



DEPARTMENT OF THE NAVY

COMMANDER, NAVY REGION MIDWEST
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GREAT LAKES, ILLINOIS 60088-2845

COMNAVREGMIDWESTINST 1700.6
NEX
11 May 04

COMMANDER NAVY REGION MIDWEST INSTRUCTION 1700.6

From: Commander, Navy Region MIDWEST

Subj: NAVY REGION MIDWEST QUALITY OF LIFE (QOL) BOARD

1. Purpose. To describe the concept, prescribe the organization and delineate responsibility for the Regional Quality of Life (QOL) Board.
2. Cancellation. NAVSTAGLAKESINST 1700.6 and NAVSTAGLAKESINST 1700.2. Additionally the QOL Board will replace the Navy Exchange Commissary Advisory Board, the Health Care Consumer Council, and the Family Housing Quality of Life Board.
3. Goal. To ensure the best possible QOL for service members, their families, and DoD/civilian employees as part of the Navy Region MIDWEST Team. Additionally, retirees are included within the scope of QOL. QOL includes traditional programs of Family Housing and Bachelor Quarters, Morale, Welfare and Recreation (MWR), Fleet and Family Services, Educational Services, Medical Care, Dental Care, Navy Exchange Services and Commissary Services, and all the other factors that are essential if an acceptable standard of QOL is to be achieved for our Military personnel. QOL also includes any other issues that affect a Military member or his/her family. Enhancing and sustaining QOL for all our people is a core responsibility of our Regional Leadership.
4. Discussion. In the past QOL issues were addressed in various (many) small focus groups or advisory boards. Representation to these various boards usually meant taking key personnel away from their work status for a couple hours per board. Today we are creating a new unified QOL Board. Bringing the service providers from around the region together in one place for the purpose of addressing QOL issues in one forum. This will save countless hours of our valuable time and prevent duplication of effort by our various program managers.

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5. Structure.

a. Meeting Frequency and Time. The QOL Board will meet quarterly (March, June, September and December). It will always be held at 1300-1500 on the Wednesday closest to the 15th.

b. Board Membership

(1) Naval Station Executive Officer will chair the board.

(2) Regional CMC will be the Narrator/Master of Ceremonies.

(3) Board Members will include Representation from:

- Public Affairs Office (PAO)
- Morale Welfare and Recreation (MWR)
- Navy Exchange (NEX)
- Fleet and Family Services Center (FFSC)
- Public Works (PW)
- Family Housing
- Supply
- Galley
- Security
- Commissary (DECA)
- Safety
- Personnel Support Detachment (PSD)
- Reserve Centers
- Naval Hospital
- Education Office

c. Meeting Structure. Board members will be seated in the front of the room. The room will be set up in auditorium style. The meeting is open to everyone. Personnel wishing to address a specific topic should forward their questions ahead of time to the Regional CMC office. They can be emailed or faxed. Questions will also be fielded at the meeting for those unable to send them ahead of time. The Regional CMC will open the meeting and each Board member will then take his/her turn addressing their respective programs and answering pre-submitted questions. The CMC will then open the meeting for additional questions. Once all questions have been fielded, the meeting will adjourn.

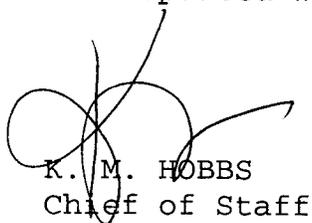
d. Minutes. The questions and answers will be recorded. Minutes will be distributed following the meeting.

6. Action.

a. Commanding Officers/Officers-in-Charge (OICs). All Commanding Officers and OICs of units assigned within the Great Lakes Area of Responsibility shall ensure the widest possible dissemination and continuous awareness of the QOL Board. Additionally, ensure command representation at the meeting.

b. Regional Command Meeting Club. Ensure meeting room is set up and minutes of the meeting are recorded and published.

c. Board Members. Ensure attendance at the meetings. Ensure answers to the submitted questions are answered completely, keeping the CMC's office updated with detailed responses.



K. M. HOBBS
Chief of Staff