DEPARTMENT OF THE NAVY
NAVAL TRAINING CENTER
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GREAT LAKES, ILLINOIS 60088-5000

NTCGLAKESINST 11200.4E
N31
AUG 28 1998

NTC GREAT LAKES (COMPLEX^3) INSTRUCTION 11200.4E

From: Commander, Naval Training Center, Great Lakes

Subj: VEHICLE AND PEDESTRIAN TRAFFIC CONTROL REGULATIONS

Ref: (a) State of Illinois Vehicle Code
(b) 18 USC Section 12 (NOTAL)
(c) NTCGLAKESINST 11240.2
(d) NTCGLAKESINST 5500.11D
(e) OPNAVINST 5102.1C
(f) OPNAVINST 11200.5C
(g) OPNAVINST 5100.12F
(h) OPNAVINST 5560.10B
(i) NTCGLAKESNOTE 1620 (Off-Limits Order)
(j) NTCGLAKESINST 1700.1B
(k) 50 USC Section 560 through 590 Soldier and Sailors Civil Relief Act (NOTAL)
(l) OPNAVINST 5350.4B
(m) DODINST 1010.7

Encl: (1) Vehicle and Pedestrian Traffic Court and Court Regulations on board the Great Lakes Naval Training Center

1. Purpose. Enclosure (1) sets policies and establishes regulations governing pedestrians and vehicle traffic on Naval Training Center, Great Lakes. This instruction constitutes a total revision and consolidation of all regulations controlling the movement of pedestrians. In addition, major policy changes have been incorporated which affect drivers of motorcycles, joggers and the use of radar detectors on board the NTC Complex.

2. Cancellation. NTCGLAKESINST 11200.4D. This instruction has been substantially revised and should be reviewed in its entirety.

3. Scope. The provisions of this instruction apply to pedestrians, vehicular traffic control, and traffic court procedures on Naval Training Center (NTC) which include the roads and real property situated within the boundaries of NTC, Recruit Training Command (RTC), Naval Hospital (NAVHOSP), Burkey Mall Complex, Fort Sheridan, all family housing at Forrestal Village, Halsey Village, Nimitz Village, Fort Sheridan, Supply Annex, NTC Golf Course and Bldgs 3200 and 3400.

4. General. All vehicular operation and pedestrian movement shall be governed by references (a) through (m) which are briefly described as follows:

a. Reference (a) is the Illinois Vehicle Code. Statutes 11-500 through 11-502 set forth the laws of Illinois concerning implied consent and drug/alcohol presumptions.

b. Reference (b) defines the laws of states adopted for areas within federal jurisdiction.

c. Reference (c) discusses seizure of private vehicles used in drug related activity.

d. Reference (d) defines external physical security.

e. Reference (e) addresses reporting and investigation of vehicular traffic accidents.

f. Reference (f) defines terms, establishes responsibilities, provides instructions related to on board private motor vehicle operations, traffic supervision, coordination with civil law enforcement, driver and vehicle licensing and the administration of the NTC traffic point system.

g. Reference (g) discusses traffic safety.

h. Reference (h) addresses registration procedures and decal issue for nongovernment owned motor vehicles.

i. Reference (i) addresses restricted areas on NTC.

j. Reference (j) addresses alcoholic beverages.

k. Reference (k) addresses local tax under the Soldiers and Sailors Civil Relief Act.

l. Reference (l) addresses the Navy Drug and Alcohol Abuse Program.

m. Reference (m) addresses DoD personnel driving under the influence of alcohol/narcotics.

5. Conformance to other laws. The Illinois Vehicle Code shall be in full effect on board the NTC Complex except when the Code Sections are inconsistent with or contrary to the regulations in this instruction.

6. Responsibility. The Director of Security is responsible for enforcing all regulations contained herein as well as submitting recommendations to change these regulations as needed to improve safety, protect government property and provide for the health and welfare of all personnel within NTC.

7. Forms. DoD Decals, DD Form DD 2220, Navy League Pass, NTC-GL 5500/12 (7-91); Armed Forces City Sticker (NTC-GL 5500/3);

Contractor Card, NTC-GL 5512/18 (Rev. 5-73); "M" Sticker, NTC-GL 5500/20 (Rev. 4-74); Vehicle Pass/Card, NTC-GL 5512/3 (Rev. 8-89); Visitor's Pass, NTC-GL 5500/2 (6-87); Parking Permit ("X" Sticker), NTC-GL 5560/10 (Rev. 5-88) and Civilian Employee ID optional Form 55 (6-73) may be obtained through the NTC Security Officer. CNTC Guest Pass, NTC-GL 5512/34 (Rev. 5-92)(Yellow) may be obtained from the Flag Aide in Building 1.

C. B. MARTIN
Chief of Staff, Operations

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CHAPTER I

GENERAL

0101. Definition of Terms: The words and phrases defined by the Illinois Vehicle Code shall apply in this instruction except as modified below:

a. Blood Alcohol Content (BAC). The percentage, by weight, of alcohol in a person's blood as determined by blood, urine, or breath analysis.

b. Conviction. A final conviction: an unvacated forfeiture of bail or collateral deposited to secure a defendant's appearance in court, a plea of nolo contendere accepted by a court, regardless if civilian court awards suspension, payment of a fine, a plea of guilty or finding of guilty on a traffic violation charge, regardless of whether the penalty is rebated, suspended or probated. Includes judicial and nonjudicial actions under the Uniform Code of Military Justice.

c. Driver. Synonymous and interchangeable with operator.

d. Emergency Vehicle. Any vehicle designated or authorized for use in physical security and/or law enforcement, fire protection, medical and/or rescue services, and such other vehicles as may be designated or authorized by Commander, Naval Training Center (CNTC).

e. Intoxicated Driving. Intoxicated drivers include one or more of the following while in actual physical control of any vehicle:

(1) Under alcohol or drug intoxication in violation of Article 111, UCMJ, or a similar law of the jurisdiction in which the vehicle is operated.

(2) With a BAC of .08 or higher on a military installation or in an area where traffic operations are under military supervision.

(3) With a BAC of .08 or higher in violation of the law of the jurisdiction in which the vehicle is being operated.

(4) With a BAC of .05 but less than .08 in violation of the law of the jurisdiction in which the vehicle is being operated if the jurisdiction imposes a suspension or revocation solely on the basis of this BAC level.

f. Load. Anything carried or towed by a motor vehicle.

g. Motor Vehicle. Any vehicle which is self propelled.

h. Motor Vehicle Accident. Any incident involving a motor vehicle that results in personal injury or property damage.

i. Motorcycle. Any two-wheeled motor vehicle (including mopeds).

j. Vehicle. A device by which any person or property may be propelled, moved, or drawn upon a highway.

k. On board. On the grounds and/or roadways of NTC Complex.

l. Center Commander. Refers to CNTC, Great Lakes.

m. Department of Defense (DoD) Personnel

(1) Civilian Personnel. DoD employees whose salary or wages are paid from appropriated or nonappropriated funds, retired military members, and dependents of both active and retired military personnel.

(2) Military Personnel. Personnel on active duty, U.S. Military Reserve or National Guard personnel on active duty, and military service academy cadets.

n. Driving Privilege. The privilege to operate any private and/or government vehicle on board NTC Complex. This privilege may be revoked or suspended.

o. Security Director. Refers to the Director of Security for NTC.

0102. Jurisdiction. All geographical areas under the jurisdiction of the Center Commander.

0103. Failure to Obey Regulations. Persons failing to obey the regulations cited herein may be:

a. Denied access to NTC Complex.

b. Subject to administrative action under reference (f) or Navy Civilian Personnel Instruction.

c. Prosecuted in federal court for violation Title 18 U.S. Code, Section 13.

d. The driving privileges may be suspended/revoked at Traffic Court.

0104. General Regulation Granting Access

a. Approved Vehicle Pass. An approved vehicle pass must be displayed on all private and commercial motor vehicles on the complex except commercial buses on scheduled tours, telephone company service trucks and credentialed civilian law enforcement vehicles. Vehicle passes are issued to specific vehicles and individuals and shall not be transferred to another vehicle or person.

b. False or Forged Passes. Whoever falsely makes, forges, counterfeits, alters, or tampers with any naval, military, or official pass or permit issued by or under the authority of the United States or with intent to defraud, uses or possesses any such pass, or impersonates or falsely represents himself to be or not to be a person to whom such pass or permit has been duly issued, or willfully allows any other person to have or use such pass or permit, issued for his use alone, shall be fined not more than $2,000.00 or imprisoned for not more than five years or both. (Reference (b) refers).

c. Persons Required to Register Vehicles. All persons desiring to operate motor vehicles on board NTC must register the vehicles. The appropriate pass or vehicle decal will be issued by the Security Department prior to operation of the vehicle on board the NTC Complex.

d. Personnel Eligible to Operate Motor Vehicles on NTC Complex. Motor vehicle privileges may be extended to the following persons at NTC Complex:

(1) Military personnel ordered to duty on board NTC Complex except:

(a) Transient personnel in a disciplinary or administrative discharge status;

(b) Students in recruit training;

(c) Students in "A" Schools other than ET/FC

(d) Single students in "A" Schools

(2) Civilians employed on NTC Complex.

(3) Military personnel or civilians conducting official business with an NTC Complex activity.

(4) Reservists undergoing training at NTC Complex activity.

(5) Dependents of active duty military personnel.

(6) Bona fide visitors of military personnel residing on NTC Complex.

(7) Authorized customers of Navy Exchange, Commissary, Morale, Welfare and Recreation Activities and other approved activities.

(8) Approved operators of vehicles for hire or vendor vehicles.

(9) Retired military personnel and their dependents.

(10) ET/FC "A" School Students and/or married and living in housing.

e. Inspection and Identification of Vehicles by Decal. A vehicle entering NTC Complex is subject to inspection when entering, while upon, and departing government property. Authorized vehicle shall be identified by one of the following means:

(1) Permanent Decal. A "permanent" decal (DD Form 2220) (11-79) affixed to the top center or lower left hand corner on the outside of the windshield signifying compliance with the registration requirements for repeated and long-term entry. Distinctive permanent decals are authorized for the owners of vehicles and will be categorized in the following manner:

(a) Honorary military and civilian personnel pass, designated by CNTC.

(b) "Blue" - Active duty or retired officers, their dependents, and officers who are drilling members of the Ready Reserve.

(c) "Red" - Active duty or retired enlisted personnel, their dependents, and enlisted personnel who are drilling members of the Ready Reserve.

(d) "Green" - Civilian employees who have official duties that create a need for their vehicles to be driven on board NTC Complex.

(e) "White" - Contract professional trades such as, but not limited to, doctor, dentist, and hygienist who have official duties that create a need for their vehicles to be driven on board NTC Complex.

(2) A "CNTC Guest Pass" (NTC-GL 5512/34 (Rev. 5-92)) authorizing one time entry for guests of residents who reside in housing or quarters which are located within the confines of NTC.

(3) A "Navy League Pass" (NTC-GL 5500/12 (7-91)) is for members of the Navy League who are on board the NTC Complex for official Navy League functions.

(4) A "Contractor's Card", (NTC-GL 5512/18 (Rev. 5-73)) is for contractors or other civilian personnel who are conducting business on board the NTC Complex. Used in conjunction with "M" Sticker, NTC-GL 5500/20 (Rev. 4-74).

(5) A "Visitor Pass", (NTC-GL 5500/2 (6-87)) signifying compliance with the requirements of one-time entry (visitors only). Visitor passes will be issued at the Badge and Pass Office, building 130 and destroyed by the visitor leaving the base.

(6) "MWR" decal signifying compliance with registration requirements used for civilian patrons of the NTC Marina, Bowling Alley, Tri-Plex Fitness Center, and other MWR (MWR) facilities on board NTC Complex.

(7) Taxi/livery and vendor decals are issued to taxi/livery and vendors that serve the Great Lakes Naval Base. These decals are issued to company vehicles only.

f. "Vehicle Pass/Card". Merchants and businessmen who regularly visit the NTC Complex using various company owned vehicles or other civilians who visit NTC Complex at such infrequent intervals that it is not considered desirable to register the vehicle may be issued a "Vehicle Pass/Card" (vendors), (NTC-GL 5512/3 (Rev. 8-89)) if deemed appropriate by the Director of Security.

g. "Restricted". Yellow window decals may be issued for placement on vehicles of those registrants who have lost their driving privileges on NTC Complex. For a joint owner whose driving privileges have been suspended or revoked, the security officer is authorized to require the placement of a "Restricted" decal to the right of the DoD sticker in lieu of the "Year Number". An authorized driver for the suspended person will be issued a Restricted Access Authorized Driver ID Card. This ID card will be shown to the gate sentries and any Great Lakes Law Enforcement Officer when asked. Restricted drivers are authorized to drive in emergency cases only. Any other use is a violation and may result in enforcement action and loss of driving privileges.

h. Effective Periods. Permanent decals are issued for four years.

i. Other Installations. Members arriving for duty at NTC Complex from other installations are required to register their vehicles on board NTC within 30 days of checking in. DoD Decals

will not be removed, only the installation tab will be replaced with an "NTC Great Lakes" installation tab, and the expiration date changed to reflect the date of transfer from NTC Great Lakes.

j. Trespassers. Unauthorized persons entering the NTC Complex are subject to prosecution under section 1382 of reference (b).

k. Reporting Violators. All personnel on board NTC Complex shall be alert for and report unauthorized persons or violations of this instruction. Any person who is unable to show a valid pass, badge, identification card or otherwise establish that he is a bona fide guest authorized to be on board will be detained and the Security Department notified immediately. Reports of other violations may be made informally in person, in writing, or by telephone to the Security Department.

l. Drug Countermeasures. Any person subject to this instruction who is apprehended and convicted for possession or use of illegal drugs in a vehicle on NTC Complex may be suspended from driving any vehicle on NTC Complex for one year. Furthermore, vehicles suspected of being involved in illegal drug use or movement, based upon inspection by military working dogs may be denied access to NTC Complex.

m. Implied Consent. Any person granted the privilege of operating a motor vehicle on NTC Complex shall be deemed to have given his consent for a chemical test of blood, breath or urine to determine its alcohol or drug content when lawfully apprehended for any offense committed while driving on NTC Complex. Refusal to submit will result in automatic suspension of driving privileges for one year.

n. Inspection. All private and commercial vehicles, hand-carried baggage, parcels, and similar items entering or departing NTC Complex are subject to inspection by Security personnel. Inspections are conducted to prevent the introduction of materials which may be detrimental to NTC Complex security and to deter the unauthorized removal of government property. Failure to submit to an inspection shall result in revocation of base driving privileges, or debarment for one year.

o. Seat Belts and Child Restraints.

(1) All personnel operating or riding in a government or private motor vehicle are required to wear seat belts whenever the vehicle is in motion.

(2) All children under four years of age or weighing less than 40 pounds will be in a child seat restraint system which meets the applicable Federal Motor Vehicle Safety Standards.

p. General Public Visitation. Civilians who are not employed by the government and would otherwise have no reason to be on board NTC Complex will be admitted only as sponsored guests of an authorized individual or activity. Visiting by the general public is not authorized. Although it is not necessary for the sponsor to appear at the Security Office to receive a guest, the Security Department may verify the visitor's status with the sponsor via telephone.

CHAPTER II

MOTOR VEHICLE REGISTRATION

0201. Motor Vehicle Registration. NTC Complex registration is a privilege that may be suspended or revoked for good cause. Persons extended this privilege are set forth in Section 0105d of this instruction. Registration is mandatory for all Privately Owned Vehicles (POVs) operated on NTC Complex by personnel who are either assigned to or employed by a training center activity or reside in NTC Complex housing for more than 30 days. For the purposes of this directive, all government owned vehicles and commercially owned buses on scheduled runs are considered registered.

a. The Security Department, Badge and Pass Office will issue a qualified applicant a permanent decal or a temporary coded sticker when the following requirements are met:

(1) The applicant presents to the Security Department, Badge and Pass Office the following documents:

(a) Valid military dependent, DoD employee, NEX Employer Identification Card, NTC activity pass or other approved identification in order to establish the identity and/or eligibility of the person.

(b) Valid state driver's license. An Illinois license must be current. State driver's license which are expired but otherwise valid under automatic military extensions will be accepted.

(c) Certificate of State Registration showing the current license plate number, vehicle identification number, name of registered owner, and expiration date must be presented. A letter of permission, from the registered owner, must be presented to obtain a DoD vehicle sticker for any vehicle on base by a non registered owner. (The letter of permission will be accepted from immediate family members only.)

(d) Insurance policy or bond certifying the possession of public liability and property damage insurance of at least $20,000 (one person/one accident), $40,000 (two or more persons/one accident) and $15,000 property damage. The bond must be issued by an insurance or surety company authorized to conduct business in Illinois. Proof of insurance or bond coverage may be provided by an official letter from the company and the registrant's certification of the requisite coverage. Proof of insurance must show the vehicle which is insured, the person who is insured, and the expiration date of the current policy. The registrant must be the registered owner, owner's spouse, or

immediate family member; the registered owner of the vehicle must provide the registrant with a letter of authorization. Exceptions may be granted by the Director of Security for good cause, and will be considered on a case by case basis. **INSURANCE COVERAGE MUST BE MAINTAINED CONTINUOUSLY WHILE THE VEHICLE IS REGISTERED ON BOARD NTC COMPLEX.**

(2) A motor vehicle to be registered may be required to pass a safety inspection performed by the Security Department. Any vehicle displaying a certificate of safety or current state safety inspection sticker is exempt from this inspection. The safety inspection shall be done at the time a vehicle is registered or re-registered. Operators of vehicles currently registered which are found to be deficient in the below safety items will be allowed five working days to correct the deficiency. In appropriate cases, a longer period may be granted for circumstances beyond the control of the vehicle registrant. Failure to meet all safety standards will result in revocation of the decal.

The following items will be inspected:

(a) Windshield - no cracks allowed that impair the vision of the driver.

(b) All glass - must be properly installed in accordance with the manufacturers specifications and of an approved safety type.

(c) Rearview mirror - at least one with unobstructed view to the rear. Motorcycles must have a rearview mirror mounted on each side of the handle bars.

(d) Lights - all operating.

(e) Horn - operating.

(f) Exhaust system - system intact with no leaks; pipes must extend past rear door opening; system noise no louder than factory original; no straight pipes or cut outs.

(g) Brakes - functional.

(h) Parking brakes - will hold car.

(i) Bumpers installed on the front and rear of the motor vehicle. The bumper height shall not be modified to vary more than three inches from the original manufactured bumper height for that motor vehicle when measured from a level surface on the highway to the lower edge of the bumper. 2nd Division vehicles are exempt from the rear bumper requirements.

(j) Suspension - functional, no over worn or broken springs or shocks.

(k) Tires - at least 1/16th inch tread on tire.

(l) Wipers - operating with intact wiper blades.

(m) Seat belts - at least two in the front seat, as required by references (a) through (l).

(3) The applicant must sign a statement that he/she understands the vehicle is subject to random inspection while on board, entering or exiting the NTC Complex and consent thereto.

b. Privately owned motorcycles must be registered in accordance with Section 0201 of this chapter and must meet the requirements for registration, except those requirements not applicable because of the motorcycles's nature. Motorcycles will be inspected for items 0201a(2)(c) through (h) and (k). Additionally, before a permanent decal is issued, the motorcyclist must furnish proof of successfully completing a course in motorcycle safety. See Chapter III Motorcycles, Mopeds and Bicycles.

c. Mopeds shall be registered according to the instructions in Chapter III entitled: Motorcycles, Mopeds and Bicycles.

0202. <u>Termination of registration</u>

a. The registration of a motor vehicle is terminated when the registrant no longer qualifies for a decal or has violated any of the conditions, requirements or prerequisites for registration. When the decal is removed, the scrapings must be returned to the Security Department, Badge and Pass Office in an envelope identifying the decal by number and by registrant. Reasons that will result in termination of registration are:

(1) The ownership of the vehicle changes.

(2) The state registration of the vehicle has expired.

(3) The registrant's state driver's license is revoked or canceled.

(4) The vehicle fails to meet the safety standards set forth by reference (a) or NTC Complex regulations.

(5) The privilege to drive on board the NTC Complex is suspended or terminated because of excessive traffic points, penalties of violation of implied consent regulation. In these instances, the Director of Security will remove the decal or ensure removal before the effective date of the revocation or suspension.

(6) The registrant's Commanding Officer requests cancellation of the person's driving privileges.

(7) The vehicle is being used or has been used on the NTC Complex for purposes prohibited by law or regulations (e.g., transportation of open alcohol, drugs, contraband, multiple traffic offenses).

(8) The registrant fails to maintain required automobile insurance.

b. Registrants who lose driving privileges will remove their decals and surrender them to the Security Department prior to the effective date of revocation or suspension.

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CHAPTER III

BICYCLES, MOTORCYCLES, MOPEDS, ROLLER BLADES, SKATERS AND JOGGERS

0301. Listening Devices. The wearing of portable headphones, earphones, or other listening devices while operating a motor vehicle or while jogging, walking, bicycling, roller blading or skating on roads and streets on base and in all Great Lakes housing areas is prohibited.

0302. Bicycles.

a. All privately owned bicycles must be registered to operate on the NTC Complex.

b. Government owned bicycles shall have an identification plate attached in a horizontal position to the upper frame support between the wheels which, in not less than one inch lettering, indicates the responsible command or activity. Identification tags will be obtained from Security Department, Badge and Pass Office.

c. Bicycle requirements are as follows:

(1) After dark shall be equipped with:

(a) A lamp emitting a white light in front of the bicycle.

(b) A red reflector of a type approved in Illinois mounted on the rear of the bicycle and visible from the rear of the bicycle. A lamp emitting a red light may be used in addition to the red reflector.

(c) Side reflectors on each wheel. All lights and reflectors must be visible for 300 feet.

(2) Bicycles shall not be:

(a) Ridden by more than the number of persons they were designed to carry.

(b) Attached to any other moving object as an aid to propulsion.

(c) Altered to raise the handle bars above shoulder height.

(d) Operated on sidewalks or other areas solely designated for pedestrian traffic.

d. Bicyclists will:

(1) Wear, on streets and roadways, an approved ANSI or Snell approved helmet for bicycling. Helmet must be properly fastened under the chin.

(2) Be granted all rights and subject to all rules applicable to motor vehicles except those which by their nature cannot have application.

(3) Ride with extreme caution.

(4) Operate bicycles with both hands on the handle bars at all times, except when giving the required hand signals.

(5) Equip bicycles with a brake which will enable the operator to make one braked wheel skid on dry, level, clean pavement.

(6) Operate bicycles as near the right side of the roadway as practicable, exercising due care when passing a standing vehicle or being passed by a motor vehicle proceeding in the same direction.

(7) Give the same hand signals when turning, slowing down, or stopping, as prescribed for motor vehicle operators.

(8) Ensure passenger in a child seat be strapped in the seat with retaining straps and be wearing an approved ANSI or Snell approved helmet. Helmet must be properly fastened under the chin.

0303. Motorcycles

a. Privately owned motorcycles must be registered in accordance with the requirements for other motor vehicles contained in Chapter II where applicable. Reference (g) provides guidance on motorcycle safety and standards.

b. Successful completion of the Motorcycle Rider Course - Riding and Street Skills is required prior to operation or issuance of a vehicle registration decal for the NTC Complex. Personnel who have enrolled in the Motorcycle Rider Course Riding and Street Skills are eligible for a temporary pass. They must present a motorcycle endorsement on their license to qualify for this pass. This pass would expire on the last day of the course. This requirement is in addition to those requirements contained in reference (h).

(1) Motorcycle safety crash helmets that comply with specifications set forth by the Department of Transportation (49 CFR Part 571 Section 571.218) shall be worn at all times by all motorcycle operators and their passengers. Helmets shall be properly fastened, under the chin.

(2) Properly worn eye protective devices, defined as impact or shatter resistant eyeglasses, goggles, or face shield attached to the helmet. A windshield or faring is not considered to be proper eye protection.

(3) Properly worn long sleeved shirt or jacket, long-legged trousers and full finger leather or equivalent gloves.

(4) Properly worn hard soled shoes with heels.

(5) Properly worn as an outer garment, a commercially available, brightly colored, mesh or fabric safety vest with retro-reflective vertical, horizontal or diagonal strips front and back with minimum of 130 square inches of reflective area; 65 square inches on the front and 65 square inches on the back.

d. Motorcycles will be operated with their headlights on at all times.

e. Motorcycles must be equipped with a rearview mirror mounted on each side of the handle bars.

f. Passengers are not permitted unless the motorcycle is equipped with a passenger seat and foot rest and the passenger wears approved protective equipment.

g. No articles will be carried in the hands while operating a motorcycle.

0304. Mopeds

a. A moped is a low powered, heavily built, motorized bicycle which may or may not be equipped with operative pedals for propulsion by human power and/or a 50 cc (2 horsepower) engine or electric motor capable of propelling the device at a maximum speed of not more than 30 miles per hour on level ground.

b. Privately owned mopeds must be registered with the Secretary of State in accordance with the Illinois Vehicle Code and with the Security Department, Badge and Pass Office.

c. Any person with a valid Illinois operator's license of any class or operator's license accepted by Illinois as valid may operate a moped.

d. Required safety equipment and clothing for mopeds are the same as for motorcycles.

e. The Motorcycle Rider Course; Riding and Street Skills is also required to register and operate a moped.

f. Mopeds are to be operated according to the regulations of motorcycles set forth in this instruction.

g. Mopeds shall not operate on any sidewalks.

0305. Roller Blading/Skating

a. Roller blading/skating in relation to this instruction are considered synonymous and shall be referred to as skating throughout.

b. Skaters will not skate on any street where sidewalks or other marked pedestrian ways are provided.

c. When sidewalks or other pedestrian ways are not provided, skaters will skate to the right of the street going with the flow of traffic. Skaters may cross traveled roadways only at intersections or where pedestrian crosswalks are designated.

d. Skaters are not authorized to skate on roads and streets on the installation including housing, during peak traffic periods or after dark. Peak traffic periods are 0730 - 0830 and 1530 - 1630, Monday - Friday.

e. Skaters must obey traffic rules and regulations and may be cited for violations.

f. Skaters shall not attach to any other moving object as an aid of propulsion.

g. Skaters will:

(1) Wear an approved ANSI or Snell approved helmet, knee pads, elbow pads, and wrist guards at all times while transiting NTC Complex streets and roadways.

(2) Skate with extreme caution.

(3) While in traffic, give the same hand signals as prescribed for motor vehicle/bicycle operators.

0306. Pedestrians/Joggers

a. Pedestrians and joggers must obey traffic rules and regulations.

CHAPTER IV

DRIVING REGULATIONS

0401. Definition. Driving regulations relate to the acts of the operator of a motor vehicle which is registered in accordance with Chapter II or is otherwise being operated on the NTC Complex. The Vehicle and Traffic Code of the State of Illinois, in effect and as hereafter amended, shall apply on NTC Complex except as specifically amended by this instruction.

0402. Operator's Permit

a. Operator's Permit. No person shall operate any motor vehicle on NTC Complex without a valid state driver's license in his or her possession.

b. Government Vehicle Operation. No person shall operate a government vehicle unless he/she meets the requirements set forth below:

(1) All military personnel who drive vehicles owned or hired by DoD components shall be qualified using reference (g).

(2) Full time civilian personnel employed as incidental vehicle operators will meet the experience and training requirements of the Federal Personnel Manual and applicable examination announcements of the Office of Personnel Management. However, prior to their authorization to operate government vehicles, personnel will be indoctrinated on NTC's vehicle procedures and regulations by the Transportation Branch, Navy Public Works Center, Great Lakes. Personnel must have valid state drivers license to get a U.S. Government Motor Vehicle Operator's Identification Card (OF-346).

(3) Every DoD civilian operator of a government owned or rented vehicle shall have in his/her possession a valid state driver's license.

(4) Incidental drivers of vehicles weighing less than 5 tons gross vehicle weight must pass a written and driving test. Personnel operating vehicles over 5 tons gross vehicle weight whose primary duty is vehicle operation or who operate ambulances or emergency vehicles must satisfy all testing requirements described in reference (g).

0403. Speed. Vehicles must proceed at no more than posted speeds, consistent with traffic and weather conditions, so as not to impede the normal flow of traffic or to endanger pedestrians if present in the area or to hazard other personnel or vehicles.

a. The basic speed limit on streets is 25 miles per hour, unless otherwise posted.

b. The basic speed limit in housing areas is 15 miles per hour, unless otherwise posted.

c. The speed limit in parking areas and alleys is 10 miles per hour.

0404. Passing. Vehicles may pass within speed limits and safety consideration where there are two distinctly defined lanes for traffic flow in one direction. Vehicles shall not be passed where there is only one lane of traffic in each direction. Buses will not be passed from the rear while stopped unless the bus driver signals it is safe. When a school bus is stopped and engaged in receiving or discharging passengers, a motor vehicle approaching from either the front or the rear shall come to a complete stop at least 50 feet from the bus and shall remain stopped until all bus passengers are received or discharged and the "stop signal" on the bus has been withdrawn or the bus has moved. Traffic moving in any direction on streets which has a median strip (such as Meridian Drive in Forrestal Village Housing) will stop for school buses. Vehicles shall not pass marching formations proceeding in the same direction unless it is safe to do so.

0405. Pedestrians. The driver of a vehicle shall yield the right-of-way to a pedestrian or road guard in a marked or unmarked crosswalk and to marching formations. Pedestrians will yield the right of way to all emergency vehicles traveling with lights or sirens in use.

0406. Restricted Areas. Areas posted "restricted area" or "off-limits" will not be entered except on official business.

0407. Alcoholic Beverages. Alcoholic beverages shall not be transported in a private vehicle's passenger compartment unless in the original package with the seal unbroken or in the trunk of the vehicle.

0408. Emergency Vehicles

a. Upon the sounding of the emergency alarm or siren of an emergency vehicle, all traffic shall pull to the right side of the road and stop, taking care not to block any street or intersection. Traffic shall remain stopped until the vehicle sounding the emergency alarm has passed or until it is apparent that it will not use the roads or streets in the immediate vicinity.

b. When on emergency missions, emergency vehicles shall be operated in accordance with Illinois Compiled Statues. Fire, ambulance and other emergency vehicles will not exceed 35 miles

per hour on the Complex. This exception shall not; however, protect the driver of any such vehicle from the consequences of disregarding the safety of others.

c. No audible or visual emergency signal will be used by the operator of an emergency vehicle except when responding to an emergency.

0409. Fire Fighting Equipment. No vehicle will be driven across a fire hose without permission of the Great Lakes Fire Chief or designated representative. Vehicles shall remain at least 500 feet away from all fire apparatus' (fire engines or trucks).

0410. Loading of Vehicles

a. The amount of cargo or number of passengers will not exceed the designated capacity of the vehicle.

b. Passengers will not be carried so that any part of any person protrudes outside the passenger space of the vehicle, nor will passengers ride in the cargo space, unless approved seat belts have been installed.

c. No more than three persons shall ride in the front seat of any vehicle.

d. Passengers will not be unloaded unless the vehicle has come to a complete stop.

e. All persons will be seated in a vehicle when the vehicle is in motion. Buses and trucks equipped with hand grips for standees are permitted to have standees to the extent of the number of hand grips provided.

f. All cargo loaded on vehicles without rails and end gates and all loads extending above the rails must be properly secured. When tailgates are provided, they must be properly secured.

g. Insofar as practicable, cargo must be loaded on vehicles so as not to protrude outside the cargo space of the vehicle.

(1) Loads extending behind the rear or front bumper must be clearly marked by attaching a red flag during daylight hours or a red light after dark.

(2) Loads extending beyond the sides of vehicles are prohibited except in the case of special equipment vehicles which must be preceded by a warning vehicle and must be operated at a speed of not more than 15 miles per hour. Protruding objects must be flagged with red streamers.

0411. Traffic Control Device and Coordination. The Commanding Officer, Public Works Center, in coordination with the Director of Security, shall recommend the placement and removal of all traffic control devices and signs. Traffic signs shall conform to Highway Safety Program Standard 13. Traffic Control Devices shall conform to standards issued by the Federal Highway Administration. The Director of Security may temporarily place or remove such devices or signs as necessary. When removed, the devices or signs shall be restored within a reasonable time period.

0412. Maximum Driving and On-Duty Time This paragraph pertains only during peacetime conditions and to full-time motor vehicle operators such as over-the-road truck and bus drivers, school bus drivers, security patrol vehicle operators and operators of vehicles carrying explosives or other hazardous cargo during peacetime conditions.

a. No person shall drive or require another to drive a motor vehicle during any duty period that was not preceded by at least eight consecutive off duty hours.

b. In any duty period a person may not drive or require another to drive a motor vehicle for more than a total of ten consecutive hours, or after having been on duty for sixteen hours, or eight hours if the vehicle is carrying explosives or other hazardous cargo.

c. Fire truck and crash and rescue vehicle drivers who are assigned to 24-hour duty rotating shifts with sleeping accommodations are exempt from the above duty time restrictions.

CHAPTER V

PARKING AND TOWING REGULATIONS

0501. General Parking Regulations

a. Priorities. Section 4-8, subparagraphs (a) and (b) of reference (f), shall be used as a guideline for determining priorities for parking.

(1) The guidelines recommended in reference (f), in order of priority, are as follows:

(a) Government motor vehicles used in direct support of installation/departmental missions.

(b) Government motor vehicles used in general support missions (e.g., couriers, postal, cargo deliveries).

(c) POVs of disabled/handicapped personnel.

(d) POVs of patrons (including out patients) and visitors.

(e) POVs of assigned personnel and employees not otherwise accommodated, with preference given to car pools.

(2) Other guidelines that shall be considered in establishing parking priority for specific parking areas are:

(a) Flag Officers and O-6s

(b) Commanding Officers

(c) Executive Officers

(d) Emergency vehicles

(e) Out patient/hospital patron and medical patrons.

b. Reserved Parking. There are three categories of reserved parking:

(1) Individual - The following personnel will be assigned reserved parking spaces which are individually identified: CNTC, Commanding Officers, Officers-in-Charge, Executive Officers, O-5s and above, Command Duty Officers and Command Master Chiefs, Sailor of the Year, Sailor of the Quarter and housing quarters.

(2) Numbered - Commands experiencing parking problems may request a reasonable number of spaces be reserved by a number

controlled by each Commanding Officer and will be allocated to military and civilian GS-11 and above employees, or other personnel considered appropriate. Window stickers will be issued by the requesting command to personnel assigned reserved spaces to simplify identification of authorized users. Requests for numbered reserved parking shall be made to the appropriate Commanding Officer.

(3) Special Purpose - Handicapped, official visitors, government vehicles and emergency vehicles are authorized reserved parking.

(a) Handicapped parking will be designated by signs, pavement markings, etc. At the Naval Hospital there are three categories of handicap parking: handicap patient parking, reserved handicap staff parking and general handicap staff parking. Handicap staff members without reserved parking spaces are permitted to park in the general handicap staff parking area on a first come, first serve basis. Only handicap patients visiting the Naval Hospital are permitted to park in the patient handicap parking spaces.

(b) Official visitor and government vehicle spaces will be marked with appropriate markings.

(c) Emergency vehicle spaces will be marked with appropriate markings.

(4) Parking lots and individual reserved parking spaces (with the exception of the CNTC, Commanding Officers, Executive Officers, individual quarters, handicapped spaces and emergency vehicle spaces with appropriate markings) may be used by anyone during the hours of 1630 and 0600 Monday through Friday and anytime during the weekends and holidays.

c. Parking Lot Permits

(1) Parking lot permits are coded and bear the alpha/numeric letter that identifies the permitted parking areas, (e.g., J for Building 237, Dental Clinic). Parking permit decals shall be placed in the rear left (drivers side) window of the vehicle in a conspicuous place. Parking lot areas shall be conspicuously posted indicating the restriction and the type of permit that authorizes a vehicle to park in the area. Unauthorized vehicles are considered illegally parked. Uniform signs shall be maintained in conformance with sign policy.

(2) Parking Coordinators will be designated by each Commanding Officer. The duties of Parking Coordinators are to:

(a) Establish a system for the issuance, cancellation and renewal of parking permits, including a log of stickers issued. Available space may be over assigned up to 25 percent.

(b) Coordinate with other activities the assignment of parking spaces; ensure equitable allocation of parking spaces for personnel, visitors and the vehicles on board NTC Complex.

d. Student Parking (Service School Command)

(1) Only students in "C" school, ET "A" school, FC "A" school, students who live ashore and students that are E-4 and above will be issued base passes. All other students will not be authorized vehicles on base. Students authorized parking passes will be assigned to a parking lot.

(2) "C" school, ET and FC "A" school students will be issued a parking sticker by Service School Command in addition to the base pass issued by the Badge and Pass Office in Bldg 130. In order to receive a base pass from the Badge and Pass Office the student must provide proof of insurance, vehicle registration, valid drivers license and an approved request chit from their Chain of Command with an expiration date.

(3) Students in "C" schools will be assigned parking in parking lots at Bldg 90 (Bldg 90 no longer exists, however the parking lot is still there) and Bldg 221. Students in ET and FC "A" schools will be assigned parking in parking lots at Bldg 415 and Camp Berry. Shuttles operated by MWR will make stops at these parking areas.

(4) All E-4 and above students will be issued a DoD decal by the Badge and Pass Office.

(5) Students must receive the parking stickers and park in the assigned parking areas or loose the privilege of having a vehicle onboard the base. Parking stickers of those students who park anywhere other than the assigned areas will be removed by the parking area's BMS and returned to Service School Command for discipline/action. Service School Command may authorize another sticker or revoke parking privileges, depending on the circumstances. Base passes issued by Badge and Pass become null and void without the authorized parking sticker.

0502. General, Illegal and Authorized Stopping and Parking

a. General. Vehicles shall not be left unattended without first stopping the engine, removing the ignition key, setting the brake and, if on a grade, turning the wheels towards the curb.

b. Abandoned Vehicles. The Director of Security may impound abandoned vehicles and dispose of them in accordance with current

disposal directives. An abandoned vehicle is defined as a "motor vehicle" in a state of disrepair which renders the vehicle incapable of being driven in its present condition or any other vehicle that has not been moved or used for 15 consecutive days or more and is apparently abandoned.

c. Major Repairs. Major repairs will not be performed on a private vehicle in parking areas. Minor repairs, such as changing tires, batteries, etc., may be accomplished if completed within 15 days.

d. Motorcycle Parking. Parking facilities for motorcycles are provided in parking areas according to the number of motorcycles on the NTC Complex. Parking coordinators shall attempt to assign adequate parking, ensuring that automobiles are not parked in spaces specifically designated for motorcycles.

e. Moped Parking. Mopeds may be parked in bicycle parking racks.

f. Car-pool Parking. "Car Pool" parking spaces will be set aside in each parking area and posted by signs reading "Car Pool Parking Only" on each space. The car pool pass shall be displayed either on the window visor or the windshield where it will be fully visible. Violation may cause loss of car pool parking space privilege. Command Parking Coordinators will issue car pool passes and maintain records of accountability.

g. General "X" Parking Permits. Vehicles with "X" parking stickers will be permitted to park in permit and visitor parking spaces (but not in reserved spaces) when necessary to accomplish official business on a short time basis. These "X" stickers shall be issued by the Director of Security based on the recommendation of activity Commanding Officers. Upon termination of employment or transfer to another activity, the "X" sticker shall be removed and returned to the Director of Security.

h. Handicapped Parking. Parking areas will be designated for vehicles of handicapped personnel. Such vehicles shall park in compliance with the Illinois Revised Statutes.

i. Navy Exchange and Commissary Building Parking Lots will have space available for the general public and personnel with no parking sticker requirement. No overnight parking is authorized in these lots, nor may these lots be utilized to display vehicles for sale.

j. Boat and Trailer Parking. Boats and trailers, travel trailers, trailers and towed campers will not be parked on the streets of the NTC Complex. Motor homes, house cars and pickup trucks with camper shells attached may be parked on streets,

provided they do not hamper the flow of traffic, block any sidewalk, protrude past the curb, or take up more than one parking space.

0503. Prohibited Street and Specific Place Regulations

a. General Prohibition. Parking is prohibited on any street in the NTC Complex except where specifically authorized. Such authorization shall be evidenced by a sign, by curb markings or by lined-off parking areas. No parking areas are designated by posted signs and yellow painted curbs.

b. Illegal Parking and Stopping. Except when necessary to avoid conflict with other traffic or as directed by a police officer or official control device no person shall:

(1) Stand, stop or park a vehicle:

(a) On the roadway side of any vehicle stopped or parked at the edge or curb of a street;

(b) On a sidewalk on grass;

(c) Within an intersection;

(d) On a crosswalk;

(e) Between a safety zone and the adjacent curb or within 30 feet of points on a curb immediately opposite the ends of a safety zone, unless a different length is indicated by signs or markings;

(f) Alongside or opposite any street excavation or obstruction when stopping, standing or parking would obstruct traffic;

(g) Upon any bridge or other elevated structure;

(h) On any railroad tracks;

(i) At any place where official signs prohibit standing;

(j) In the area between roadways of a divided highway, including crossovers; or

(k) In front of a flagpole.

(l) Anywhere along Pettibone Creek

(2) Stand or park a vehicle, whether occupied or not, except momentarily to pick up or discharge passengers:

(a) In front of a public or private driveway;

(b) Within 15 feet of a fire hydrant;

(c) Within 20 feet of a crosswalk at an intersection;

(d) Within 30 feet upon the approach to any flashing signal, stop sign, yield sign, or traffic control signal located at the side of a roadway;

(e) Within 20 feet of the driveway entrance to any fire station and on the side of the street opposite the entrance to any fire station within 75 feet of such entrance (when properly sign-posted); or,

(f) At any place where official signs prohibit standing.

(3) Park a vehicle, whether occupied or not, except temporarily for the purpose of and while actually engaged in loading or unloading property or passenger:

(a) Within 50 feet of the nearest rail of a railroad crossing; or,

(b) At any place where official signs prohibit parking.

0504. Impounding and Towing Vehicles

a. Impounding Vehicles. The Director of Security or Chief of Police may impound abandoned vehicles as defined in 0502b. A vehicle used in the commission of a crime may also be impounded when a proper search and seizure is issued by the Commanding Officer having control over the area in which the vehicle is located or upon the issuance of a search warrant from a court of proper jurisdiction.

b. Towing POVs. Any POVs may be towed when the vehicle:

(1) Is illegally on board the NTC Complex.

(2) Is illegally parked on the NTC Complex.

(3) Is obstructing traffic.

(4) Requires repairs which will take longer than 15 days.

(5) Has not been moved for 15 days (abandoned).

(6) Presents a danger to others were it to move on its own power, or

(7) Was used in the commission of a crime.

c. Ticketing. Normally, before any vehicle is towed to impound, the vehicle must be ticketed or have a notification placed on the windshield warning of the proposed removal, for a minimum period of 24 hours unless the immediate removal of the vehicle is necessary for safety. It may then be towed to an off-base lot. Such towing may be authorized only by the Director of Security, Chief of Police or other Supervisory Police Officers.

d. Commercial Towing. Before a commercial firm may tow a vehicle off the NTC Complex without the owner's permission, it must sign an "Acknowledgment of Conditions and Contents" tow report and inventory. This document shall be retained by the Director of Security.

(1) Towing of vehicles by a commercial firm is a privilege granted by the CNTC. Whenever a commercial firm abuses this privilege in any way, it may be revoked.

(2) The United State Government or any of its employees shall not be liable for any damage to the vehicle which occurs after the commercial firms begins towing and has signed the "Acknowledgment of Conditions and Contents".

(3) Upon request, a copy of the inventory of the vehicle's contents and conditions will be provided to the owner of the vehicle or designated agent.

0505. Snow Removal Restrictions

a. Restricted Parking. Parking may be restricted on streets and in parking lots during certain hours, on certain days, or during certain weather conditions. When parking in authorized areas is to be so restricted, signs shall be posted at the direction of the Director of Security setting forth the time duration or conditions of the restriction. Any vehicle parked within the area during the period of restriction shall be considered illegally parked and may be ticketed and/or removed as appropriate.

b. Primary Snow Removal Plan. On designated Primary Snow Routes within the NTC Complex or during a declared snow emergency, parking on Primary Snow Routes is prohibited, notwithstanding the presence of a general parking sign to the contrary. Parking may be resumed on that street only after snow removal equipment has cleared the street of snow to each of the respective curbs. Primary Snow Routes designated by signs are listed in Appendix I of this enclosure.

c. Secondary Snow Removal Plan. Within a reasonable time after announcement of snow removal in secondary areas, vehicles

parked in secondary areas must be moved to designated parking areas. Vehicles parked in the secondary area after the time announced by the Director of Security for removal shall be illegally parked and subject to ticket and removal if necessary.

d. Ticketing and Towing. Any vehicle parked in violation of snow removal restrictions shall be ticketed and towed to a nearby parking area if necessary to prevent the disruption of snow removal. A vehicle will not be towed off the NTC Complex without express approval of the Director of Security.

CHAPTER VI

ENFORCEMENT

0601. Authority and Responsibility. Enforcement of this instruction will be administered by the Director of Security through the following:

a. Great Lakes Security Personnel

b. Sentries

c. Traffic Court (N.T.C. & 19th Judicial Circuit of Lake County)

0602. Citations

a. Great Lakes security and other designated personnel are empowered to use Traffic Citations adjudicated and administered through the 19th Judicial Circuit of Lake and McHenry County (North Chicago, Lake County, and Illinois State violations), or Armed Forces Traffic tickets (DD-1408), for violations of this instruction which are committed on the NTC Complex.

b. Motor vehicle operators issued citations will appear at the court of jurisdiction according to the instructions on the citation.

0603. Intoxicated Driving. A chemical test will be conducted incidental to a lawful apprehension, and administered at the direction of the law enforcement official having reasonable cause to believe a person was driving a motor vehicle on the NTC Complex while under the influence of alcohol or drugs. Failure to submit to or complete this test will result in the revocation of NTC Complex driving privileges for one year. This revocation is administrative in nature and shall not prohibit pursuit of prosecution in the appropriate judicial venue.

a. A state certified breathalyser/intoxilyzer is used to determine an individual's blood alcohol content, however, a blood or urine test may be requested by law enforcement agency representatives.

b. A urinalysis is the preferred test used to determine drug content in the body. Such a test shall be in conformance with the requirements of reference (l).

0604. Preliminary Suspension for Implied Consent. In accordance with reference (f), preliminary suspension of driving privileges is mandatory based upon an arrest or other official documentation of an apprehension for:

a. Intoxicated driving.

b. Refusal to submit to a lawfully requested breathalyser, intoxilyzer, or blood test.

c. Driving Under the Influence (DUI) suspension and implied consent presumptions.

0605. Personnel Cited for Intoxicated Driving will have:

a. A preliminary suspension imposed upon arrest on board the NTC Complex by immediately removing any decal or visitor's pass from the vehicle at the scene of the arrest. Such suspension shall remain in effect until the guilt of the individual is adjudicated pursuant to the UCMJ, Traffic Court, Federal Magistrates Court, or in State Court.

b. Incident Report and Presumptions. The incident report shall be forwarded to the NTC Staff Judge Advocate and, if military, to the individual's command for determination of intoxicated driving under the following guidelines:

(1) If the blood alcohol content was 0.05 percent or less, it shall be presumed that the person was not under the influence of alcohol.

(2) If the blood alcohol content was in excess of 0.05 percent but less than 0.08 percent, such fact shall not give rise to any presumption the person was or was not driving under the influence of alcohol, but such fact may be considered with other competent evidence in determining whether the person was under the influence of alcohol.

(3) If the blood alcohol content was 0.08 percent or more, it shall be presumed that the person was under the influence of alcohol. These guidelines are used as standards to establish a presumption of intoxication and do not preclude using other competent evidence to determine whether the person was under the influence of alcohol. These standards do not change the rules of evidence in judicial or nonjudicial proceedings under the UCMJ.

c. Suspension Vacated. If a subsequent judicial, nonjudicial, or administrative proceeding determines that the individual did not commit the infraction, the preliminary suspension will be vacated.

d. Suspension upon Conviction, NJP, or Civilian Administrative Action

(1) Such action shall be taken only on the basis of an official report.

(2) The suspension shall be issued by the Security Officer.

(3) The individual shall be notified in writing of the suspension.

(4) Suspension of driving privileges for one year is mandatory when there has been a conviction, nonjudicial punishment, or civilian revocation or suspension of driving privileges for intoxicated driving, regardless of any prior administrative determination.

0606. Administrative Action and Point Assessment. Administrative action under this instruction may be taken in the Circuit Courts of the State of Illinois, the NTC Traffic Court (point system) or the Uniform Code of Military Justice, as deemed appropriate.

a. Point System. The point assessment method of evaluation of an operator's driving record is used on board NTC Complex. This system shall not preclude the use of disciplinary or other judicial action. All vehicle operators subject to this instruction are subject to action under this system.

b. Point Accumulation. An accumulation of 12 traffic points within 12 consecutive months or 18 traffic points within 24 consecutive months will result in mandatory revocation of base driving privileges for a minimum of one year. All points will remain in effect for a 24 month period.

c. Point Assessment. Points will be assessed and recorded on OPNAV 5560/1 (Non-government Vehicle Registration Form) whenever the violator has:

(1) Been convicted of a traffic violation other than parking.

(2) Received Non-Judicial Punishment (NJP) for a moving violation pursuant to Article 15, UCMJ.

d. Area of Violation. Military personnel and their family, retired members of the military services, DoD civilian personnel, and others attached to NTC Complex may have those privileges suspended, regardless of the geographic location at which the incident occurred.

(1) DoD civilian personnel covered by a negotiated agreement may have their suspension under this subsection reviewed only to the extent required by the negotiated agreement applicable to the affected employee. Such matters are excluded

from DoD component administrative grievance procedures. A grievance under such a procedure will not delay imposition of a preliminary or one-year suspension of driving privileges.

(2) A Notice of Suspension will become effective immediately upon receipt.

0607. Zero Tolerance Any person under age 21 found operating a motor vehicle on board NTC with a blood alcohol of 0.02 or above shall have their base driving privileges suspended for one year.

CHAPTER VII

PENALTIES

0701. Traffic Court Discretion. Appendix II is a schedule of penalties attendant to driving privileges on board NTC Complex. When a specific offense is not listed, the points assessed will be at the judgement of the Traffic Court Officer. When a suspension is awarded, the decal will be immediately removed or flagged with the appropriate yellow "Restricted Entry Sticker" which will take the place of the sticker which indicates the month on the windshield of the affected vehicle.

0702. Loss of Privileges. Base driving privileges will be suspended for 12 months when an individual has accumulated 12 points within a 12 month period or 18 points within a 24 month period or in accordance with Appendix II.

0703. Government Vehicle Violation. For violations committed either in a government vehicle or private vehicle by holders of U.S. Government Motor Vehicle Operator's Identification Cards (OF-346), the holder may be assessed points against his/her POV and government vehicle record, at the discretion of the Traffic Court.

0704. Reciprocity. All revocations and suspensions of driving privileges issued on other installations will be honored at NTC Complex.

0705. Indefinite Suspensions. Indefinite suspensions may be issued for repeated, multiple, or flagrant infractions at the discretion of the Traffic Court. All such suspensions will be reported to the Chief of Staff.

0706. Repeat Offenders. For each subsequent determination within a five-year period that a one-year suspension has been issued, driving privileges shall be suspended for a minimum of an additional two years.

0707. Decals. Valid decals issued by CNTC or other naval activities and services will not be removed from a vehicle by anyone for routine moving violations of a minor nature, or for parking violations. However, decals may be removed from any vehicle in which contraband, controlled substances, narcotics, or drug paraphernalia are found and confiscated. If a moving violation of a serious nature occurs, that represents an immediate hazard to the welfare of the offender, surrounding persons, or the property of others, the offending vehicle decal may be removed on the spot if authorized by one of the following designated persons:

a. Commander, Naval Training Center

b. Chief of Staff for Operations

c. Assistant Chief of Staff for Operations

d. Command Duty Officer/Officer of the Day

e. Director of Security

f. Staff Judge Advocate

g. Traffic Court Judge

After removal of the decal, the vehicle will be escorted off or removed from the base. The above listed personnel may initiate action to revoke vehicle operating privileges for gross traffic or vehicle violations. If the offender has family members who use the vehicle, a tab may be affixed to the decal to identify a driver under suspension. A Restricted Driving ID card will be issued to the family member(s) to show they are authorized to drive the vehicle for the offender.

CHAPTER VIII

TRAFFIC COURT PROCEDURES AND APPEALS

0801. Traffic Court Procedures

a. Traffic Court will be held at the time and day designated by the Director of Security. The presiding officer designated by the Director of Security will adjudicate Armed Forces Traffic Citations (DD Form 1408 (12/87)). Mandatory appearance at Traffic Court is required for all citations, other than the first parking ticket.

(1) Failure to appear for Traffic Court will result in an automatic plea of guilty being entered on the driving record with the appropriate number of points and/or penalties assessed.

(2) Authorized personnel (e.g., Security Personnel, Service School Command Master-at-Arms, Recruit Training Command Security, Hospital Security, Transient Personnel Unit Master-at-Arms, Bldg 1 Manager, Command Judge Advocate personnel) shall, when issuing a DD 1408, ensure that all copies of the citation clearly state the time, date and location of the Traffic Court. The pink copy of the ticket will be issued to the violator and the white and yellow copies of the ticket will be turned over to the Security Department, Badge and Pass Office, Bldg 130.

(3) If a ticket has been issued for a date when traffic court is not scheduled, all tickets, except for parking offenses, will be rescheduled for the next available court date. Parking tickets will be dismissed.

b. Security Department, Badge and Pass personnel are responsible for the preparation of all tickets and driving records for the court date, making all record entries of findings, maintaining cross reference files and forwarding driving records to new duty stations when service members are transferred.

0802. Right to Appeal. Individuals have the right to appeal the Traffic Court Hearing Officer's decision. The appeal shall be in writing, list pertinent facts in support of the appeal to the NTC Staff Judge Advocate, Bldg 1, for consideration. The appeal must be submitted within seven working days of the notice of revocation/suspension.

a. All personnel, except those receiving a preliminary suspension for DUI and suspended license, suspended license plates, subject to suspension/revocation of driving privileges, will be notified in writing prior to their NTC Complex driving privileges being suspended/revoked.

b. The suspension/revocation will take effect upon the individual signing their suspension/revocation notice.

c. A hearing is available upon request to all personnel subject to suspension/revocation of driving privileges. If a delay on the part of the government causes the requested hearing to be scheduled beyond the seven day period following written notification, driving privileges will not be suspended/revoked pending the hearing. Should the person, subject to suspension/revocation, cause or request the hearing to be delayed beyond the seven day period, suspension/revocation will take effect seven days following the date of written notification. In other cases, suspension/revocation becomes effective upon written receipt of the hearing decision by the offender. Hearing officers shall be appointed by the Director of Security.

d. Personnel subject to suspension/revocation not desiring a hearing may appeal the suspension/revocation to the NTC Staff Judge Advocate, within seven working days following the date of the hearing officer's decision. The suspension/revocation action will remain in effect pending a final ruling on the request.

e. All notifications required to be made shall be made in a manner best designated to ensure personal notification to the offender. Copies shall be provided to the civilian or military offender's or sponsor's Commanding Officer and, if applicable, the state issuing the driver's license.

CHAPTER X

MISCELLANEOUS

1001. Local Car Tax. Soldiers and Sailors Civil Relief Act identification stickers (NTC-GL 5500/3) will be provided for all active duty personnel and their spouses for local tax purpose.

a. Soldiers and Sailors Civil Relief Act. This act provides that when an active member of the Armed Forces of the United States is a temporary resident in a local municipality solely in compliance with his/her military orders, he/she may claim exemption from certain types of taxes, including local municipal vehicle taxes, when the municipality is not his/her home of record. This form is available through the Badge and Pass Office, Bldg 130. [See reference (k)].

(1) This does not exempt owners of motor vehicles from having to purchase states license plates.

(2) Service members are not exempted by this law from paying any municipal vehicle tax of their home of record.

b. City Tax Sticker. Persons who are residing in a municipality that is their permanent domicile (home of record) must purchase the city tax sticker as required by that municipality. Certain local municipalities require members of the Armed Forces who reside in the town and are exempt from the local vehicle tax, to register their automobiles, and a city tax sticker is furnished at no cost. These include Park City, and Zion, Illinois.

c. Issuance. Armed Forces Identification Stickers for private vehicles and trailers may be obtained by application to the Director of Security (Badge and Pass Office) upon presentation of proof that:

(1) The vehicle (or trailer) is owned by the applicant.

(2) The applicant is a bona fide member of the Armed Forces on active duty.

(3) The applicant's home of record (or permanent address) as indicated in his/her service record is not within 25 miles of his/her temporary residence.

(4) The applicant is stationed at an activity on the NTC Complex or at an outlying activity.

d. Expiration

(1) Stickers will be issued to expire at the expected transfer or separation date of the individual. Stickers may be renewed if the owner is still eligible.

(2) Stickers may not be transferred and must be removed from the vehicle when the vehicle is sold or the owner is transferred.

e. Trailers. In addition to a state license, the State of Illinois requires a "title display license" to be displayed on trailers. This license is not required in Navy owned trailer parks but must be displayed in other trailer parks. Persons who permanent home of record is in a state other than Illinois may display the Armed Forces Identification Sticker in lieu of the title display license.

1002. Authorized Access to Base Identification

a. The following identification will provide personnel access to NTC Complex:

(1) Uniform Services Identification Cards (Dependents);

(2) Foreign Officer and Enlisted Trainee Identification Cards (DD Form 1173);

(3) Naval Investigative Service Identification Cards;

(4) Federal Bureau of Investigation Identification

(5) Any Law Enforcement Officer Photo Credentials and Badge

(6) General Accounting Office Identification Cards;

(7) DoD Civilian Employee Identification Cards (OF-55);

(8) Official PCS or TAD Travel Orders; and

(9) Any picture identification (i.e., driver's license) used in conjunction with guest lists previously provided to the Security Department, Badge and Pass Office.

b. Identification will be shown to sentries on entering the NTC Complex.

c. No person may use a pass issued to another, or possess more than one pass.

d. When a pass is lost or stolen, the Security Department, Badge and Pass Office will be notified immediately.

1003. Radar Detection Devices which indicate the presence of speed recording instruments such as either stationary or mobile police radar, or which transmit simulated erroneous speeds will not be used or activated while onboard NTC Complex. The simple possession of these devices is not illegal, but the use of these devices on any DoD installation is strictly prohibited.

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APPENDIX I

PRIMARY SNOW ROUTES

1. Primary Snow Routes. The following streets or portions thereof are designated Primary (P) Snow Routes. Detailed maps are included in reference (n). Parking is prohibited on (P) Snow Routes while three inches or more of snow is present on the street or during a declared snow emergency. Parking may be resumed after snow has been cleared to each curb.

FORRESTAL VILLAGE

Meridian Drive (P)
Alabama Avenue (P)
Great Lakes Drive (P)
Cavin Drive (P)
Forrestal Drive (P)
Virginia Avenue (P)
Pennsylvania Ave. (P)
Ohio (P)
NEX Road (P)

MAINSIDE

Farragut Avenue (P)
Sampson Street (P)
Decatur Street (P)
Dewey Avenue (P)
Paul Jones Street (P)
Isherwood (P)
Ziegmeier (P)
Nimitz Avenue (P)
Bronson Street (P)
Cluverius Avenue
Luce (P)
Evans (P)

HOSPITAL SIDE

"D" Street
6th Street (P)
8th Street (P)
"E" Street (P)
"B" Street (P)
2nd Street (P)
"G" Street (P)
3rd Street (P)

CAMP BARRY

Barry Road (P)
Preble Avenue (P)

HALSEY VILLAGE

Langley St.
Enterprise Ave. (P)
Yorktown Ave.
Saratoga St. (P)

NIMITZ VILLAGE

Thresher St. (P)
Sea Dragon Court (P)
Yeager Drive (P)
Ray Street (P)
Atule Place (P)
Iowa (P)

RTC (CAMP MOFFETT)

10th Street (P)
Missouri Street (P)
11th Street
Kentucky Street (P)

RTC (CAMP PORTER)

Illinois Street (P)
1st Avenue (P)
4th Avenue (P)
Indiana Street (P)
5th Avenue (P)
6h Street (P)
7th Street (P)
8th Street (P)
9th Street (P)

GLENVIEW

All main streets

FORT SHERIDAN

All main streets

APPENDIX II

TABLE OF PENALTIES FOR TRAFFIC VIOLATIONS

Appendix II prescribes mandatory minimum or maximum suspension or revocation periods. Traffic points are not assessed for suspension or revocation actions. [Reference (f) pertains].

TABLE A:
SUSPENSION/REVOCATION OF DRIVING PRIVILEGES
(SEE NOTES 1 AND 2)

1. **TWO YEAR MANDATORY REVOCATION:** Driving while driver's license or installation driving privileges are under suspension/revocation.

2. **ONE YEAR MANDATORY REVOCATION:**

a. Driving or being in actual physical control of a vehicle while under the influence of intoxicating liquor (.08% or greater).

b. Driving a vehicle while under the influence of any narcotic, or while under the influence of any other drug (including alcohol) to the degree rendered incapable of safe vehicle operation.

c. Refusal to submit to or failure to complete chemical tests (Implied consent).

d. Failure to consent to search of vehicle.

e. Possession of illegal drugs in vehicle.

f. Causing an accident with alcohol present.

g. Manslaughter (or negligent homicide by vehicle) resulting from the operation of a vehicle).

h. Use of a motor vehicle in the commission of a felony.

i. Fleeing the scene of an accident involving death or personal injury (hit and run).

j. Perjury or making a false statement or affidavit under oath to responsible officials relating to the ownership or operation of motor vehicles.

k. Unauthorized use of a motor vehicle belonging to another, when the act does not amount to a felony.

3. **SIX MONTHS MANDATORY SUSPENSION:**

a. Reckless driving or speeding of 15 m.p.h. over the limit.

b. Fleeing the scene (HIT AND RUN) - property damage only.

4. **ONE MONTH MANDATORY:** Parking in a handicap space.

5. **SIX MONTHS DISCRETIONARY SUSPENSION OR LESS OR REVOCATION FOR A PERIOD NOT TO EXCEED ONE YEAR:**

a. Mental or physical impairment (not including alcohol or other drug use) to the degree rendered incompetent to drive.

b. Commission of an offense in another state which, if committed on the installation, would be grounds for suspension or revocation.

c. Permitting an unlawful or fraudulent use of an official driver's license.

d. Conviction of fleeing, or attempting to elude, a police officer.

e. Conviction of racing on the highway.

NOTE 1: When imposing a suspension/revocation because of an off-installation offense, the effective date should be the same as the date of civil conviction, or the date state driving privileges are suspended or revoked. This effective date can be retroactive.

NOTE 2: No points are assessed for revocation or suspension action. EXCEPT for implied consent violations, revocations must be based on a conviction by a civilian court or courts-martial, NJP under Article 15, UCMJ, or traffic court hearing.

If revocation for implied consent is combined with another revocation, such as one year for intoxicated driving, revocations may run consecutively (total of 24 months) or concurrently (total of 12 months). The installation commander's policy should be applied systematically and not on a case by case basis.

TABLE B: TRAFFIC POINTS

1. The point system listed here applies to all operators with less than two weeks left on board NTC. All other operators will be issued North Chicago citations or Illinois state citations. All mandatory suspensions will be enforced regardless of the type of citation written.

2. Points will be assessed when the person is found to have committed a violation and the finding is by either the Unit Commander, a military or civilian court, base Traffic Court, or by payment of fine, forfeiture of pay or allowances, or posted bond or collateral.

3. An accumulation of two parking tickets in a consecutive six-month period will result in four months mandatory suspension of driving privileges. An accumulation of four parking tickets within a 15 month period will result in 12 months mandatory suspension of driving privileges.

4. Two failures to appear for Traffic Court in a consecutive six-month period will result in four months mandatory suspension of driving privileges. A two (2) point penalty will be assessed for each failure to appear for traffic court in addition to any points assessed for the initial violation.

5. Failure to report to Security Department, Badge and Pass Office when ordered by the Traffic Court Hearing Officer, will result in a mandatory six months additional suspension.

6. The Chief of Police may request that an applicant's traffic record be furnished by the former command or state in which the applicant resided. Points awarded at prior locations will carry over as if they had been awarded by this command on the same dates as occurring. (See reference (f) for guidelines).

7. Bicycle violations: Points assessed for no safety gear (helmet). 3 points first offense, 6 month suspension second offense, permanent suspension for third offense.

MOVING TRAFFIC VIOLATIONS (See Note 1)	Points
Crossing Fire Hoses:	6
Driving vehicle while impaired (BAC) MORE THAN .04 BUT LESS THAN .08:	6 or up to a year suspension
Failure to stop at gate for sentry:	6

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Improper use/display of decal:	6 or up to 6 months suspension
Owner knowingly and willfully permitting a PHYSICALLY IMPAIRED person to operate the owner's motor vehicle:	6
Speed contests:	6
Wrong way on one-way street:	6
Failure to yield right of way to emergency vehicle:	4
Failure to stop for school bus or school-crossing signals:	1 month suspension
Failure to obey traffic signals or traffic instruction of a law enforcement officer, traffic warden or any official regulatory traffic sign or device that required a full stop or yield of right of way; denying entry or requiring direction of traffic:	4
Failure to yield (no official sign involved):	4
Failure of operator or occupants to use RESTRAINT SYSTEM DEVICES while moving (operator assessed points):	4
Following too close:	4
Improper passing:	4
Speed too fast for conditions:	4
Failure to keep to the right and off center lines:	4
Failure to wear personnel protective equipment listed in Section 302 of this instruction while operating or riding a motorcycle, MOPED, or a three or four-wheel vehicle powered by a motorcycle-like engine:	3
Failure to yield right of way to vehicle or pedestrians:	3
Failure to maintain current registration:	3
Improper turning movements (no official sign involved):	3
Improper overtaking:	3

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Other moving violations (involving driver behavior only):	3
Repair work on vehicle in unauthorized areas:	3
Wearing of headphones/earphones while driving motor vehicles (two or more wheels):	3
Failure to transfer title of vehicle:	2
Operating an unsafe vehicle (SEE NOTE 3):	2
Speed too slow for conditions:	2
Driver involved in accident is responsible (only added to points for specific offenses):	1

SPEED (ABOVE POSTED SPEED LIMIT)

	FIRST TIME	SECOND TIME
1 - 5 miles per hour (mph)	3 pts	1 month suspension
Over 5 but not more than 10 mph	4 pts	1 month suspension
Over 10 but not more than 14 mph	5 pts	2 months suspension
15 mph (CONSIDERED RECKLESS DRIVING: 6 MONTHS MANDATORY SUSPENSION)		
Exhibition of speed:	6 pts or 30 days	6 pts or 12 months
RECKLESS driving (willful and wanton disregard for the safety of persons or property)	SIX MONTHS SUSPENSION MANDATORY	

Open container: 2 months suspension or 4 pts

Driving without a valid state driver's license: 3 months suspension mandatory maintained, until driver's license is valid.

Driving with expired license: Suspension until corrected and then converted to 3 pts.

Knowingly operating an unsafe vehicle: Suspension until corrected and 3 pts.

Failure to report being in an accident: 3 months mandatory suspension and 3 to 12 pts.