



DEPARTMENT OF THE NAVY
NAVAL SERVICE TRAINING COMMAND
2601A PAUL JONES ST
GREAT LAKES, ILLINOIS 60088-2845

CNSTCINST 5450.1
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18 Dec 03

COMNAVSERVTRACOM INSTRUCTION 5450.1

Subj: MISSION AND FUNCTIONS OF OFFICER TRAINING COMMAND NEWPORT
(OTCN), NEWPORT, RHODE ISLAND

Ref: (a) OPNAVNOTE 5450 Ser DNS-RMC2/3U503309 of 24 June 2003
(b) OPNAVINST 5450.171C

Encl: (1) Functions of OTCN

1. Purpose. To publish functions of OTCN under the mission established by references (a) and (b). This instruction has been completely revised and should be read in its entirety.

2. Cancellation. CNETINST 5450.43C

3. Mission. Officer Training Command Newport prepares Sailors and Marines through enduring professional and personal development to lead as officers in the fleet.

4. Status and Command Relationships. OTCN is a shore activity in an active, fully operational status.

a. Echelon:

- (1) Chief of Naval Operations
- (2) Commander, Naval Education and Training Command
(NETC)
- (3) Commander, Naval Service Training Command (NSTC)
- (4) Commanding Officer, Officer Training Command Newport
(OTCN)

b. Area Coordination:

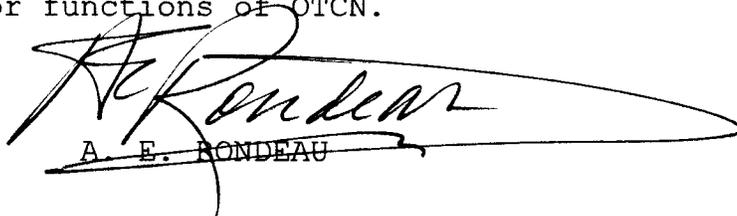
- (1) Area Coordinator - Commander in Chief, U.S. Atlantic
Fleet
- (2) Regional Coordinator - Commander, Navy Region
Northeast

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5. Overseas Diplomacy. OTCN serves as an effective instrument of U.S. Foreign Policy by initiating and continuing action programs which promote positive relations between the command and foreign nationals, and which assist individual naval personnel and their families to work effectively, live with dignity and satisfaction, and function as positive representatives of the Navy and of the United States while overseas.

6. Action. In accomplishing the assigned mission, the Commanding Officer, OTCN will ensure performance of the functions in enclosure (1) and advise NSTC of any recommended modification to the mission or functions of OTCN.



A. E. RONDEAU

FUNCTION OF OTCN

1. Provide education and training for U. S. Naval personnel, other U. S. Armed Forces, U. S. Coast Guard, Department of Defense civilians, and selected foreign nationals in the following schools and courses and others as assigned:
 - a. Seaman to Admiral-21 (STA-21) - To prepare selected Sailors and Marines academically and professionally for success in NROTC.
 - b. Officer Indoctrination School (OIS) - To prepare newly commissioned officers of the Navy Medical Department, lawyers, and Nuclear Power Specialists as Navy Leaders supporting the fleet.
 - c. Naval Chaplains School - To prepare Navy Chaplains for institutional ministry and professional leadership throughout and beyond the Sea Services.
 - d. Damage Control School - Train USN/USCG active and reserve personnel in damage control, fire fighting and water survival, including in-door pool training.
 - e. Command Managed Equal Opportunity (CMEO) Training Site - Instruction for officer and enlisted personnel assigned to northeast region.
2. Review and update courses taught to ensure quality of education and training programs is adequate and responsible to customer needs through the use of feedback and analysis systems, evaluations, studies, and other appropriate methods.
3. Exercise budgetary and funding control over funds allocated by NSTC. Develop and coordinate long and short range financial plans and programs.
4. Keep NSTC apprised regarding progress and general results of the education and training conducted under NSTC cognizance; make recommendations to NSTC regarding changes in training methods, facilities, funding and logistic requirements necessary for effective accomplishment of assigned mission and functions.