (SH9)
 - (b.) Head of the sheet folded back, the length of a recruit notebook +/- ¼", Catch hem up. (SH3 or SH9)
 - (c.) 45° angle at both corners at the foot end. (SH3)
3. Mattress
 - (a.) Mattress centered and inboard +/- ¼". (MT4)
4. Bunk
 - (a.) Bunk on-spot +/- ¼". (BU4)
5. Pillow and Case
 - (a.) Pillowcase right side out. (PL4)
 - (b.) Pillowcase seam and slack to the center of the rack. (PL4)
 - (c.) Open end of pillowcase forward. [Open end to the left as viewed from inboard for Coffin Bunks](PL4)
 - (d.) Pillow centered on head end of rack and dressed to the bulk of the mattress +/- ¼". (PL4)
 - (e.) Corners of the open end of the pillowcase folded to form 45° angles, excess material folded up against the bulk of the pillow with no double folds. (PL3)
6. Blanket
 - (a.) Blanket centered on foot end of rack and dressed to the bulk of the mattress +/- ¼". (BL4)
 - (b.) Single fold starboard, three folds forward. [Single fold inboard, three folds to the right on Coffin Bunks](BL3 or BL4)
 - (c.) Point of the angle pointing in accordance with RTCINST 1552.1 (BL3 or BL4)
 - (d.) When two blankets are issued, stow both on the mattress with the larger blanket on the bottom (determined by the longer single fold). Dress the single fold and three folds of the blankets to each other. (BL4)
7. Towel
 - (a.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- ¼". (TL7)
 - (b.) Towel folded in half lengthwise and all edges dressed. (TL3)
 - (c.) Towel dressed up to and touching the 2-inch yellow mark. (TL4)
8. Seabag
 - (a.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- ¼". (SB7)
 - (b.) Stowed in accordance with RTCINST 1552.1. (SB4)
 - (c.) Pocket buttoned (SB6)
9. Knit Bag
 - (a.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- ¼". (AA7)

NOTE 4: Modify steps 9 (b.) through (g.) as necessary for Ship configuration.

- (b.) Folded in half width wise. (AA3)
 - (c.) Hung with the open end up and away from the bunk. (AA4)
 - (d.) Tied to the bunk rail of the top bunk at the foot end of the recruit in the bottom bunk. Using three strings looped through the holes in the knit bag and wrapped around the bunk rail. Ensure uniformity throughout the division. (AA4 or AA8)
 - (e.) Articles Stowed in the Knit Laundry Bag as per RTCINST 1552.1 and RDC's instruction. (AA4)
 - (f.) Articles in Knit Laundry Bag folded in accordance with RTCINST 1552.1. (AA3)
 - (g.) Articles in Knit Laundry Bag Stenciled/Stamped in accordance with RTCINST 1552.1 +/- ¼". (AA7)
- b. Once the last recruit has been inspected, the RDC/Inspector will retrieve the inspection sheet from the YN.

DATE: September 2003 MIP SERIES: 0763 PERIODICITY: R-6

LOCATION: Various

SHIP SYSTEM: Great Lakes

SYSTEM: Recruit Training Command

SUB SYSTEM: Recruit

EQUIPMENT:

RATES	MAN-HOURS	RATES	MAN-HOURS	RATES	MAN-HOURS
RDC / Inspector	0.1	YN	0.1	SR	0.1
TOTAL MAN-HOURS:	0.3	ELAPSED TIME:	0.3		

MAINTENANCE REQUIREMENT DESCRIPTION

1. Perform "CART" Locker Checkpoint Inspection
-

SAFETY PRECAUTIONS

1. Forces afloat comply with NAVOSH Program Manual for Forces Afloat, OPNAVINST 5100.19 series; shore activities comply with NAVOSH Program Manual, OPNAVINST 5100.23 series.
-

TOOLS, PARTS, MATERIALS, TEST EQUIPMENT

MISCELLANEOUS

1. RTCINST 1552.1
-

PROCEDURE

Preliminary

NOTE 1: Review MRC; omit steps not applicable.

NOTE 2: This MRC is to be accomplished in conjunction with MRC's; 83 ZONE U - R-4 and 83 BUNK U - R-5.

NOTE 3: Recruits will be covered with BALL CAPS in the uniform of the day, wearing guard belts, canteens, and raincoats (if uniform of the day is carry raincoat).

- a. Recruits shall be at parade rest, one-half pace inboard of their bunk, dressed at a close interval facing inboard, LLD recruits will be seated inboard of their rack and their chit will be in their right front trouser pocket.
 1. Recruits assigned to the bottom bunk will stand with their forward shoulder dressed to the forward bunk post [Right shoulder dressed to the right bunk post, in New Ships]
 2. Recruits assigned to the top bunk will be dressed at a close interval aft of the Recruit in the bottom bunk. [At a close interval to the Recruit to their right, in New Ships]
- b. RDC / Inspector will identify who has bunk DMI and who has locker DMI, 50% of Division will do each.
- c. The RDC/Inspector will command "Those assigned Locker DMI have one minute to trice up their bunk and return to GQ".
- d. Recruits assigned Locker DMI that have Coffin bunks will trice up their bunks.
- e. The RDC/Inspector will give the YN the inspection sheet and explain the recording procedure. The YN will
- f. follow the RDC/Inspector and record the results on the inspection sheet.

1. Perform "CART" Locker Checkpoint Inspection

- a. RDC / Inspector will assess the recruit lockers on the following:

NOTE 4. Seated LLD Recruits will stand when the RDC/Inspector is two Recruits away. After being inspected LLD Recruits will sit down for the remainder of the inspection.

DISTRIBUTION STATEMENT Z:

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1. Thin Black Gloves
 - (a.) Stowed in accordance with RTCINST 1552.1 (GL4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (GL3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (GL7)
2. Watch Cap (when issued)
 - (a.) Stowed in accordance with RTCINST 1552.1 (WC4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (WC3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (WC7)
3. Ski Mask (when issued)
 - (a.) Stowed in accordance with RTCINST 1552.1 (SM4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (SM3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (SM7)
4. Sweater (when issued)
 - (a.) Stowed in accordance with RTCINST 1552.1 (SR4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (SR3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (SR7)
5. Shower Shoes
 - (a.) Stowed in accordance with RTCINST 1552.1 (SS4)
 - (b.) Clean and Dry (SS1 or SS2)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (SS7)
6. Utility Shirt
 - (a.) Stowed in accordance with RTCINST 1552.1 (SD4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (SD3 or SD6)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (SD7)
7. Utility Trousers
 - (a.) Stowed in accordance with RTCINST 1552.1 (TD4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (TD3 or TD10)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (TD7)
8. Utility Jacket
 - (a.) Stowed in accordance with RTCINST 1552.1 (UJ4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (UJ3 or UJ10)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (UJ7)
9. Coveralls (when issued)
 - (a.) Stowed in accordance with RTCINST 1552.1 (CA4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (CA3)
10. Towel
 - (a.) Stowed in accordance with RTCINST 1552.1 (TL4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (TL3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (TL7)
11. Undershorts
 - (a.) Stowed in accordance with RTCINST 1552.1 (UD4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (UD3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (UD7)
12. Undershirts
 - (a.) Stowed in accordance with RTCINST 1552.1 (US4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (US3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (US7)

13. Garment Bag
 - (a.) Stowed in accordance with RTCINST 1552.1 (AA4)
 - (b.) Stenciled/Stamped in accordance with RTCINST 1552.1 (AA7)
 - (c.) Gear Adrift (AA5)
 14. Neckerchief
 - (a.) Stowed in accordance with RTCINST 1552.1 (NC4)
 - (b.) Stenciled/Stamped in accordance with RTCINST 1552.1 (NC7)
 15. Sweat Suits
 - (a.) Stowed in accordance with RTCINST 1552.1 (AA4)
 - (b.) Stenciled/Stamped in accordance with RTCINST 1552.1 (AA7)
- b. Once the last recruit has been inspected, the RDC/Inspector will retrieve the inspection sheet from the YN.

1. Recruits assigned to the bottom bunk will stand with their forward shoulder dressed to the forward bunk post [Right shoulder dressed to the right bunk post, in New Ships]
2. Recruits assigned to the top bunk will be dressed at a close interval aft of the Recruit in the bottom bunk. [At a close interval to the Recruit to their right, in New Ships]

NOTE 6: LLD with "NO STANDING PERSONNEL INSPECTIONS" marked on chit will be listed as such on the muster report and will not participate in the inspection. They will remain seated in front of RDC's Office for the duration of the Personnel Inspection.

NOTE 7: Recruits with valid tennis shoe chits WILL WEAR tennis shoes with the prescribed uniform for "MCA" Personnel Inspection.

NOTE 8: The RCPO will stand at the forward end of the compartment, adjacent to the work center door, facing forward, at parade rest with muster report (signed by YN and RCPO) and this MRC in left hand.

NOTE 9: Division will execute ALL commands given by the RCPO together and in a smart military manner. Any deviations (10% of Division) will be noted and result in deductions from the overall score. Number of deviations will be multiplied by .125.

1. Perform "MCA" Utility Uniform Personnel Inspection.

- a. The RDC/Inspector enters the compartment.
- b. RCPO will command, "Division, ATTENTION".
 1. All Recruits in the Division, including participating LLD's, will execute the command.

NOTE 10: The response "Aye-Aye, Petty Officer, Chief, Senior Chief, etc.," will follow all commands directed to the RCPO requiring action or direction.

- c. RCPO will render a hand salute.
- d. RCPO will sound off "Good (morning/afternoon) Petty Officer, Chief, Senior Chief, etc., SR (name), Division (division #) standing by for personnel inspection."
- e. The RDC/Inspector returns the salute.
- f. The RCPO will hand the RDC/Inspector the Muster report and this MRC then return to Attention.
- g. The RDC/Inspector will verify the Muster report.
- h. The RDC/Inspector will inspect the RCPO utilizing steps "l" through "q" of this Card.
- i. The RDC/Inspector will give the RCPO the inspection sheet and explain the recording procedure. The RCPO will follow the RDC/Inspector and record the results on the inspection sheet.
- j. The RDC/Inspector will instruct the Division to "pull out I.D. Tags and remove I.D. Card halfway from pocket."

NOTE 11: The RCPO will not participate in this step.

- k. The RDC/Inspector will verify all LLD chits.

NOTE 12: LLD Recruits will hold their LLD chit in their left hand to be verified by the RDC/Inspector. Once verified, the Recruit will place the LLD chit in the right front trouser pocket. The RDC/Inspector will direct all LLD Recruits to sit down. Recruits with a tennis shoe chit will not be required to sit down, unless their LLD chit specifically states, "NO PROLONGED STANDING."

NOTE 13: Seated LLD Recruits will come to attention when the RDC/Inspector is two Recruits away.

NOTE 14: LLD Recruits will sit down after being inspected. They shall remain seated until the RCPO commands "One Pace Forward March".

1. The RDC/Inspector will ask one of the following questions.
 1. Eleven General Orders of the Sentry. (Any one of the Eleven) (?)
 2. Chain of Command from RDC through the Commander-In-Chief. (?)
 3. Rate/Rank, E-1 through O-6. (?)

4. Demonstrate the "CART" Phase Knot of the Week - Clove Hitch. (See Figure 1) (?)
5. The Sailors Creed. (?)
6. Demonstrate the Knot of the Week - Bowline. (See Figure 2) (?)
- m. The RDC/Inspector will check for proper fit and wear of uniform.
 1. Cover
 - (a.) Squarely on Head, forward bottom edge, parallel to and 1½ inches above eyebrows. (CD)
 - (b.) No hair showing under front of cover. (CD)
 - (c.) Clean. (CD)
 - (d.) Brim not rolled. (CD)
 - (e.) Stenciled in accordance with RTCINST 1552.1 (ST)
 2. Shirt
 - (a.) Interstation pass in pocket. (FFI)
 - (b.) UA gear on dog tag chain. (GA)
 - (c.) ID Card properly stowed. (ID)
 - (d.) Pockets buttoned. (B)
 - (e.) Loose strings. (GA)
 3. Trousers
 - (a.) Loose strings. (GA)
 - (b.) Tag attachment threads. (GA)
 - (c.) Blue Belt, Gig Line. (GL)
 - (d.) Metal to Metal. (MM)
 - (e.) Belt trimmed to 6". (FFI)
 - (f.) Belt Stenciled in accordance with RTCINST 1552.1 (ST)
 4. Boots
 - (a.) Shined, including welts blackened. (SS)
 - (b.) Properly laced. (SL)
 5. General
 - (a.) Dirty Glasses. (DG)

NOTE 15: Safety straps may be worn with glasses, uniformity will prevail throughout the division.

- n. Military bearing and posture.
 1. When answering a question begin and end with a greeting (ie; Senior Chief /Chief / Petty Officer). (MB)
 2. Not standing at Attention, slouching, slack jawed, moving, etc. (MP)
 3. Hand position. (MP)
- o. Grooming standards.
 1. Hairstyle IAW Uniform Regulations. (FFI)
 2. Fingernails clean and trimmed even with the end of the fingers. (FFI)
 3. Shave (Male Recruit) (SH)
 4. Sideburns (Male Recruit) (SB)
- p. The RDC/Inspector will instruct the RCPO to command "ONE PACE FORWARD, MARCH."

NOTE 16: LLD Recruits will stand on "FORWARD".

- q. RCPO will command, "ONE PACE FORWARD, MARCH".
 1. All Recruits in the Division, including LLD, will execute the command.
- r. The RDC/Inspector will check for proper fit and wear of uniform.
 1. Belt threaded through all belt loops. (FFI)
 2. "Snake Eyes" on sleeve buttons. (B)
- s. Once the last recruit has been inspected, the RDC/Inspector will retrieve the inspection sheet from the RCPO.
- t. The RCPO will return to the forward part of the compartment and face the division at Attention.

- u. The RDC/Inspector will instruct the RCPO to command, "ABOUT, FACE... ONE PACE FORWARD, MARCH.. ABOUT, FACE."
- v. RCPO will command, "ABOUT FACE...ONE PACE FORWARD, MARCH...ABOUT FACE".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- w. The RDC/Inspector will instruct the RCPO to command "RETURN TO UNIFORM FOR PERSONNEL INSPECTION."
- x. RCPO will command, "RETURN TO UNIFORM FOR PERSONNEL INSPECTION".
 - 1. Recruits will correct any part of their uniforms that were adjusted by the RDC/Inspector without talking.
 - 2. The RCPO will fix all discrepancies with his/her uniform.

NOTE 17: The RCPO will call the division to attention within TWO minutes.

- y. RCPO will command, "Division, ATTENTION".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- z. The RDC/Inspector will check Recruits.
 - 1. Ensure all discrepancies with recruit uniforms were corrected. (FFI)
- aa. The RDC/Inspector will instruct the RCPO to command "HAND, SALUTE."
- ab. RCPO will command, "HAND, SALUTE."
 - 1. All Recruits in the Division, including LLD, will execute the command.

NOTE 18: The RCPO will not salute.

NOTE 19: Hand salute will be executed in ONE count.

- ac. The RDC/Inspector will check Recruits.
 - 1. For proper salute (FFI).
- ad. The RDC/Inspector will instruct the RCPO to command "READY, TWO."
- ae. RCPO will command, "READY, TWO".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- af. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).
- ag. The RDC/Inspector will instruct the RCPO to command "UNCOVER" and "TWO."
- ah. RCPO will command, "UNCOVER TWO".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- ai. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).

NOTE 20: The RCPO will not uncover.

- aj. The RDC/Inspector will instruct the RCPO to command "COVER" and "TWO" when ready.
- ak. RCPO will command, "COVER...TWO".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- al. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).
- am. Upon completion the RCPO will do an about face and await further orders.

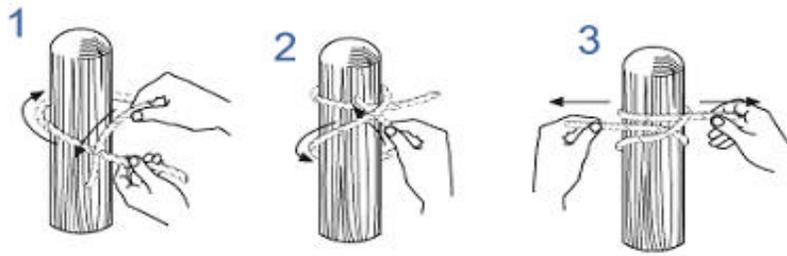


Figure 1. Clove Hitch

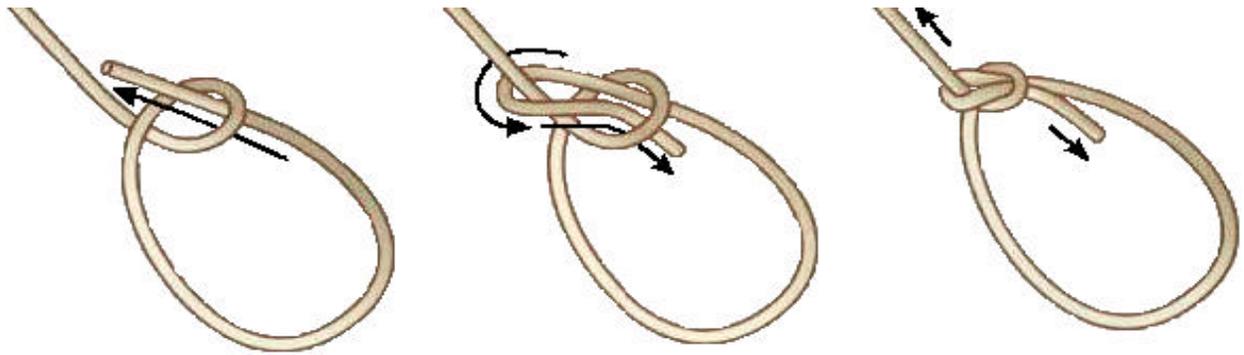


Figure 2. Bowline

DATE:	September 2003	MIP SERIES:	0763	PERIODICITY:	R-8
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LOCATION: Various

SHIP SYSTEM: Great Lakes

SYSTEM: Recruit Training Command

SUB SYSTEM: Recruit

EQUIPMENT:

RATES	MAN-HOURS	RATES	MAN-HOURS	RATES	MAN-HOURS
RDC / Inspector	1.0	YN	1.4	SR	0.4
TOTAL MAN-HOURS:	2.8	ELAPSED TIME:	1.4		

MAINTENANCE REQUIREMENT DESCRIPTION

1. Perform "MCA" Locker Dynamic Material Inspection
-

SAFETY PRECAUTIONS

1. Forces afloat comply with NAVOSH Program Manual for Forces Afloat, OPNAVINST 5100.19 series; shore activities comply with NAVOSH Program Manual, OPNAVINST 5100.23 series.
-

TOOLS, PARTS, MATERIALS, TEST EQUIPMENT

MISCELLANEOUS

1. RTCINST 1552.1
 2. Guard Belt
 3. Check Point Notebook
 4. ID Tags (When Issued)
-

PROCEDURE

Preliminary

NOTE 1: Review MRC; omit steps not applicable.

NOTE 2: LLD Recruits UNABLE to participate in the inspection will fallout and sit in front of RDC's Office and their chit will be in their right front trouser pocket.

- a. RDC / Inspector will command, "You have 5 minutes to prepare for Dynamic Material Inspection (DMI)"

NOTE 3: RDC / Inspector will identify who has bunk DMI and who has locker DMI, 50% of Division will do each.

- b. Recruits identified as doing locker DMI will trice up their racks.

NOTE 4: RDC's are allowed to talk and direct the recruits once this command has been issued. Recruits are not allowed to talk.

NOTE 5: For integrated divisions the time will not start until divisions have de-integrated and are standing-by their assigned racks

- c. Outer garments prescribed as uniform of the day will be hung on the appropriate hook.

NOTE 6: If raincoats are wet, or prescribed as uniform of the day with liner, they will be hung on the appropriate hook instead of folded and stowed on guardbelt.

- d. Fold and stow Sweater (when issued) in Locker Compartment two. [Compartment one in New Ships]

- e. Ball caps will be hung on the appropriate hook if uniform of the day is "wear ball caps". If any other cover is prescribed as uniform of the day, the ball cap will be stowed in locker compartment one and the cover prescribed for wear will be hung.

DISTRIBUTION STATEMENT Z:

Distribution authorized to RTC Great Lakes; Recruit Training Information; August 2003. Other requests for this document shall be referred to FTT Great Lakes. Destroy by any method that prevents reconstruction of the document.

NOTE 7: ID tag chains, "A" and "B" drawer key, and ID tags (when issued) are required. ID tag silencers are optional, however, uniformity must prevail throughout the Division.

f. Recruits will retrieve their guard belts with raincoat, and check point notebooks.

NOTE 8: Guard belts will be worn and check point notebooks will be in the right rear trouser pocket, stowed as taught by the RDC's, uniformity will prevail throughout the division.

NOTE 9: Notebooks adrift after any portion of the assessment will result in a gear adrift hit to the individual recruit.

g. Recruits shall be at attention, one-half pace inboard of their bunk, dressed at a close interval, facing inboard before 5 minutes have elapsed from the words; "You have 5 minutes to prepare for Dynamic Material Inspection"

1. Recruits assigned to the bottom bunk will stand with their forward shoulder dressed to the forward bunk post [Right shoulder dressed to the right bunk post, in New Ships]

2. Recruits assigned to the top bunk will be dressed at a close interval aft of the Recruit in the bottom bunk. [At a close interval to the Recruit to their right, in New Ships]

NOTE 10: During DMI the compartment will not be assessed; however, any major discrepancies noted by the inspector will result in compartment hits, and deducted from the final score of this inspection.

NOTE 11: Talking is not permitted during the assessment. Any recruit talking or cheating will automatically receive a grade of 1.0.

1. Perform "MCA" Locker Dynamic Material Inspection

a. RDC / Inspector will command, "You have 5 minutes to unstow the contents of locker compartment number four (your skivvy stack and towels [For New Ships]) in accordance with your RDC's instruction."

NOTE 12: Recruits can use their checkpoint notebooks during the assessment.

b. Recruits in the Division assigned locker DMI will execute the unstow.

NOTE 13: Place all excess items not required for assessment unfolded, on the blanket on the rack. Nothing will extend beyond the blanket.

c. Prior to expiration of the five minute time limit recruits will fall-in at attention, one-half pace inboard of their bunks, at a close interval with their bunkmates, facing inboard.

d. RDC / Inspector will assess the recruits on the ability to follow instructions. Recruits who do not follow proper procedures will be assessed a Failure to Follow Instructions (FFI).

NOTE 14: All items will be placed on the mattress in separate piles uniformly throughout the division. Nothing shall hang over the edge of the mattress and no items shall touch one another.

e. RDC / Inspector will command, "You have fifteen minutes to fold and restow in accordance with your RDC's instruction."

f. Recruits in the Division assigned locker DMI will execute locker restow.

NOTE 15: During the 15 minutes to fold and re-stow, leaving excess items on the blanket on rack.

[New Ships] During the 15 minutes to fold and re-stow, leaving excess items on the blanket, and place the blanket under the rack, ensure that the items do not protrude from under the rack or off the blanket.

g. Prior to expiration of the fifteen minute time limit, recruits will fall-in at attention, one-half pace inboard of their bunks, at a close interval with their bunkmates, facing inboard.

h. The RDC/Inspector will give the YN the inspection sheet and explain the recording procedure. The YN will follow the RDC/Inspector and record the results on the inspection sheet.

- i. RDC / Inspector will assess the recruits on the following;
 1. Undershorts (3 pair)
 - (a.) Stowed in accordance with RTCINST 1552.1 (UD4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (UD3 or UD6)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (UD7)
 2. Undershirts (3 pair)
 - (a.) Stowed in accordance with RTCINST 1552.1 (US4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (US3 or US6)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (US7)
 3. Towel
 - (a.) Stowed in accordance with RTCINST 1552.1 (TL4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (TL3 or TL10)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (TL7)
 4. Garment Bag
 - (a.) Stowed in accordance with RTCINST 1552.1 (AA4)
 - (b.) Items inside stowed in accordance with RTCINST 1552.1 (AA4)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 (AA7)
 - (d.) Gear Adrift (AA5)
 5. Sweat Suits
 - (a.) Stowed in accordance with RTCINST 1552.1 (AA4)
 - (b.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (AA7)
- j. Once the last recruit has been inspected, the RDC/Inspector will retrieve the inspection sheet from the YN.

DATE: September 2003 MIP SERIES: 0763 PERIODICITY: R-9

LOCATION: Various

SHIP SYSTEM: Great Lakes

SYSTEM: Recruit Training Command

SUB SYSTEM: Recruit

EQUIPMENT:

RATES	MAN-HOURS	RATES	MAN-HOURS	RATES	MAN-HOURS
RDC / Inspector	0.1	YN	0.1	SR	0.1
TOTAL MAN-HOURS:	0.3	ELAPSED TIME:	0.3		

MAINTENANCE REQUIREMENT DESCRIPTION

1. Perform "MCA" Locker Checkpoint Inspection
-

SAFETY PRECAUTIONS

1. Forces afloat comply with NAVOSH Program Manual for Forces Afloat, OPNAVINST 5100.19 series; shore activities comply with NAVOSH Program Manual, OPNAVINST 5100.23 series.
-

TOOLS, PARTS, MATERIALS, TEST EQUIPMENT

MISCELLANEOUS

1. RTCINST 1552.1
-

PROCEDURE

Preliminary

NOTE 1: Review MRC; omit steps not applicable.

NOTE 2: This MRC is to be accomplished in conjunction with MRC's; 83 ZONE U - R-4 and 83 BUNK U - R-5.

NOTE 3: Recruits will be covered with BALL CAPS in the uniform of the day, wearing guard belts, canteens, and raincoats (if uniform of the day is carry raincoat).

- a. Recruits shall be at parade rest, one-half pace inboard of their bunk, dressed at a close interval facing inboard, LLD recruits will be seated inboard of their rack and their chit will be in their right front trouser pocket.
 1. Recruits assigned to the bottom bunk will stand with their forward shoulder dressed to the forward bunk post [Right shoulder dressed to the right bunk post, in New Ships]
 2. Recruits assigned to the top bunk will be dressed at a close interval aft of the Recruit in the bottom bunk. [At a close interval to the Recruit to their right, in New Ships]
- b. RDC / Inspector will identify who has bunk DMI and who has locker DMI, 50% of Division will do each.
- c. The RDC/Inspector will command "Those assigned Locker DMI have one minute to trice up their bunk and return to GQ".
- d. Recruits assigned Locker DMI that have Coffin bunks will trice up their bunks.
- e. The RDC/Inspector will give the YN the inspection sheet and explain the recording procedure. The YN will
- f. follow the RDC/Inspector and record the results on the inspection sheet.

1. Perform "MCA" Locker Checkpoint Inspection

- a. RDC / Inspector will assess the recruit lockers on the following:

NOTE 4: Seated LLD Recruits will stand when the RDC/Inspector is two Recruits away. After being inspected LLD Recruits will sit down for the remainder of the inspection.

DISTRIBUTION STATEMENT Z:

Distribution authorized to RTC Great Lakes; Recruit Training Information; August 2003. Other requests for this document shall be referred to FTT Great Lakes. Destroy by any method that prevents reconstruction of the document.

1. Thin Black Gloves
 - (a.) Stowed in accordance with RTCINST 1552.1 (GL4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (GL3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (GL7)
2. White Hat (Male)
 - (a.) Stowed in accordance with RTCINST 1552.1 (WH4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (WH3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (WH7)
3. Combination Cover (Female)
 - (a.) Stowed in accordance with RTCINST 1552.1 (CC4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (CC3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (CC7)
4. Watch Cap (when issued)
 - (a.) Stowed in accordance with RTCINST 1552.1 (WC4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (WC3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (WC7)
5. Ski Mask (when issued)
 - (a.) Stowed in accordance with RTCINST 1552.1 (SM4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (SM3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (SM7)
6. Sweater (when issued)
 - (a.) Stowed in accordance with RTCINST 1552.1 (SR4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (SR3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (SR7)
7. Shower Shoes
 - (a.) Stowed in accordance with RTCINST 1552.1 (SS4)
 - (b.) Clean and Dry (SS1 or SS2)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (SS7)
8. Utility Shirt
 - (a.) Stowed in accordance with RTCINST 1552.1 (SD4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (SD3 or SD6)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (SD7)
9. Utility Trousers
 - (a.) Stowed in accordance with RTCINST 1552.1 (TD4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (TD3 or TD10)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (TD7)
10. Utility Jacket
 - (a.) Stowed in accordance with RTCINST 1552.1 (UJ4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (UJ3 or UJ10)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (UJ7)
11. Coveralls (when issued)
 - (a.) Stowed in accordance with RTCINST 1552.1 (CA4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (CA3)

Towel
12.
 - (a.) Stowed in accordance with RTCINST 1552.1 (TL4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (TL3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (TL7)

13. Undershorts
 - (a.) Stowed in accordance with RTCINST 1552.1 (UD4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (UD3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (UD7)
 14. Undershirts
 - (a.) Stowed in accordance with RTCINST 1552.1 (US4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (US3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (US7)
 15. Dress Shoes
 - (a.) Stowed in accordance with RTCINST 1552.1 (CA4)
 - (b.) Laced in accordance with RTCINST 1552.1 +/- 1/4" (CA3)
 16. Garment Bag
 - (a.) Stowed in accordance with RTCINST 1552.1 (AA4)
 - (b.) Stenciled/Stamped in accordance with RTCINST 1552.1 (AA7)
 - (c.) Gear Adrift (AA5)
 17. Handbag (Female)
 - (a.) Stowed in accordance with RTCINST 1552.1 (HB4)
 - (b.) Stenciled/Stamped in accordance with RTCINST 1552.1 (HB7)
 - (c.) Gear Adrift (HB5)
 18. Hat Box (Female)
 - (a.) Stowed uniformly throughout Division in accordance with RDC Instruction.
 19. Neckerchief
 - (a.) Stowed in accordance with RTCINST 1552.1 (NC4)
 - (b.) Stenciled/Stamped in accordance with RTCINST 1552.1 (NC7)
 20. Sweat Suits
 - (a.) Stowed in accordance with RTCINST 1552.1 (AA4)
 - (b.) Stenciled/Stamped in accordance with RTCINST 1552.1 (AA7)
- b. Once the last recruit has been inspected, the RDC/Inspector will retrieve the inspection sheet from the YN.

1. Recruits assigned to the bottom bunk will stand with their forward shoulder dressed to the forward bunk post [Right shoulder dressed to the right bunk post, in New Ships]
2. Recruits assigned to the top bunk will be dressed at a close interval aft of the Recruit in the bottom bunk. [At a close interval to the Recruit to their right, in New Ships]

NOTE 6: LLD with “NO STANDING PERSONNEL INSPECTIONS” marked on chit will be listed as such on the muster report and will not participate in the inspection. They will remain seated in front of RDC's Office for the duration of the Personnel Inspection.

NOTE 7: Recruits with valid tennis shoe chits WILL WEAR tennis shoes with the prescribed uniform for "MCA" Personnel Inspection.

NOTE 8: Those recruits that do not have the prescribed uniform will wear the prescribed uniform for "MCA" Personnel Inspection.

NOTE 9: The RCPO will stand at the forward end of the compartment, adjacent to the work center door, facing forward, at parade rest with muster report (signed by YN and RCPO) and this MRC in left hand.

NOTE 10: Division will execute ALL commands given by the RCPO together and in a smart military manner. Any deviations (10% of Division) will be noted and result in deductions from the overall score. Number of deviations will be multiplied by .175.

1. Perform Dress Whites Uniform Personnel Inspection.

- a. The RDC/Inspector enters the compartment.
- b. RCPO will command, “Division, ATTENTION”.
 1. All Recruits in the Division, including participating LLD's, will execute the command.

NOTE 11: The response “Aye-Aye, Petty Officer, Chief, Senior Chief, etc.,” will follow all commands directed to the RCPO requiring action or direction.

- c. RCPO will render a hand salute.
- d. RCPO will sound off “Good (morning/afternoon) Petty Officer, Chief, Senior Chief, etc., SR (name), Division (division #) standing by for personnel inspection.”
- e. The RDC/Inspector returns the salute.
- f. The RCPO will hand the RDC/Inspector the Muster report and this MRC then return to Attention.
- g. The RDC/Inspector will verify the Muster report.
- h. The RDC/Inspector will inspect the RCPO utilizing steps "I" through "o" of this Card.
- i. The RDC/Inspector will give the RCPO the inspection sheet and explain the recording procedure. The RCPO will follow the RDC/Inspector and record the results on the inspection sheet.
- j. The RDC/Inspector will instruct the Division to “pull out I.D. Tags and remove I.D. Card halfway from pocket.”

NOTE 12: The RCPO will not participate in this step.

- k. The RDC/Inspector will verify all LLD chits.

NOTE 13: LLD Recruits will hold their LLD chit in their left hand to be verified by the RDC/Inspector. Once verified, the Recruit will place the LLD chit in the right front trouser pocket. The RDC/Inspector will direct all LLD Recruits to sit down. Recruits with a tennis shoe chit will not be required to sit down, unless their LLD chit specifically states, “NO PROLONGED STANDING.”

NOTE 14: Seated LLD Recruits will come to attention when the RDC/Inspector is two Recruits away.

NOTE 15: LLD Recruits will sit down after being inspected. They shall remain seated until the RCPO commands "One Pace Forward March".

- l. The RDC/Inspector will ask one of the following questions.
 1. Eleven General Orders of the Sentry. (Any one of the Eleven) (?)
 2. Chain of Command from RDC through the Commander-In-Chief. (?)
 3. Rate/Rank, E-1 through 0-6. (?)
 4. Demonstrate the "CART" Phase Knot of the Week - Clove Hitch. (See Figure 1) (?)
 5. The Sailors Creed. (?)
 6. Demonstrate the "MCA" Phase Knot of the Week - Bowline. (See Figure 2) (?)
 7. Rate/Rank, 0-7 through 0-9. (?)
 8. Demonstrate the Knot of the Week - Square Knot. (See Figure 3) (?)
 9. Demonstrate the ability to tie a Neckerchief. (See Figure 3) (?)
- m. The RDC/Inspector will check for proper fit and wear of uniform.
 1. Neckerchief (Disregard this item if neckerchief was used to demonstrate the Square Knot for the question)
 - (a.) Washed. (N)
 - (b.) Pressed and rolled, not flattened. (N)
 - (c.) Catch Hem in. (N)
 - (d.) Tied in a Square Knot, (Open end of the "V" to the Inspectors Right) (N)
 - (e.) Ends Even (N)
 2. Cover (Female)
 - (a.) Squarely on Head, forward bottom edge, parallel to and 1½ inches above eyebrows. (CD)
 - (b.) No hair showing under front of cover. (CD)
 - (c.) Clean and Spotless. (CD)
 - (d.) Eagle Insignia is upright. (CD)
 - (e.) Insignia attached with a "Frog" on the post and a round nut on the stud with the flat side exposed. (CD)
 - (f.) Stenciled in accordance with RTCINST 1552.1 (ST)
 3. Cover (Male)
 - (a.) Squarely on Head, forward bottom edge, parallel to and 1½ inches above eyebrows. (CD)
 - (b.) No hair showing under front of cover. (CD)
 - (c.) Clean and Spotless. (CD)
 - (d.) Brim not rolled or crushed. (CD)
 - (e.) Stencil to the back. (CD)
 - (f.) Stenciled in accordance with RTCINST 1552.1 (ST)
 4. Jumper
 - (a.) Interstation pass in pocket. (FFI)
 - (b.) UA gear on dog tag chain. (GA)
 - (c.) ID Card properly stowed. (ID)
 - (d.) Inside right pocket buttoned. (B)
 - (e.) Loose strings. (GA)
 5. Trousers
 - (a.) Loose strings. (GA)
 - (b.) Tag attachment threads. (GA)
 - (c.) (Male) White Belt, Gig Line. (GL)
 - (d.) (Male) Metal to Metal. (MM)
 - (e.) (Male) Belt trimmed to 6". (FFI)
 - (f.) (Male) Belt Stenciled in accordance with RTCINST 1552.1 (ST)
 - (g.) (Male) Back pocket buttoned. (B)
 6. Shoes
 - (a.) Shined, including welts blackened. (SS)
 - (b.) Properly laced. (SL)

- 7. General
 - (a.) Dirty Glasses. (DG)

NOTE 16: Safety straps may be worn with glasses, uniformity will prevail throughout the division.

- n. Military bearing and posture.
 - 1. When answering a question begin and end with a greeting (ie; Senior Chief /Chief / Petty Officer). (MB)
 - 2. Not standing at Attention, slouching, slack jawed, moving, etc. (MP)
 - 3. Hand position. (MP)
- o. Grooming standards.
 - 1. Hairstyle IAW Uniform Regulations. (FFI)
 - 2. Fingernails clean and trimmed even with the end of the fingers. (FFI)
 - 3. Shave (Male Recruit) (SH)
 - 4. Sideburns (Male Recruit) (SB)
- p. The RDC/Inspector will instruct the RCPO to command "ONE PACE FORWARD, MARCH."

NOTE 17: LLD Recruits will stand on "FORWARD".

- q. RCPO will command, "ONE PACE FORWARD, MARCH".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- r. The RDC/Inspector will check for proper fit and wear of uniform.
 - 1. (Male) Belt threaded through all belt loops. (FFI)
- s. Once the last recruit has been inspected, the RDC/Inspector will retrieve the inspection sheet from the RCPO.
- t. The RCPO will return to the forward part of the compartment and face the division at Attention.
- u. The RDC/Inspector will instruct the RCPO to command, "ABOUT, FACE... ONE PACE FORWARD, MARCH.. ABOUT, FACE."
- v. RCPO will command, "ABOUT FACE...ONE PACE FORWARD, MARCH...ABOUT FACE".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- w. The RDC/Inspector will instruct the RCPO to command "RETURN TO UNIFORM FOR PERSONNEL INSPECTION."
- x. RCPO will command, "RETURN TO UNIFORM FOR PERSONNEL INSPECTION".
 - 1. Recruits will correct any part of their uniforms that were adjusted by the RDC/Inspector without talking.
 - 2. The RCPO will fix all discrepancies with his/her uniform.

NOTE 18: The RCPO will call the division to attention within TWO minutes.

- y. RCPO will command, "Division, ATTENTION".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- z. The RDC/Inspector will check Recruits.
 - 1. Ensure all discrepancies with recruit uniforms were corrected. (FFI)
- aa. The RDC/Inspector will instruct the RCPO to command "HAND, SALUTE."
- ab. RCPO will command, "HAND, SALUTE".
 - 1. All Recruits in the Division, including LLD, will execute the command.

NOTE 19: The RCPO will not salute.

NOTE 20: Hand salute will be executed in ONE count.

- ac. The RDC/Inspector will check Recruits.
 - 1. For proper salute (FFI).
- ad. The RDC/Inspector will instruct the RCPO to command "READY, TWO."
- ae. RCPO will command, "READY, TWO".
 - 1. All Recruits in the Division, including LLD, will execute the command.

- af. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).
- ag. The RDC/Inspector will instruct the RCPO to command “UNCOVER” and “TWO.”
- ah. RCPO will command, “UNCOVER TWO”.
 - 1. All Recruits in the Division, including LLD, will execute the command.
- ai. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).

NOTE 21: The RCPO will not uncover.

- aj. The RDC/Inspector will instruct the RCPO to command “COVER” and “TWO” when ready.
- ak. RCPO will command, “COVER...TWO”.
 - 1. All Recruits in the Division, including LLD, will execute the command.
- al. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).
- am. Upon completion the RCPO will do an about face and await further orders.

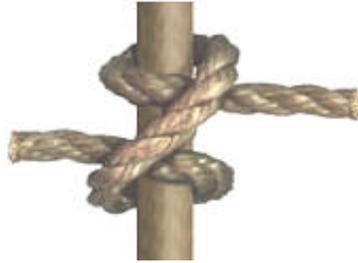
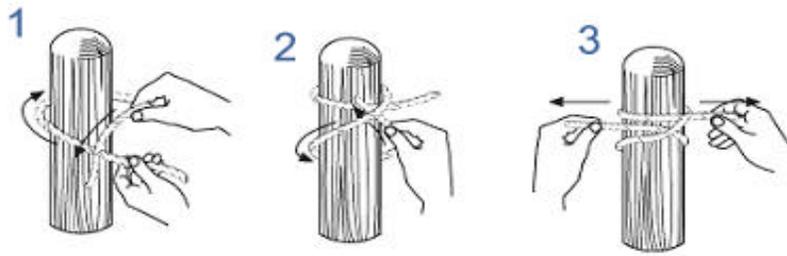


Figure 1. Clove Hitch

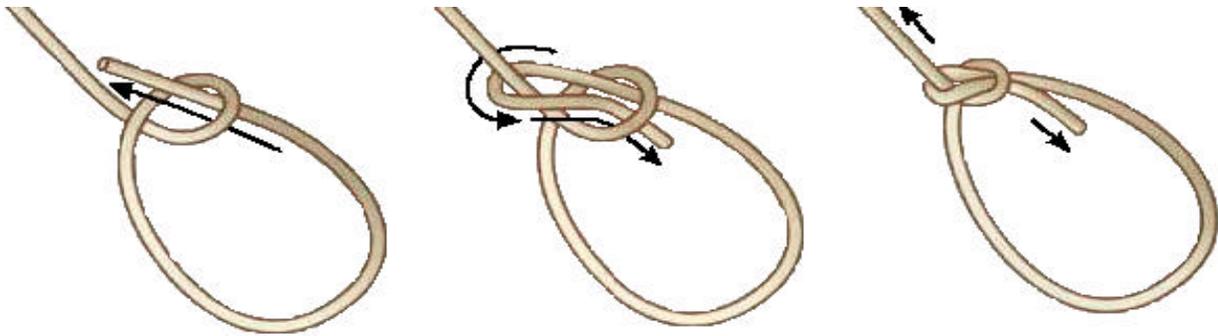


Figure 2. Bowline



Figure 3. Square Knot / Neckerchief

1. Recruits assigned to the bottom bunk will stand with their forward shoulder dressed to the forward bunk post [Right shoulder dressed to the right bunk post, in New Ships]
2. Recruits assigned to the top bunk will be dressed at a close interval aft of the Recruit in the bottom bunk. [At a close interval to the Recruit to their right, in New Ships]

NOTE 6: LLD with "NO STANDING PERSONNEL INSPECTIONS" marked on chit will be listed as such on the muster report and will not participate in the inspection. They will remain seated in front of RDC's Office for the duration of the Personnel Inspection.

NOTE 7: Recruits with valid tennis shoe chits WILL WEAR tennis shoes with the prescribed uniform for "MCA" Personnel Inspection.

NOTE 8: Those recruits that do not have the prescribed uniform will wear the prescribed uniform for "MCA" Personnel Inspection.

NOTE 9: The RCPO will stand at the forward end of the compartment, adjacent to the work center door, facing forward, at parade rest with muster report (signed by YN and RCPO) and this MRC in left hand.

NOTE 10: Division will execute ALL commands given by the RCPO together and in a smart military manner. Any deviations (10% of Division) will be noted and result in deductions from the overall score. Number of deviations will be multiplied by .175.

1. Perform Dress Blues Uniform Personnel Inspection.

- a. The RDC/Inspector enters the compartment.
- b. RCPO will command, "Division, ATTENTION".
 1. All Recruits in the Division, including participating LLD's, will execute the command.

NOTE 11: The response "Aye-Aye, Petty Officer, Chief, Senior Chief, etc.," will follow all commands directed to the RCPO requiring action or direction.

- c. RCPO will render a hand salute.
- d. RCPO will sound off "Good (morning/afternoon) Petty Officer, Chief, Senior Chief, etc., SR (name), Division (division #) standing by for personnel inspection."
- e. The RDC/Inspector returns the salute.
- f. The RCPO will hand the RDC/Inspector the Muster report and this MRC then return to Attention.
- g. The RDC/Inspector will verify the Muster report.
- h. The RDC/Inspector will inspect the RCPO utilizing steps "I" through "q" of this Card.
- i. The RDC/Inspector will give the RCPO the inspection sheet and explain the recording procedure. The RCPO will follow the RDC/Inspector and record the results on the inspection sheet.
- j. The RDC/Inspector will instruct the Division to "pull out I.D. Tags and remove I.D. Card halfway from pocket."

NOTE 12: The RCPO will not participate in this step.

- k. The RDC/Inspector will verify all LLD chits.

NOTE 13: LLD Recruits will hold their LLD chit in their left hand to be verified by the RDC/Inspector. Once verified, the Recruit will place the LLD chit in the right front trouser pocket. The RDC/Inspector will direct all LLD Recruits to sit down. Recruits with a tennis shoe chit will not be required to sit down, unless their LLD chit specifically states, "NO PROLONGED STANDING."

NOTE 14: Seated LLD Recruits will come to attention when the RDC/Inspector is two Recruits away.

NOTE 15: LLD Recruits will sit down after being inspected. They shall remain seated until the RCPO commands "One Pace Forward March".

1. The RDC/Inspector will ask one of the following questions.
 1. Eleven General Orders of the Sentry. (Any one of the Eleven) (?)
 2. Chain of Command from RDC through the Commander-In-Chief. (?)
 3. Rate/Rank, E-1 through O-6. (?)
 4. Demonstrate the "CART" Phase Knot of the Week - Clove Hitch. (See Figure 1) (?)
 5. The Sailors Creed. (?)
 6. Demonstrate the "MCA" Phase Knot of the Week - Bowline. (See Figure 2) (?)
 7. Rate/Rank, O-7 through O-9. (?)
 8. Demonstrate the Knot of the Week - Square Knot. (See Figure 3) (?)
 9. Demonstrate the ability to tie a Neckerchief. (See Figure 3) (?)
- m. The RDC/Inspector will check for proper fit and wear of uniform.
 1. Tie (Female)
 - (a.) Under Buttoned Collar (FFI)
 - (b.) Centered (FFI)
 2. Neckerchief (Male) (Disregard this item if neckerchief was used to demonstrate the Square Knot question)
 - (a.) Washed. (N)
 - (b.) Pressed and rolled, not flattened. (N)
 - (c.) Catch Hem in. (N)
 - (d.) Tied in a Square Knot, (Open end of the "V" to the Inspectors Right) (N)
 - (e.) Ends Even (N)
 3. Cover (Female)
 - (a.) Squarely on Head, forward bottom edge, parallel to and 1½ inches above eyebrows. (CD)
 - (b.) No hair showing under front of cover. (CD)
 - (c.) Clean and Spotless. (CD)
 - (d.) Eagle Insignia is upright. (CD)
 - (e.) Insignia attached with a "Frog" on the post and a round nut on the stud with the flat side exposed. (CD)
 - (f.) Stenciled in accordance with RTCINST 1552.1 (ST)
 4. Cover (Male)
 - (a.) Squarely on Head, forward bottom edge, parallel to and 1½ inches above eyebrows. (CD)
 - (b.) No hair showing under front of cover. (CD)
 - (c.) Clean and Spotless. (CD)
 - (d.) Brim not rolled or crushed. (CD)
 - (e.) Stencil to the back. (CD)
 - (f.) Stenciled in accordance with RTCINST 1552.1 (ST)
 5. Jacket (Female)
 - (a.) All Buttons buttoned. (B)
 - (b.) Loose strings. (GA)
 6. Shirt (Female)
 - (a.) Interstition pass in pocket. (FFI)
 - (b.) UA gear on dog tag chain. (GA)
 - (c.) ID Card properly stowed. (ID)
 - (d.) All Buttons buttoned. (B)
 - (e.) Loose strings. (GA)
 7. Jumper (Male)
 - (a.) Interstition pass in pocket. (FFI)
 - (b.) UA gear on dog tag chain. (GA)
 - (c.) ID Card properly stowed. (ID)
 - (d.) Inside right pocket buttoned. (B)
 - (e.) Loose strings. (GA)
 - (f.) Stenciled in accordance with RTCINST 1552.1 (ST)

- 8. Trousers
 - (a.) Loose strings. (GA)
 - (b.) Tag attachment threads. (GA)
 - (c.) (Female) Side Zippered Slacks, zipped all the way up. (FFI)
 - (d.) (Male) All Buttons buttoned. (B)
- 9. Shoes
 - (a.) Shined, including welts blackened. (SS)
 - (b.) Properly laced. (SL)
- n. Gear adrift.
 - 1. Dirty Glasses. (DG)

NOTE 16: Safety straps may be worn with glasses, uniformity will prevail throughout the division.

- o. Military bearing and posture.
 - 1. When answering a question begin and end with a greeting (ie; Senior Chief /Chief / Petty Officer). (MB)
 - 2. Not standing at Attention, slouching, slack jawed, moving, etc. (MP)
 - 3. Hand position. (MP)
- p. Grooming standards.
 - 1. Hairstyle IAW Uniform Regulations. (FFI)
 - 2. Fingernails clean and trimmed even with the end of the fingers. (FFI)
 - 3. Shave (Male Recruit) (SH)
 - 4. Sideburns (Male Recruit) (SB)
- q. The RDC/Inspector will instruct the RCPO to command "ONE PACE FORWARD, MARCH."

NOTE 17: LLD Recruits will stand on "FORWARD".

- r. RCPO will command, "ONE PACE FORWARD, MARCH".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- s. The RDC/Inspector will check for proper fit and wear of uniform.
 - 1. (Male) Trousers properly laced. (L)
 - 2. Tag attachment threads. (GA)
- t. Once the last recruit has been inspected, the RDC/Inspector will retrieve the inspection sheet from the RCPO.
- u. The RCPO will return to the forward part of the compartment and face the division at Attention.
- v. The RDC/Inspector will instruct the RCPO to command, "ABOUT, FACE... ONE PACE FORWARD, MARCH.. .ABOUT, FACE."
- w. RCPO will command, "ABOUT FACE...ONE PACE FORWARD, MARCH...ABOUT FACE".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- x. The RDC/Inspector will instruct the RCPO to command "RETURN TO UNIFORM FOR PERSONNEL INSPECTION."
- y. RCPO will command, "RETURN TO UNIFORM FOR PERSONNEL INSPECTION".
 - 1. Recruits will correct any part of their uniforms that were adjusted by the RDC/Inspector without talking.
 - 2. The RCPO will fix all discrepancies with his/her uniform.

NOTE 18: The RCPO will call the division to attention within TWO minutes.

- z. RCPO will command, "Division, ATTENTION".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- aa. The RDC/Inspector will check Recruits.
 - 1. Ensure all discrepancies with recruit uniforms were corrected. (FFI)
- ab. The RDC/Inspector will instruct the RCPO to command "HAND, SALUTE."
- ac. RCPO will command, "HAND, SALUTE".
 - 1. All Recruits in the Division, including LLD, will execute the command.

NOTE 19: The RCPO will not salute.

NOTE 20: Hand salute will be executed in ONE count.

- ad. The RDC/Inspector will check Recruits.
 - 1. For proper salute (FFI).
- ae. The RDC/Inspector will instruct the RCPO to command "READY, TWO."
- af. RCPO will command, "READY, TWO".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- ag. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).
- ah. The RDC/Inspector will instruct the RCPO to command "UNCOVER" and "TWO."
- ai. RCPO will command, "UNCOVER TWO".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- aj. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).

NOTE 21: The RCPO will not uncover.

- ak. The RDC/Inspector will instruct the RCPO to command "COVER" and "TWO" when ready.
- al. RCPO will command, "COVER...TWO".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- am. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).
- an. Upon completion the RCPO will do an about face and await further orders.

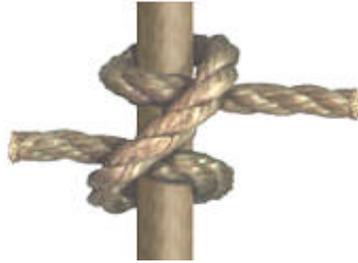
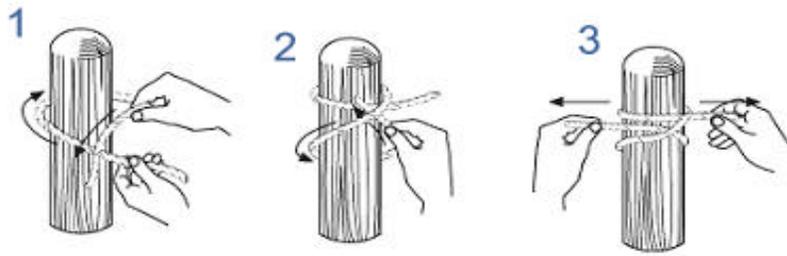


Figure 1. Clove Hitch

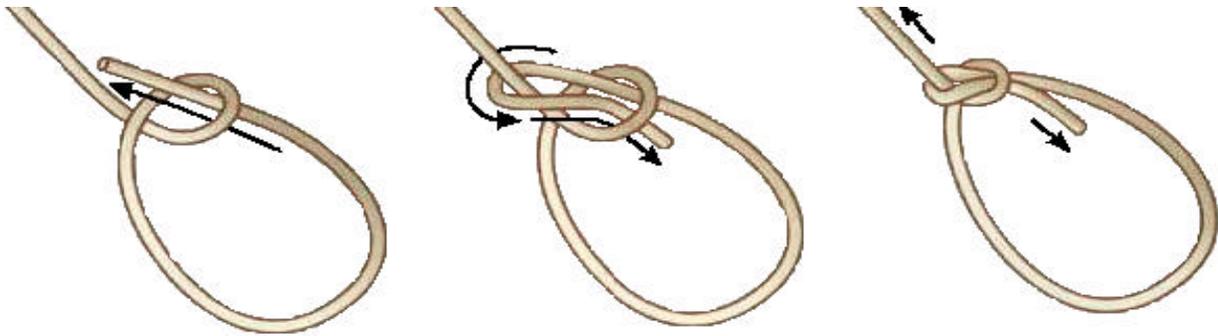


Figure 2. Bowline



Figure 3. Square Knot / Neckerchief

1. Recruits assigned to the bottom bunk will stand with their forward shoulder dressed to the forward bunk post [Right shoulder dressed to the right bunk post, in New Ships]
2. Recruits assigned to the top bunk will be dressed at a close interval aft of the Recruit in the bottom bunk. [At a close interval to the Recruit to their right, in New Ships]

NOTE 6: LLD with "NO STANDING PERSONNEL INSPECTIONS" marked on chit will be listed as such on the muster report and will not participate in the inspection. They will remain seated in front of RDC's Office for the duration of the Personnel Inspection.

NOTE 7: Recruits with valid tennis shoe chits WILL WEAR tennis shoes with the prescribed uniform for "MCA" Personnel Inspection.

NOTE 8: Those recruits that do not have the prescribed uniform will wear the prescribed uniform for "MCA" Personnel Inspection.

NOTE 9: The RCPO will stand at the forward end of the compartment, adjacent to the work center door, facing forward, at parade rest with muster report (signed by YN and RCPO) and this MRC in left hand.

NOTE 10: Division will execute ALL commands given by the RCPO together and in a smart military manner. Any deviations (10% of Division) will be noted and result in deductions from the overall score. Number of deviations will be multiplied by .175.

1. Perform Summer Working Uniform Personnel Inspection.

- a. The RDC/Inspector enters the compartment.
- b. RCPO will command, "Division, ATTENTION".
 1. All Recruits in the Division, including participating LLD's, will execute the command.

NOTE 11: The response "Aye-Aye, Petty Officer, Chief, Senior Chief, etc.," will follow all commands directed to the RCPO requiring action or direction.

- c. RCPO will render a hand salute.
- d. RCPO will sound off "Good (morning/afternoon) Petty Officer, Chief, Senior Chief, etc., SR (name), Division (division #) standing by for personnel inspection."
- e. The RDC/Inspector returns the salute.
- f. The RCPO will hand the RDC/Inspector the Muster report and this MRC then return to Attention.
- g. The RDC/Inspector will verify the Muster report.
- h. The RDC/Inspector will inspect the RCPO utilizing steps "I" through "o" of this Card.
- i. The RDC/Inspector will give the RCPO the inspection sheet and explain the recording procedure. The RCPO will follow the RDC/Inspector and record the results on the inspection sheet.
- j. The RDC/Inspector will instruct the Division to "pull out I.D. Tags and remove I.D. Card halfway from pocket."

NOTE 12: The RCPO will not participate in this step.

- k. The RDC/Inspector will verify all LLD chits.

NOTE 13: LLD Recruits will hold their LLD chit in their left hand to be verified by the RDC/Inspector. Once verified, the Recruit will place the LLD chit in the right front trouser pocket. The RDC/Inspector will direct all LLD Recruits to sit down. Recruits with a tennis shoe chit will not be required to sit down, unless their LLD chit specifically states, "NO PROLONGED STANDING."

NOTE 14: Seated LLD Recruits will come to attention when the RDC/Inspector is two Recruits away.

NOTE 15: LLD Recruits will sit down after being inspected. They shall remain seated until the RCPO commands "One Pace Forward March".

1. The RDC/Inspector will ask one of the following questions.
 1. Eleven General Orders of the Sentry. (Any one of the Eleven) (?)
 2. Chain of Command from RDC through the Commander-In-Chief. (?)
 3. Rate/Rank, E-1 through 0-6. (?)
 4. Demonstrate the "CART" Phase Knot of the Week - Clove Hitch. (See Figure 1) (?)
 5. The Sailors Creed. (?)
 6. Demonstrate the "MCA" Phase Knot of the Week - Bowline. (See Figure 2) (?)
 7. Rate/Rank, 0-7 through 0-9. (?)
 8. Demonstrate the Knot of the Week - Square Knot. (See Figure 3) (?)
 9. Demonstrate the ability to tie a Neckerchief. (See Figure 3) (?)
 10. Demonstrate the ability to tie a Necktie. (See Figure 4) (?)
- m. The RDC/Inspector will check for proper fit and wear of uniform.
 1. Cover (Female)
 - (a.) Squarely on Head, forward bottom edge, parallel to and 1½ inches above eyebrows. (CD)
 - (b.) No hair showing under front of cover. (CD)
 - (c.) Clean and Spotless. (CD)
 - (d.) Eagle Insignia is upright. (CD)
 - (e.) Insignia attached with a "Frog" on the post and a round nut on the stud with the flat side exposed. (CD)
 - (f.) Stenciled in accordance with RTCINST 1552.1 (ST)
 2. Cover (Male)
 - (a.) Squarely on Head, forward bottom edge, parallel to and 1½ inches above eyebrows. (CD)
 - (b.) No hair showing under front of cover. (CD)
 - (c.) Clean and Spotless. (CD)
 - (d.) Brim not rolled or crushed. (CD)
 - (e.) Stencil to the back. (CD)
 - (f.) Stenciled in accordance with RTCINST 1552.1 (ST)
 3. Shirt
 - (a.) Interstation pass in pocket. (FFI)
 - (b.) UA gear on dog tag chain. (GA)
 - (c.) ID Card properly stowed. (ID)
 - (d.) All Buttons buttoned. (B)
 - (e.) Loose strings. (GA)
 4. Trousers
 - (a.) Loose strings. (GA)
 - (b.) Tag attachment threads. (GA)
 - (c.) White Belt, Gig Line. (GL)
 - (d.) Metal to Metal. (MM)
 - (e.) Belt trimmed to 6". (FFI)
 - (f.) Belt Stenciled in accordance with RTCINST 1552.1 (ST)
 - (g.) (Male) Back pocket buttoned. (B)
 - (h.) Gig Line. (GL)
 5. Shoes
 - (a.) Shined, including welts blackened. (SS)
 - (b.) Properly laced. (SL)
 7. General
 - (a.) Dirty Glasses. (DG)

NOTE 16: Safety straps may be worn with glasses, uniformity will prevail throughout the division.

- n. Military bearing and posture.
 - 1. When answering a question begin and end with a greeting (ie; Senior Chief /Chief / Petty Officer). (MB)
 - 2. Not standing at Attention, slouching, slack jawed, moving, etc. (MP)
 - 3. Hand position. (MP)
- o. Grooming standards.
 - 1. Hairstyle IAW Uniform Regulations. (FFI)
 - 2. Fingernails clean and trimmed even with the end of the fingers. (FFI)
 - 3. Shave (Male Recruit) (SH)
 - 4. Sideburns (Male Recruit) (SB)
- p. The RDC/Inspector will instruct the RCPO to command "ONE PACE FORWARD, MARCH."

NOTE 17: LLD Recruits will stand on "FORWARD".

- q. RCPO will command, "ONE PACE FORWARD, MARCH".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- r. The RDC/Inspector will check for proper fit and wear of uniform.
 - 1. Belt threaded through all belt loops. (FFI)
- s. Once the last recruit has been inspected, the RDC/Inspector will retrieve the inspection sheet from the RCPO.
- t. The RCPO will return to the forward part of the compartment and face the division at Attention.
- u. The RDC/Inspector will instruct the RCPO to command, "ABOUT, FACE... ONE PACE FORWARD, MARCH.. ABOUT, FACE."
- v. RCPO will command, "ABOUT FACE...ONE PACE FORWARD, MARCH...ABOUT FACE".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- w. The RDC/Inspector will instruct the RCPO to command "RETURN TO UNIFORM FOR PERSONNEL INSPECTION."
- x. RCPO will command, "RETURN TO UNIFORM FOR PERSONNEL INSPECTION".
 - 1. Recruits will correct any part of their uniforms that were adjusted by the RDC/Inspector without talking.
 - 2. The RCPO will fix all discrepancies with his/her uniform.

NOTE 18: The RCPO will call the division to attention within TWO minutes.

- y. RCPO will command, "Division, ATTENTION".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- z. The RDC/Inspector will check Recruits.
 - 1. Ensure all discrepancies with recruit uniforms were corrected. (FFI)
- aa. The RDC/Inspector will instruct the RCPO to command "HAND, SALUTE."
- ab. RCPO will command, "HAND, SALUTE".
 - 1. All Recruits in the Division, including LLD, will execute the command.

NOTE 19: The RCPO will not salute.

NOTE 20: Hand salute will be executed in ONE count.

- ac. The RDC/Inspector will check Recruits.
 - 1. For proper salute (FFI).
- ad. The RDC/Inspector will instruct the RCPO to command "READY, TWO."
- ae. RCPO will command, "READY, TWO".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- af. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).
- ag. The RDC/Inspector will instruct the RCPO to command "UNCOVER" and "TWO."
- ah. RCPO will command, "UNCOVER TWO".
 - 1. All Recruits in the Division, including LLD, will execute the command.

- ai. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).

NOTE 21: The RCPO will not uncover.

- aj. The RDC/Inspector will instruct the RCPO to command “COVER” and “TWO” when ready.
- ak. RCPO will command, “COVER...TWO”.
 - 1. All Recruits in the Division, including LLD, will execute the command.
- al. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).
- am. Upon completion the RCPO will do an about face and await further orders.



Figure 1. Clove Hitch

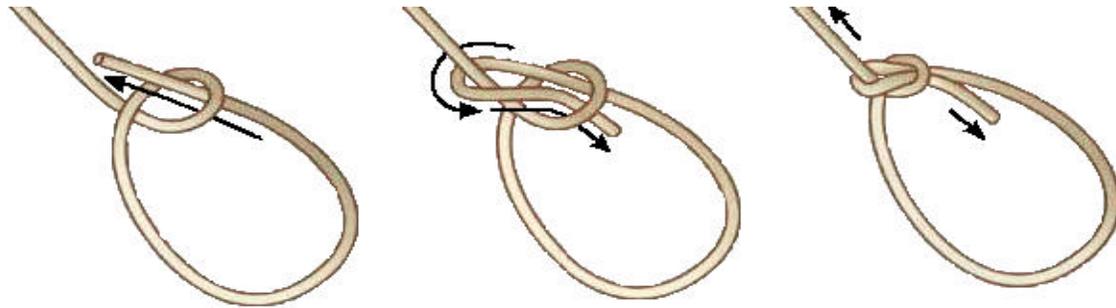


Figure 2. Bowline

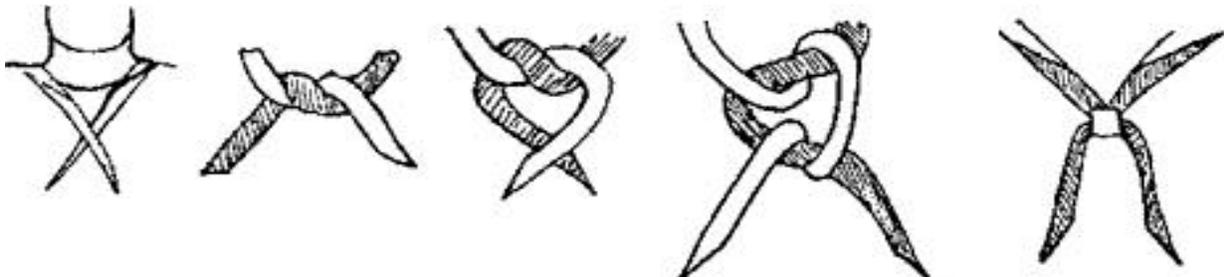


Figure 3. Square Knot / Neckerchief

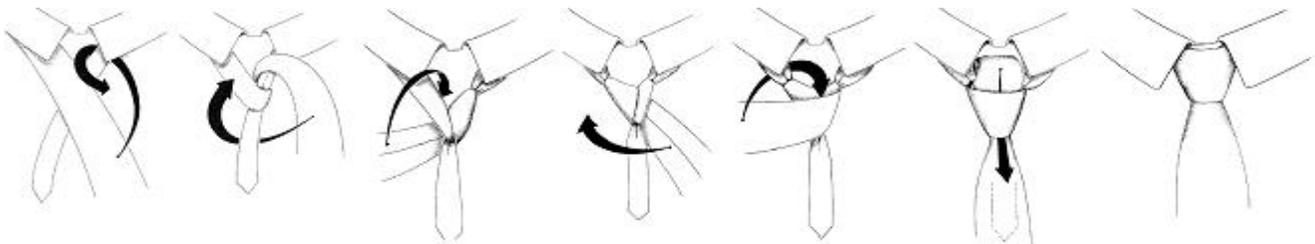


Figure 4. Windsor Knot / Necktie

1. Recruits assigned to the bottom bunk will stand with their forward shoulder dressed to the forward bunk post [Right shoulder dressed to the right bunk post, in New Ships]
2. Recruits assigned to the top bunk will be dressed at a close interval aft of the Recruit in the bottom bunk. [At a close interval to the Recruit to their right, in New Ships]

NOTE 6: LLD with "NO STANDING PERSONNEL INSPECTIONS" marked on chit will be listed as such on the muster report and will not participate in the inspection. They will remain seated in front of RDC's Office for the duration of the Personnel Inspection.

NOTE 7: Recruits with valid tennis shoe chits WILL WEAR tennis shoes with the prescribed uniform for "MCA" Personnel Inspection.

NOTE 8: Those recruits that do not have the prescribed uniform will wear the prescribed uniform for "MCA" Personnel Inspection.

NOTE 9: The RCPO will stand at the forward end of the compartment, adjacent to the work center door, facing forward, at parade rest with muster report (signed by YN and RCPO) and this MRC in left hand.

NOTE 10: Division will execute ALL commands given by the RCPO together and in a smart military manner. Any deviations (10% of Division) will be noted and result in deductions from the overall score. Number of deviations will be multiplied by .175.

1. Perform Winter Working Uniform Personnel Inspection.

- a. The RDC/Inspector enters the compartment.
- b. RCPO will command, "Division, ATTENTION".
 1. All Recruits in the Division, including participating LLD's, will execute the command.

NOTE 11: The response "Aye-Aye, Petty Officer, Chief, Senior Chief, etc.," will follow all commands directed to the RCPO requiring action or direction.

- c. RCPO will render a hand salute.
- d. RCPO will sound off "Good (morning/afternoon) Petty Officer, Chief, Senior Chief, etc., SR (name), Division (division #) standing by for personnel inspection."
- e. The RDC/Inspector returns the salute.
- f. The RCPO will hand the RDC/Inspector the Muster report and this MRC then return to Attention.
- g. The RDC/Inspector will verify the Muster report.
- h. The RDC/Inspector will inspect the RCPO utilizing steps "I" through "o" of this Card.
- i. The RDC/Inspector will give the RCPO the inspection sheet and explain the recording procedure. The RCPO will follow the RDC/Inspector and record the results on the inspection sheet.
- j. The RDC/Inspector will instruct the Division to "pull out I.D. Tags and remove I.D. Card halfway from pocket."

NOTE 12: The RCPO will not participate in this step.

- k. The RDC/Inspector will verify all LLD chits.

NOTE 13: LLD Recruits will hold their LLD chit in their left hand to be verified by the RDC/Inspector. Once verified, the Recruit will place the LLD chit in the right front trouser pocket. The RDC/Inspector will direct all LLD Recruits to sit down. Recruits with a tennis shoe chit will not be required to sit down, unless their LLD chit specifically states, "NO PROLONGED STANDING."

NOTE 14: Seated LLD Recruits will come to attention when the RDC/Inspector is two Recruits away.

NOTE 15: LLD Recruits will sit down after being inspected. They shall remain seated until the RCPO commands "One Pace Forward March".

1. The RDC/Inspector will ask one of the following questions.
 1. Eleven General Orders of the Sentry. (Any one of the Eleven) (?)
 2. Chain of Command from RDC through the Commander-In-Chief. (?)
 3. Rate/Rank, E-1 through 0-6. (?)
 4. Demonstrate the "CART" Phase Knot of the Week - Clove Hitch. (See Figure 1) (?)
 5. The Sailors Creed. (?)
 6. Demonstrate the "MCA" Phase Knot of the Week - Bowline. (See Figure 2) (?)
 7. Rate/Rank, 0-7 through 0-9. (?)
 8. Demonstrate the Knot of the Week - Square Knot. (See Figure 3) (?)
 9. Demonstrate the ability to tie a Neckerchief. (See Figure 3) (?)
 10. Demonstrate the ability to tie a Necktie. (See Figure 4) (?)
- m. The RDC/Inspector will check for proper fit and wear of uniform.
 1. Cover (Female)
 - (a.) Squarely on Head, forward bottom edge, parallel to and 1½ inches above eyebrows. (CD)
 - (b.) No hair showing under front of cover. (CD)
 - (c.) Clean and Spotless. (CD)
 - (d.) Eagle Insignia is upright. (CD)
 - (e.) Insignia attached with a "Frog" on the post and a round nut on the stud with the flat side exposed. (CD)
 - (f.) Stenciled in accordance with RTCINST 1552.1 (ST)
 2. Cover (Male)
 - (a.) Squarely on Head, forward bottom edge, parallel to and 1½ inches above eyebrows. (CD)
 - (b.) No hair showing under front of cover. (CD)
 - (c.) Clean and Spotless. (CD)
 - (d.) Brim not rolled or crushed. (CD)
 - (e.) Stencil to the back. (CD)
 - (f.) Stenciled in accordance with RTCINST 1552.1 (ST)
 3. Shirt
 - (a.) Interstation pass in pocket. (FFI)
 - (b.) UA gear on dog tag chain. (GA)
 - (c.) ID Card properly stowed. (ID)
 - (d.) All Buttons buttoned. (B)
 - (e.) Loose strings. (GA)
 4. Trousers
 - (a.) Loose strings. (GA)
 - (b.) Tag attachment threads. (GA)
 - (c.) White Belt, Gig Line. (GL)
 - (d.) Metal to Metal. (MM)
 - (e.) Belt trimmed to 6". (FFI)
 - (f.) Belt Stenciled in accordance with RTCINST 1552.1 (ST)
 - (g.) (Male) Back pocket buttoned. (B)
 - (h.) Gig Line. (GL)
 5. Shoes
 - (a.) Shined, including welts blackened. (SS)
 - (b.) Properly laced. (SL)
 7. General
 - (a.) Dirty Glasses. (DG)

NOTE 16: Safety straps may be worn with glasses, uniformity will prevail throughout the division.

- n. Military bearing and posture.
 - 1. When answering a question begin and end with a greeting (ie; Senior Chief /Chief / Petty Officer). (MB)
 - 2. Not standing at Attention, slouching, slack jawed, moving, etc. (MP)
 - 3. Hand position. (MP)
- o. Grooming standards.
 - 1. Hairstyle IAW Uniform Regulations. (FFI)
 - 2. Fingernails clean and trimmed even with the end of the fingers. (FFI)
 - 3. Shave (Male Recruit) (SH)
 - 4. Sideburns (Male Recruit) (SB)
- p. The RDC/Inspector will instruct the RCPO to command "ONE PACE FORWARD, MARCH."

NOTE 17: LLD Recruits will stand on "FORWARD".

- q. RCPO will command, "ONE PACE FORWARD, MARCH".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- r. The RDC/Inspector will check for proper fit and wear of uniform.
 - 1. Belt threaded through all belt loops. (FFI)
- s. Once the last recruit has been inspected, the RDC/Inspector will retrieve the inspection sheet from the RCPO.
- t. The RCPO will return to the forward part of the compartment and face the division at Attention.
- u. The RDC/Inspector will instruct the RCPO to command, "ABOUT, FACE... ONE PACE FORWARD, MARCH.. ABOUT, FACE."
- v. RCPO will command, "ABOUT FACE...ONE PACE FORWARD, MARCH...ABOUT FACE".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- w. The RDC/Inspector will instruct the RCPO to command "RETURN TO UNIFORM FOR PERSONNEL INSPECTION."
- x. RCPO will command, "RETURN TO UNIFORM FOR PERSONNEL INSPECTION".
 - 1. Recruits will correct any part of their uniforms that were adjusted by the RDC/Inspector without talking.
 - 2. The RCPO will fix all discrepancies with his/her uniform.

NOTE 18: The RCPO will call the division to attention within TWO minutes.

- y. RCPO will command, "Division, ATTENTION".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- z. The RDC/Inspector will check Recruits.
 - 1. Ensure all discrepancies with recruit uniforms were corrected. (FFI)
- aa. The RDC/Inspector will instruct the RCPO to command "HAND, SALUTE."
- ab. RCPO will command, "HAND, SALUTE."
 - 1. All Recruits in the Division, including LLD, will execute the command.

NOTE 19: The RCPO will not salute.

NOTE 20: Hand salute will be executed in ONE count.

- ac. The RDC/Inspector will check Recruits.
 - 1. For proper salute (FFI).
- ad. The RDC/Inspector will instruct the RCPO to command "READY, TWO."
- ae. RCPO will command, "READY, TWO".
 - 1. All Recruits in the Division, including LLD, will execute the command.
- af. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).
- ag. The RDC/Inspector will instruct the RCPO to command "UNCOVER" and "TWO."
- ah. RCPO will command, "UNCOVER TWO".
 - 1. All Recruits in the Division, including LLD, will execute the command.

- ai. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).

NOTE 21: The RCPO will not uncover.

- aj. The RDC/Inspector will instruct the RCPO to command “COVER” and “TWO” when ready.
- ak. RCPO will command, “COVER...TWO”.
 - 1. All Recruits in the Division, including LLD, will execute the command.
- al. The RDC/Inspector will check Recruits.
 - 1. For proper execution (FFI).
- am. Upon completion the RCPO will do an about face and await further orders.



Figure 1. Clove Hitch

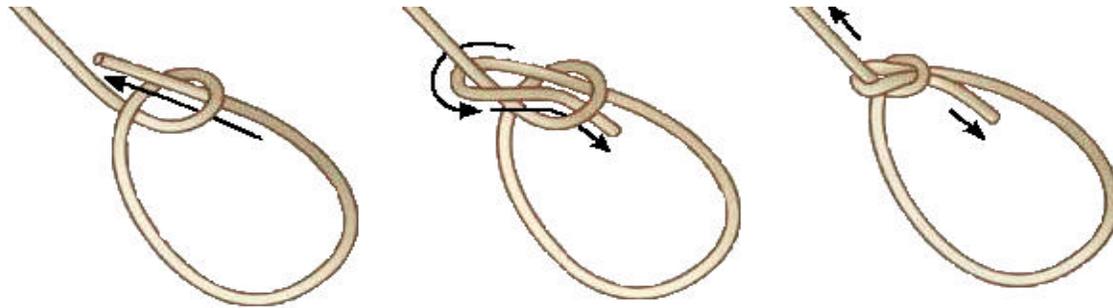


Figure 2. Bowline



Figure 3. Square Knot / Neckerchief

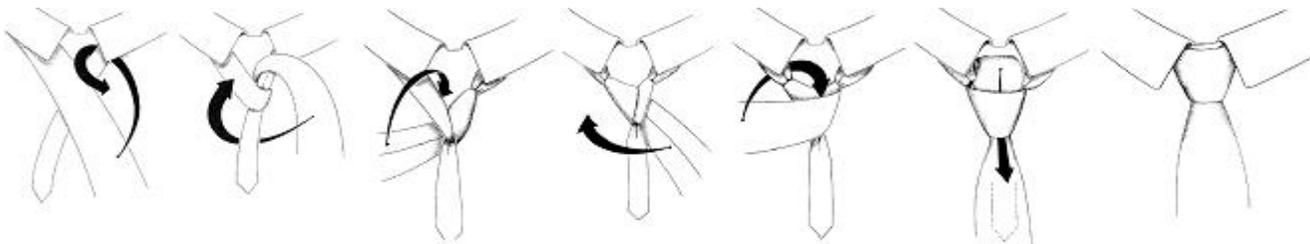


Figure 4. Windsor Knot / Necktie

DATE: September 2003 MIP SERIES: 0763 PERIODICITY: R-15

LOCATION: Various

SHIP SYSTEM: Great Lakes

SYSTEM: Recruit Training Command

SUB SYSTEM: Recruit

EQUIPMENT:

RATES	MAN-HOURS	RATES	MAN-HOURS	RATES	MAN-HOURS
RDC / Inspector	1.0	RMAA	1.0		
TOTAL MAN-HOURS:	2.0	ELAPSED TIME:	1.0		

MAINTENANCE REQUIREMENT DESCRIPTION

1. Perform Compartment Static Inspection
-

SAFETY PRECAUTIONS

1. Forces afloat comply with NAVOSH Program Manual for Forces Afloat, OPNAVINST 5100.19 series; shore activities comply with NAVOSH Program Manual, OPNAVINST 5100.23 series.
-

TOOLS, PARTS, MATERIALS, TEST EQUIPMENT

MISCELLANEOUS

1. RTCINST 1552.1
-

PROCEDURE

Preliminary

NOTE 1: Review MRC; omit steps not applicable.

NOTE 2: This MRC is to be accomplished in conjunction with MRC's; 83 BUNK U - R-16 and 83 LCKR U - R-17.

- a. The RDC/Inspector will give the Watch the inspection sheet and explain the recording procedure. The Watch will follow the RDC/Inspector and record the results on the inspection sheet.

1. Perform Compartment Static Inspection

- a. RDC / Inspector will assess the following;

NOTE 3: A Hit is determined by; any area or item in the compartment that displays an unmilitary appearance, stowed incorrectly, not in accordance with the established checkpoints established in RTCINST 1552.1, or dirty. (Dirty is defined as: spots, soap scum, dust, foreign debris, or any other foreign matter present on an inspectible surface or item).

1. Forward Passage Way

- (a.) Compartment entry door
- (b.) Material Damage Check off list (MDCOL) in accordance with RTCINST 1552.1
- (c.) Poster and Picture Frames
- (d.) Progress Chart in accordance with RTCINST 1552.1
- (e.) Watch Quarter Station Bill (WQSB) in accordance with RTCINST 1552.1
- (f.) Bulletin Board in accordance with RTCINST 1552.1
- (g.) Daily Schedule posting (Chalkboard or Printout) in accordance with RTCINST 1552.1
- (h.) Deck, clean and no wax buildup.
- (i.) Gear adrift
- (j.) Mirror
- (k.) Bulkheads
- (l.) Lights

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2. Forward Hold
 - (a.) Minimum stow in accordance with RTCINST 1552.1
 - (b.) Unauthorized gear in accordance with RTCINST 1552.1
 - (c.) Deep Sink
 - (d.) Lights
 - (e.) Uniform stowage of all gear in accordance with RTCINST 1552.1 and RDC guidance
 - (f.) Deck, clean and no wax buildup.
 - (g.) Bulkheads
3. Workcenter
 - (a.) Entry door
 - (b.) Irons
 - (c.) ASMO laundry in accordance with RTCINST 1552.1
 - (d.) Trash cans
 - (e.) Heater
 - (f.) Coffee/Microwave Mess
 - (g.) Deck, clean and no wax buildup.
 - (h.) Bulkheads
 - (i.) Gear Adrift
 - (j.) Recruit Gear
 - (k.) Furniture
 - (l.) Lockers
 - (m.) Lights
4. Head/Shower
 - (a.) Entry/Exit doors
 - (b.) Trash can(s)
 - (c.) Commodes and Curtains in accordance with RTCINST 1552.1 and RDC guidance
 - (d.) Sinks
 - (e.) Lights
 - (f.) Heater
 - (g.) Soap Dispensers
 - (h.) Deck, clean and no wax buildup.
 - (i.) Bulkheads
 - (j.) Gear Adrift
 - (k.) Shower
 - (l.) Bright work
 - (m.) Urinals
5. Laundry Room
 - (a.) Entry/Exit door(s)
 - (b.) Washers in accordance with RTCINST 1552.1 and RDC guidance
 - (c.) Dryers in accordance with RTCINST 1552.1 and RDC guidance
 - (d.) Sanitary Locker/Supplies in accordance with RTCINST 1552.1 and RDC guidance
 - (e.) Wash tables
 - (f.) Bright work
 - (g.) Heater
 - (h.) Deck, clean and no wax buildup.
 - (i.) Bulkheads
 - (j.) Gear Adrift
 - (k.) Lights
 - (l.) Bright work
 - (m.) Urinals

6. Drying Room
 - (a.) Entry/Exit door(s)
 - (b.) Empty bags in accordance with RTCINST 1552.1 and RDC guidance
 - (c.) Clean/Dirty gear
 - (d.) Rags
 - (e.) Gear Adrift
 - (f.) Deck, clean and no wax buildup.
 - (g.) Bulkheads
 - (h.) Lights
 7. Compartment
 - (a.) Mailbox in accordance with RTCINST 1552.1
 - (b.) Scuttlebutt
 - (c.) Fire Extinguisher(s)
 - (d.) Lights
 - (e.) Tables/Chairs in accordance with RTCINST 1552.1 and RDC guidance
 - (f.) Window Dress in accordance with RTCINST 1552.1 and RDC guidance
 - (g.) Trash cans
 - (h.) Heaters
 - (i.) Required Posters in accordance with RTCINST 1552.1
 - (j.) Outer Garments in accordance with RTCINST 1552.1
 - (k.) Peacoats (when issued) in accordance with RTCINST 1552.1
 - (l.) Bunk/Lockers layout in accordance with RTCINST 1552.1
 - (m.) Lockers
 - (n.) Deck, clean and no wax buildup.
 - (o.) Bulkheads
 - (p.) Gear Adrift
 - (q.) Fans in accordance with RTCINST 1552.1 and RDC guidance
 - (r.) Training Aids in accordance with RTCINST 1552.1 and RDC guidance
 8. Aft Passage way / Lounge / Courtyard
 - (a.) Tables/Chairs in accordance with RTCINST 1552.1 and RDC guidance
 - (b.) Window Dress in accordance with RTCINST 1552.1 and RDC guidance
 - (c.) Trash cans
 - (d.) Gear Adrift
 - (e.) Heaters
 - (f.) Deck, clean and no wax buildup.
 - (g.) Bulkheads
 - (h.) Ladder and Ladderwell
 - (i.) Lights
 - (j.) Swabs
- b. Once the inspection is completed, the RDC/Inspector will retrieve the inspection sheet from the Watch.
 - c. The RDC/Inspector will continue on to accomplish MRC's R-16 and R-17.

DATE: September 2003 MIP SERIES: 0763 PERIODICITY: R-16

LOCATION: Various

SHIP SYSTEM: Great Lakes

SYSTEM: Recruit Training Command

SUB SYSTEM: Recruit

EQUIPMENT:

RATES	MAN-HOURS	RATES	MAN-HOURS	RATES	MAN-HOURS
RDC / Inspector	1.0	YN	1.0	SR	0.1
TOTAL MAN-HOURS:	2.1	ELAPSED TIME:	1.0		

MAINTENANCE REQUIREMENT DESCRIPTION

1. Perform Static Bunk Checkpoint Inspection
-

SAFETY PRECAUTIONS

1. Forces afloat comply with NAVOSH Program Manual for Forces Afloat, OPNAVINST 5100.19 series; shore activities comply with NAVOSH Program Manual, OPNAVINST 5100.23 series.
-

TOOLS, PARTS, MATERIALS, TEST EQUIPMENT

MISCELLANEOUS

1. RTCINST 1552.1
-

PROCEDURE

Preliminary

NOTE 1: Review MRC; omit steps not applicable.

NOTE 2: This MRC is to be accomplished in conjunction with MRC's; 83 ZONE U - R-15 and 83 LCKR U - R-17.

- a. RDC / Inspector will identify who has bunk Static and who has locker Static, 50% of Division will do each.
- b. The RDC/Inspector will give the Watch the inspection sheet and explain the recording procedure. The Watch will follow the RDC/Inspector and record the results on the inspection sheet.

1. Perform Static Bunk Checkpoint Inspection

- a. RDC / Inspector will assess the recruit bunks on the following;
 1. Bottom sheet.
 - (a.) Catch hems down. (SH9)
 - (b.) Dressed to bead within, one inch, not hanging over. (SH4)
 - (c.) 45° angle at both corners at the head end. (SH3)
 2. Top sheet
 - (a.) Catch hems down. (SH9)
 - (b.) Head of the sheet folded back, the length of a recruit notebook +/- 1/4", Catch hem up. (SH3 or SH9)
 - (c.) 45° angle at both corners at the foot end. (SH3)
 3. Mattress
 - (a.) Mattress centered and inboard +/- 1/4". (MT4)
 4. Bunk
 - (a.) Bunk on-spot +/- 1/4". (BU4)

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5. Pillow and Case
 - (a.) Pillowcase right side out. (PL4)
 - (b.) Pillowcase seam and slack to the center of the rack. (PL4)
 - (c.) Open end of pillowcase forward. [Open end to the left as viewed from inboard for Coffin Bunks](PL4)
 - (d.) Pillow centered on head end of rack and dressed to the bulk of the mattress +/- ¼". (PL4)
 - (e.) Corners of the open end of the pillowcase folded to form 45° angles, excess material folded up against the bulk of the pillow with no double folds. (PL3)
6. Blanket
 - (a.) Blanket centered on foot end of rack and dressed to the bulk of the mattress +/- ¼". (BL4)
 - (b.) Single fold starboard, three folds forward. [Single fold inboard, three folds to the right on Coffin Bunks](BL3 or BL4)
 - (c.) Point of the angle pointing in accordance with RTCINST 1552.1 (BL3 or BL4)
 - (d.) When two blankets are issued, stow both on the mattress with the larger blanket on the bottom (determined by the longer single fold). Dress the single fold and three folds of the blankets to each other. (BL4)
7. Towel
 - (a.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- ¼". (TL7)
 - (b.) Towel folded in half lengthwise and all edges dressed. (TL3)
 - (c.) Towel dressed up to and touching the 2-inch yellow mark. (TL4)
8. Seabag
 - (a.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- ¼". (SB7)
 - (b.) Stowed in accordance with RTCINST 1552.1. (SB4)
 - (c.) Pocket buttoned (SB6)
9. Knit Bag
 - (a.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- ¼". (AA7)

NOTE 3: Modify steps 9 (b.) through (g.) as necessary for Ship configuration.

- (b.) Folded in half width wise. (AA3)
 - (c.) Hung with the open end up and away from the bunk. (AA4)
 - (d.) Tied to the bunk rail of the top bunk at the foot end of the recruit in the bottom bunk. Using three strings looped through the holes in the knit bag and wrapped around the bunk rail. Ensure uniformity throughout the division. (AA4 or AA8)
 - (e.) Articles Stowed in the Knit Laundry Bag as per RTCINST 1552.1 and RDC's instruction. (AA4)
 - (f.) Articles in Knit Laundry Bag folded in accordance with RTCINST 1552.1. (AA3)
 - (g.) Articles in Knit Laundry Bag Stenciled/Stamped in accordance with RTCINST 1552.1 +/- ¼". (AA7)
- b. Once the last bunk has been inspected, the RDC/Inspector will retrieve the inspection sheet from the Watch.

DATE: September 2003 MIP SERIES: 0763 PERIODICITY: R-17

LOCATION: Various

SHIP SYSTEM: Great Lakes

SYSTEM: Recruit Training Command

SUB SYSTEM: Recruit

EQUIPMENT:

RATES	MAN-HOURS	RATES	MAN-HOURS	RATES	MAN-HOURS
RDC / Inspector	0.1	YN	0.1	SR	0.1
TOTAL MAN-HOURS:	0.3	ELAPSED TIME:	0.3		

MAINTENANCE REQUIREMENT DESCRIPTION

1. Perform Static Locker Checkpoint Inspection
-

SAFETY PRECAUTIONS

1. Forces afloat comply with NAVOSH Program Manual for Forces Afloat, OPNAVINST 5100.19 series; shore activities comply with NAVOSH Program Manual, OPNAVINST 5100.23 series.
-

TOOLS, PARTS, MATERIALS, TEST EQUIPMENT

MISCELLANEOUS

1. RTCINST 1552.1
-

PROCEDURE

Preliminary

NOTE 1: Review MRC; omit steps not applicable.

NOTE 2: This MRC is to be accomplished in conjunction with MRC's; 83 ZONE U - R-15 and 83 BUNK U - R-16.

- a. RDC / Inspector will identify who has bunk Static and who has locker Static, 50% of Division will do each.
- b. The RDC/Inspector will give the Watch the inspection sheet and explain the recording procedure. The Watch will follow the RDC/Inspector and record the results on the inspection sheet.

1. Perform Static Locker Checkpoint Inspection

- a. RDC / Inspector will assess the recruit lockers on the following:
 1. Ball Cap (When not worn as part of Uniform of the Day)
 - (a.) Stowed in accordance with RTCINST 1552.1 (BC4)
 - (b.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (BC7)
 2. Thin Black Gloves (When not worn as part of Uniform of the Day)
 - (a.) Stowed in accordance with RTCINST 1552.1 (GL4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (GL3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (GL7)
 3. White Hat (Male)
 - (a.) Stowed in accordance with RTCINST 1552.1 (WH4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (WH3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (WH7)
 4. Combination Cover (Female)
 - (a.) Stowed in accordance with RTCINST 1552.1 (CC4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (CC3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (CC7)

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5. Watch Cap (when issued and not worn as part of Uniform of the Day)
 - (a.) Stowed in accordance with RTCINST 1552.1 (WC4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (WC3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (WC7)
6. Ski Mask (when issued and not worn as part of Uniform of the Day)
 - (a.) Stowed in accordance with RTCINST 1552.1 (SM4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (SM3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (SM7)
7. Dress Blue Jumper (Male)
 - (a.) Stowed in accordance with RTCINST 1552.1 (BJ4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (BJ3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (BJ7) (Unless it is Off Season Uniform)
8. Dress White Jumper
 - (a.) Stowed in accordance with RTCINST 1552.1 (WJ4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (WJ3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (WJ7) (Unless it is Off Season Uniform)
9. Dress Blue Trousers (Male)
 - (a.) Stowed in accordance with RTCINST 1552.1 (TB4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (TB3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (TB7) (Unless it is Off Season Uniform)
10. Dress White Trousers
 - (a.) Stowed in accordance with RTCINST 1552.1 (TW4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (TW3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (TW7) (Unless it is Off Season Uniform)
11. Sweater (when issued and not worn as part of Uniform of the Day)
 - (a.) Stowed in accordance with RTCINST 1552.1 (SR4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (SR3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (SR7)
12. Shower Shoes
 - (a.) Stowed in accordance with RTCINST 1552.1 (SS4)
 - (b.) Clean and Dry (SS1 or SS2)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (SS7)
13. Utility Shirt
 - (a.) Stowed in accordance with RTCINST 1552.1 (SD4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (SD3 or SD6)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (SD7)
14. Utility Trousers
 - (a.) Stowed in accordance with RTCINST 1552.1 (TD4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (TD3 or TD10)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (TD7)
15. Utility Jacket (When not worn as part of Uniform of the Day)
 - (a.) Stowed in accordance with RTCINST 1552.1 (UJ4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (UJ3 or UJ10)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (UJ7)
16. Coveralls (when issued)
 - (a.) Stowed in accordance with RTCINST 1552.1 (CA4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (CA3)

17. Towel
 - (a.) Stowed in accordance with RTCINST 1552.1 (TL4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (TL3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (TL7)
 18. Undershorts
 - (a.) Stowed in accordance with RTCINST 1552.1 (UD4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (UD3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (UD7)
 19. Undershirts
 - (a.) Stowed in accordance with RTCINST 1552.1 (US4)
 - (b.) Folded in accordance with RTCINST 1552.1 +/- 1/4" (US3)
 - (c.) Stenciled/Stamped in accordance with RTCINST 1552.1 +/- 1/4" (US7)
 20. Dress Shoes
 - (a.) Stowed in accordance with RTCINST 1552.1 (CA4)
 - (b.) Laced in accordance with RTCINST 1552.1 +/- 1/4" (CA3)
 21. Garment Bag
 - (a.) Stowed in accordance with RTCINST 1552.1 (AA4)
 - (b.) Stenciled/Stamped in accordance with RTCINST 1552.1 (AA7)
 - (c.) Gear Adrift (AA5)
 - (d.) Items inside stowed in accordance with RTCINST 1552.1 (AA4)
 - (e.) Items inside Stenciled/Stamped in accordance with RTCINST 1552.1 (AA7)
 22. Sweat Suits (When not worn as part of Uniform of the Day)
 - (a.) Stowed in accordance with RTCINST 1552.1 (AA4)
 - (b.) Stenciled/Stamped in accordance with RTCINST 1552.1 (AA7)
- b. Once the last locker has been inspected, the RDC/Inspector will retrieve the inspection sheet from the Watch.