



DEPARTMENT OF THE NAVY
NAVAL TRAINING CENTER
2701 SHERIDAN ROAD
GREAT LAKES, ILLINOIS 60088-5001

NTCGLAKESINST 3722.2C

01A
 10 July 1995

NAVAL TRAINING CENTER (COMPLEX³) GREAT LAKES INSTRUCTION 3722.2C

From: Commander, Naval Training Center, Great Lakes

Subj: HELICOPTER OPERATIONS

1. Purpose. To establish procedures and designate responsibilities for helicopter operations on Naval Training Center, Great Lakes.
2. Cancellation. NTCGLAKESINST 3722.2B. This instruction has been substantially revised and should be reviewed in its entirety.
3. Information. Helicopter operations are conducted at Naval Training Center in support of visits by high ranking military and civilian officials, for message courier service, for the transference of patients from and to the Naval Hospital (e.g., MEDEVAC), and for other special purposes.
4. Restrictions.

a. The following locations are designated as helicopter landing areas at Naval Training Center:

(1) Ross Field: Located directly in front of Headquarters, Building 1. This is the primary location for helicopter operations in support of visiting dignitaries and high-ranking military officials as well as routine operations. Latitude 42°18'43" Longitude 87°50'11". CHI
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(2) Constitution Field: The football playing field located between John Paul Jones Street and Luce Boulevard. Latitude 42°18'56" Longitude 87°50'08".

(3) Willow Glen Golf Course: Located off Buckley Road behind Duffer's Den. Latitude 42°18'44" Longitude 87°52'11".

(4) Recruit Training Command: For emergency use only, located on the north end of the base on the Camp Porter grinder (parade field). Latitude 42°18'21" Longitude 87°51'03".

(5) Naval Hospital: For emergency use only, this site is located in the field adjacent to 5th Street at the Naval Hospital complex. Latitude 42°18'25" Longitude 87°50'23".

b. The following obstructions exist above the tree line on Naval Training Center and are interferences to helicopter operations:

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<u>Obstruction/Location</u>	<u>Height</u>	<u>Latitude</u>	<u>Longitude</u>
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Clock Tower, Building 1 176' 42°18'43" 87°50'05"
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Flagpole on Ross Field 100' 42°18'43" 87°50'07"
in front of Building 1

Antenna on top of 140' 42°18'47" 87°50'13"
Building 3

Flagpole on Ross Field 70' 42°18'45" 87°50'13"
in front of Building 3

Building 200-H (NAVHOSP) 190' 42°18'25" 87°50'16"

Flagpole west of Naval 80' 42°18'25" 87°50'19"
Hospital and east of
incinerator

Hospital incinerator 115' 42°18'25" 87°50'27"

Power Plant Smoke Stacks 192' 42°18'47" 87°49'56"
next to Lake Michigan
(note: measure 65'
above the bluff)

5. Procedures and Responsibilities.

a. Commands requesting helicopter operations support shall submit a request by telephone or in writing to the Assistant Chief of Staff (ACOS) for Base Operations, NTC at DSN 792-2960/1 or Commercial (847) 688-2960/1. Except for emergencies, such requests should be made 24 hours in advance of the scheduled operations. Emergency requests shall be made to the NTC Command Duty Officer at DSN 792-3939 or Commercial (847) 688-3939. The ACOS or the NTC CDO shall:

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(1) Designate the landing site.

(2) Ensure the command requesting helicopter operations support notifies the command or activity dispatching the helicopter:

(a) Of the designated landing site.

(b) That a fire truck will be present.

(c) That chocks will not be available.

(d) There will be no radio communications between NTC and the inbound aircraft, except for MEDAVAC, whose operating procedures require direct communication with the Fire Department's Landing Zone Officer.

(3) Notify the Director, Security and Firefighting Department, Executive Officer, Naval Hospital, during normal working hours, or the NTC and Naval Hospital CDO's after normal working hours, and other personnel, as needed, of the anticipated helicopter operations and the designated landing area.

b. Helicopter operating authorities, tasked to conduct helicopter operations at the Naval Training Center, shall confirm permission for flight operations including clearance to land and confirmation of landing area, at least one hour in advance of arrival time, or as soon as possible in emergency cases, by contacting the NTC Command Duty Officer ((847) 688-3939; page 722-1657).

c. Director, Security and Firefighting Department, or NTC Command Duty Officer (CDO), after normal duty hours, shall:

(1) Ensure the designated landing area is secured and
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free of all unnecessary items which might cause foreign object damage (FOD).

(2) During helicopter operations, provide fire fighting equipment and personnel required to manage an aircraft fire and conduct rescue operations, if required, at the designated landing area.

(3) Provide patrol vehicles and guard personnel, as required, to direct traffic and ensure the security of the landing area and helicopters. Provide landing lights, flares, and a landing signalman to provide direction for helicopter operations, as required.

(4) Fire Department will be responsible to set up Landing CH-1
Zone for all MEDAVAC helicopter operations. 52 Nov 99

d. Commanding Officer, Naval Hospital shall provide an ambulance and sufficient personnel to receive patients and assist in medical evaluation/evacuation of personnel in the event of an accident during helicopter operations.

/s/
J. F. NEMEC
Chief of Staff

Distribution:
NTCGLAKESINST 5216.5M
Lists I (2, 3, 8, 12, 13, & 21 only)
II (Case A), III-A, B, C, IV, VI

Copy to:
00A (Flag aide)
NTC CDO
NTC SWO

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NTC WBC

University of Chicago Aeromedical Network (UCAN)

Rush Presbyterian Hospital

Flight for Life, McHenry, IL

Loyola University Medical Center

U.S. Coast Guard Air Station, Chicago, IL

Children's Memorial Hospital