



DEPARTMENT OF THE NAVY
NAVAL TRAINING CENTER
2601A PAUL JONES ST
GREAT LAKES, ILLINOIS 60088-6000

NTCGLAKESINST 5450.5A
T01M

DEC 01 1999

NTC GREAT LAKES (COMPLEX²) INSTRUCTION 5450.5A

Subj: MISSION AND FUNCTIONS OF THE NAVAL HOSPITAL, GREAT LAKES, ILLINOIS

Ref: (a) OPNAVNOTE 5450 Ser 09B2E3/313763 of 10 May 83
(b) CNETINST 5450.4E

Encl: (1) Functions assigned to the Naval Hospital, Great Lakes

1. Purpose. To promulgate the functions to be performed by the Naval Hospital (NAVHOSP), Great Lakes, Illinois, in support of the mission promulgated by reference (a) and directed by reference (b).

2. Cancellation. NTCGLAKESINST 5450.5.

3. Mission. Provide a comprehensive range of emergency, out-patient, and inpatient health care services to active duty Navy and Marine Corps personnel and active duty members of other Federal Uniformed Services. Ensure that all assigned military personnel are both aware of and properly trained for the performance of their assigned contingency and wartime duties. Ensure that the command is maintained in a proper state of material and personnel readiness to fulfill wartime and contingency mission plans. Provide, as directed, health care services in support of the operation of the Navy and Marine Corps shore activities and units of the operating forces. Subject to the availability of space and resources, provide the maximum range and amount of comprehensive health care services possible for other authorized persons as prescribed by Title 10, U.S. Code, and other applicable directives. Conduct appropriate education programs for assigned military personnel to ensure that both military and health care standards of conduct and performance are achieved and maintained. Participate as an integral element of the Navy and Tri-Service Regional Health Care System. Cooperate with military and civilian authorities in matters pertaining to public health, local disasters, and other emergencies. Maintain requisite quality health care standards so as to ensure successful accreditation and recognition by appropriate governmental and civilian agencies and commissions, to include the Joint Commission on Accreditation of Healthcare Organizations (JCAHO).

4. Status and Command Relationships. NAVHOSP Great Lakes is a shore activity in an active (fully operational) status under a Commanding Officer and under the command of Chief of Naval Education and Training (CNET) with responsibility exercised through Commander, Naval Training Center, Great Lakes. NAVHOSP Great Lakes reports to Chief, Bureau of Medicine and Surgery (BUMED) for additional duty. BUMED exercises primary and technical support.

DEC 01 1999

a. Echelon:

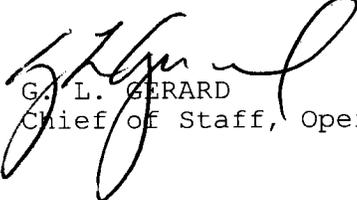
- (1) Chief of Naval Operations (CNO).
- (2) Chief of Naval Education and Training (CNET).
- (3) Commander, Naval Training Center, Great Lakes (CNTC GLAKES).
- (4) Commanding Officer, Naval Hospital, Great Lakes (CO, NAVHOSP GLAKES).

b. Area Coordination:

- (1) Area Coordinator - CNET.
- (2) Regional Area Coordinator - CNTC Great Lakes.

c. Primary/Technical Support. BUMED has responsibility for providing primary and technical support. Primary support is defined as providing resources (funds, manpower, facilities and material) to a shore activity to enable it to carry out its mission. Primary support includes administrative, personnel and material, and guidance in such matters as internal organization, processes, procedures, budgeting, accounting, staffing, and the use of personnel funds, material and facilities. Technical support includes the responsibility to assist in evaluating operational effectiveness of shore activities, and responding to other requests for technical assistance as required.

5. Action. In the accomplishment of the assigned mission, Commanding Officer, NAVHOSP Great Lakes shall ensure performance of the functions set forth in enclosure (1). The Commanding Officer, NAVHOSP Great Lakes shall advise NTC Great Lakes of any recommended modification to the mission and functions of NAVHOSP Great Lakes.


G. L. GERARD
Chief of Staff, Operations

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DEC 01 1999

FUNCTIONS ASSIGNED TO THE NAVAL HOSPITAL, GREAT LAKES,
ILLINOIS. The following functions are assigned:

1. Carry out all regulations, instructions, and directives from higher authority pertaining to the administration of NAVHOSP Great Lakes. Issue internal instructions, regulations, orders, and notices as required for efficient organization and administration of the command.
2. Provide comprehensive inpatient and ambulatory health care services to Navy and Marine Corps units of the operating forces, shore activities, and other authorized beneficiaries as prescribed by Title 10, U.S. Code.
3. Develop and maintain designated personnel and material assets in an operationally ready status in support of the Medical Personnel Augmentation System (MPAS) and other contingency platforms.
4. Develop, operate, and manage administrative and logistical plans and programs in compliance with current directives.
5. Direct and coordinate the operation of subordinate health care activities.
6. Maintain liaison with shore commands and units of the operating forces receiving medical and oral surgical and related care from the command.
7. Conduct a patient education and public relations program to promote consumer awareness and satisfaction.
8. Maintain standards of health care for accreditation and recognition as required by governmental and civilian agencies and commissions.
9. Operate an effective Quality Assessment and Improvement (QA&I) Program to assess and improve health care provided in both inpatient and ambulatory settings and administrative and support areas.
10. Operate a whole blood donor center and maintain a Command Blood Program to maximize use of blood products by interchange

DEC 01 1999

of blood and blood components between commands as required. Actively participate in the Navy's 2004 Frozen Blood Program.

11. Provide support to the Naval School of Health Sciences for the practical phase of formal training of occupation fields (e.g., hospital corpsmen and dental technicians) for 14 health care providers and technical specialties outlined in current BUMED directives, as required.

12. Provide on the job, in-service, certification, and operational readiness training for staff corps officers, hospital corpsmen, and dental technicians.

13. Conduct an ongoing program to promote and maintain the clinical skills of Advanced Hospital Corpsmen (HM-8425) and Nuclear Submarine Medicine Technicians (HM-8402) by means of closely supervised rotational assignments through the necessary clinical departments and divisions, a structured in-service education program, frequent and periodic evaluations of clinical performance, and other mechanisms, as necessary.

14. Provide a command indoctrination program for all reporting personnel.

15. Conduct selective rotation of personnel for education and training purposes and to achieve more efficient use of health care assets.

16. Provide administrative and logistical support to the Navy's Clinical Investigation Program, as directed.

17. Negotiate and execute Memoranda of Understanding (MOU's) and Interservice Support Agreements (ISSA's) for purposes of mutual education, training, or support services.

18. Conduct the Decedent Affairs Program under the general supervision of BUMED, as outlined in current directives.

19. Provide medical equipment maintenance and repair service to assigned health care treatment facilities and commands in the local area as requested or required.

20. Ensure the effectiveness of command management programs which should include, but not limited to, equal opportunity, command evaluation, civilian position management, substance abuse prevention, retention, 3-M, safety, and other similar management programs.

DEC 01 1999

21. Maintain liaison with and provide Naval representation to various committees, groups, and organizations of a military, governmental, commercial, scientific, or professional nature with regard to health care and related subjects, as required.
22. Integrate Naval Medical Selected Reserve units and personnel into command activities to enhance the reservists' mobilization training and mutual support contribution while establishing a credentials base for reservists.
23. Provide consultative Quality Assurance oversight to Branch Clinics at Naval Ordnance Station, Louisville, KY and Naval Weapons Center, Crane IN.
24. Provide a clinical learning experience program for students of the Naval Hospital Corps Schools.
25. Conduct a four year Naval Oral and Maxillofacial Surgery Residency Program under the requirements of BUMED and the Council of Dental Education of the American Dental Association.
26. Serve as National Disaster Medical System (NDMS) Coordinator. Maintain close liaison with the Local Planning Agent for emergency and disaster preparedness matters.
27. Provide lens fabrication laboratory services for assigned health care treatment facilities and Tri-Service commands in a six-state area, which includes Illinois, Minnesota, Nebraska, North Dakota, Alaska, and Iowa.
28. Provides treatment and rehabilitation of individuals with a diagnosis of alcoholism, emphasizing the family aspect of treatment by providing care to members of the alcoholic's immediate family.
29. Operates an Occupational Health and Preventive Medicine Department (OH/PMD) to provide protection and prevention of work-related illness and injury, enhancing health and safety of active duty members/dependents and civilian employees. Areas of responsibility include program implementation and review covering the Naval Training Center and outlying Branch Medical Clinics. In addition, the Industrial Hygiene Division, Occupational Health and Preventive Medicine Department, is tasked by Chief of Naval Operations to provide services to commands covering a nine-state area, including Minnesota, Iowa,

DEC 01 1999

Wisconsin, Missouri, Illinois, Indiana, Kentucky, Ohio, and Michigan.

30. Provide general education and training in alcoholism to medical and other interested professional personnel.

31. Provides quality Bachelors Quarters (BQ) management programs and maintains facilities under current Navy standards.

32. Provide aeromedical personnel and facilities in support of aviation medicine, physiological training, and aviator medical safety officer programs for all medical units tasked with the direct support of operational and training flight or aviation activities within the geographic area.

33. Exercise effective control over financial operations within the command through sound accounting principles and progressive modernization of programming, budgeting, accounting, and statistical reporting practices under Resources Management System of the Department of the Navy.

34. Provides pastoral care for staff and patients.

35. Performs such other functions as may be directed by higher authority.

36. Conducts a one year General Dentistry Residency Program.

37. Staffs and operates the Navy-Air Force Medical Evaluation Test Program for Commanding Officer, Recruit Training Command.

38. Provides underseas and nuclear personnel support in their medical needs and evaluation for suitability for these specialized programs.

39. Provides medical in-processing and medical care for all Naval recruits at the Navy's only Recruit Training Center, Great Lakes, IL, processing 50,000 plus recruits annually.

40. Provides medical support for Service School Command, Great Lakes, IL, which processes 40,000 students annually.