



DEPARTMENT OF THE NAVY
NAVAL TRAINING CENTER
GREAT LAKES, ILLINOIS 60088 5000

CNTC GREAT LAKES
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NTCGLAKESINST 2070.1F
(NLO)

23 APR 1992

NTC GREAT LAKES INSTRUCTION 2070.1F

From: Commander, Naval Training Center, Great Lakes

Subj: POLICIES GOVERNING INSTALLATION AND OPERATION OF AMATEUR/
CITIZENS BAND RADIO STATIONS WITHIN THE NAVAL TRAINING
CENTER

Ref: (a) NAVTELCOMINST 2093.1
(b) NTCGLAKESINST 1710.18C

Encl: (1) Radio Station Operation Request

1. Purpose. To set forth policies governing the installation and operation of amateur/citizens band radio stations within the Naval Training Center (NTC) Complex.
2. Cancellation. CNTCGLAKESINST 2070.1E. This instruction has been substantially revised and should be reviewed in its entirety.
3. Background. NTC supports and encourages individual amateur radio activities. These radio activities keep practitioners informed of changing technical developments in the field of communications and maintain an up-to-date pool of equipment and talent available for use in local and nationwide emergencies.
4. Definitions. The term "NTC Complex" as used in this instruction includes the territory occupied by the NTC component commands and all tenant activities including the naval housing areas administered by the Public Works Center (PWC). The terms "amateur" or "citizens band stations" are equally applicable to fixed, portable, or mobile stations unless specified and refer to the independent operation of such stations.
5. Policy. Authority to grant permission to operate a radio within the Complex is the responsibility of the Center Commander. No installation or operation shall be permitted except as authorized under the conditions of this instruction. Such authorization may be revoked by the Center Commander without prior knowledge, or notice to the station to which the authorization has been granted.

a. Limitations

- (1) All stations must operate in strict accordance with current Federal Communication Commission (FCC) rules and regulations and the policies as outlined in reference (a).

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(2) Operators are legally responsible for all transmissions made on their equipment.

(3) Stations shall not transmit information relative to classified or official documents, nor any information pertaining to the use, availability, or arrangement of classified equipment or facilities.

(4) Any and all equipment installed by individuals within the NTC Complex shall meet the currently accepted electrical and safety code regulations.

(5) Installation of such equipment on government property shall not be made in such a way as to deface, destroy, or in any manner jeopardize such property.

(6) All operators shall familiarize themselves and comply with this instruction, references and any other applicable regulations. Operators are cautioned to periodically review applicable instructions and regulations in order to ensure compliance with any changes that may occur.

(7) All amateur and citizens band radio service operations as authorized in accordance with this instruction are automatically terminated upon execution of NWP 4(c), Chapter 16.

(8) Specific policies, instructions and guidance concerning the Navy-Marine Corps Military Affiliate Radio System (MARS) are not covered in this instruction. All questions concerning the MARS Program should be directed to: Director, NAVMARCORMARS Region Four in Building 153.

b. Interference. Complaints of harmful interference to official communication devices shall be reported to the FCC. The individual operator, if known, should also be notified at this time. It is imperative that pertinent information such as the call sign of the interfering station, date and time of interference, and type of interference noted be entered in the circuit log. The operator concerned must refrain from operating on frequencies or modes of operation that are known to interfere with such official communications until such time that the exact cause of the interference can be determined and proper corrective action taken.

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6. Action

a. An operator desiring an authorization to install and operate a personal fixed or portable base station, or a Mobile Amateur Station, within the NTC Complex must submit a Radio Station Operation Request, (enclosure (1)) to Commander, Naval Training Center (CNTC) (Code NLO), via the operator's commanding officer and the Commanding Officer, PWC.

(1) A photocopy of the station FCC license must be attached to the completed request for amateur station installations.

(2) A sketch of the proposed installation and/or any alterations of such property, along with a brief description of the method and materials proposed, must be included with the request.

b. All antenna installations are subject to spot inspections to ensure that all applicable FCC and safety requirements are met.

c. All operators shall familiarize themselves with this instruction, references (a) and (b), and must comply with those limitations and restrictions imposed by their license held.

d. All fixed or portable base station and mobile amateur operators shall report any change of address, permanent discontinuance of operation, and detachment from the NTC to CNTC (Code NLO).

e. Authorization to install and operate a Citizens Band Mobile Station within the NTC is hereby granted and no formal request or registration is required.

7. Forms. Radio Station Operation Request, NTC-GL 2070/1 (Rev. 3-92) may be reproduced locally.



J. L. BOYDSTON
Chief of Staff

Distribution:
NTCGLAKESINST 5216.5K
Lists I, II (Case B) & III



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RADIO STATION OPERATION REQUEST

Instructions:

1. Originator will forward three copies of this form to CNTC (Code NLO) via originators CO and CO PWC.
2. Print or type all entries on this request.

Type of installation: <input type="checkbox"/> Fixed <input type="checkbox"/> Portable <input type="checkbox"/> Mobile			Class of operation: <input type="checkbox"/> MARS <input type="checkbox"/> AMATEUR <input type="checkbox"/> CB		
Address (Location of proposed station)				Telephone No.	
Type of Equipment:				Serial No.	

Sketch of proposed installation (if fixed) attached

Copy of FCC license attached

Type FCC License held	Call Sign	Issue Date	Exp. Date

I have read NTCGLAKESINST 2070.1F and agree to abide by its contents and current FCC Regulations. Signature _____

NAME: Last, First, MI	Rank/Rate	SSN	Date
Duty Station (Bldg. No. Command/Dept.)			Telephone No.

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I. Originator CO RECEIPT/PROCESSING

- Disapproval recommended; forward to PWC for engineering and technical evaluation. (Attach separate sheet with reason)
- Approval recommended; Forward to PWC for engineering and technical evaluation of proposed installation.

Signature	Date
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II. PWC Action

- Proposed installation satisfactory from an engineering/technical viewpoint; approval recommended. Forwarded to NTC Code NLO, Bldg. 1.
- Proposed installation unsatisfactory from an engineering/technical standpoint; disapproval recommended. (Attach separate sheet with reason) Forward to NTC Code NLO, Bldg. 1.

Signature	Date
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III. Final Disposition Action (after posting, original will be returned to originator, via originator's CO; copy will be sent to PWC.

- Having met the requirements stated in NTCGLAKESINST 2070.1F, you are authorized to operate a radio station within NTC.
- Application disapproved. Reason:

Signature	Date
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IV. REMARKS

PRIVACY ACT STATEMENT

The authority to request this information is contained in 10 USC 8012 and 44 USC 3101 Departmental Regulations. The purpose of the information is to assist officials and employees of the DON in determining your eligibility for and approving or disapproving the authorization requested. The information may be used to ensure compliance with Federal regulations. Completion of the form is mandatory: Failure to provide required information may result in delay of response to the disapproval of your request.