



DEPARTMENT OF THE NAVY

NAVAL TRAINING CENTER
2601A PAUL JONES ST
GREAT LAKES, ILLINOIS 60088-2845

NTCGLAKESINST 5353.1F
N01D

AUG 17 1999

NTC GREAT LAKES (COMPLEX²) INSTRUCTION 5353.1F

From: Commander, Naval Training Center, Great Lakes

Subj: NAVY DRUG AND ALCOHOL ADVISORY COUNCIL (NDAAC)

Ref: (a) OPNAVINST 5350.4B
(b) SECNAVINST 5300.28B

Encl: (1) Navy Drug And Alcohol Advisory Council Data

1. Purpose. To establish a local NDAAC to analyze the nature, extent and effect of the local drug and alcohol abuse threat. The council will monitor and report data to Commander, Naval Training Center (CNTC), Great Lakes on drug and alcohol abuse prevention, education and treatment programs, and status of drug and alcohol deglamorization efforts.

2. Cancellation. NTCGLAKESINST 5656.1E. This instruction has been substantially revised and should be reviewed in its entirety.

3. Background

a. The purpose of the NDAAC is to ensure all personnel are aware of the unacceptability of alcohol abuse as well as the use of any illegal drugs as outlined in references (a) and (b). To achieve this, the NDAAC provides a forum to share ideas and generate incentives to ensure all hands understand their responsibility regarding the use of alcohol, and to educate subordinates on Navy policy. The NDAAC consolidates available data and makes recommendations to CNTC, Great Lakes.

b. The NTC NDAAC will:

(1) Analyze the nature, extent and effect of the local alcohol and other drugs abuse threat. The council will address the following issues:

(a) Evaluate historical data presented on incidents per month, personnel in programs, DUIs, DWIs, and underage drinkers.

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(b) Develop a plan of action to combat other drug abuse within commands.

(c) Increase the availability of attractive alternatives to alcohol abuse and drug use.

(d) Provide ideas and information on current items of concern requiring CNTC's attention.

(e) Evaluate PREVENT enrollment and completion statistics.

(f) Head NTC actions to incorporate and develop the Right Spirit Program at Great Lakes.

4. Council Composition

a. Members. The NTC NDAAC members are:

(1) Chief of Staff, Operations, Chairman.

(2) Complex Commanding Officers/Officers-in-Charge or their representatives.

b. Advisors

(1) Advisors to the Council are:

(a) NTC Staff Judge Advocate

(b) NTC DAPA Coordinator

(c) NTC Director, Public Safety

(d) Family Service Center Director

(e) Senior Chaplain

(f) ACOS, Quality of Life

(g) Alcoholism Rehabilitation Department (ARD)

Director

(h) NTC PREVENT Coordinator

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5. Meetings

a. The NDAAC meeting is scheduled on the second Thursday of each quarter in the conference room of building 1.

6. Action

a. Commanding Officers/Officers-in-Charge or their representatives.

(1) Attend all NDAAC meetings.

(2) Submit required data per enclosure (1) no later than one week prior to the NDAAC meeting.

b. The ARD Director shall coordinate and notify all local NDAAC council members of the date and time of the meeting at least two weeks prior. Additionally, the ARD Director will compile statistics for review at meetings as delineated in enclosure (1).

c. The NTC DAPA Coordinator will compile and distribute meeting minutes. Distribution will take place not later than two weeks following each meeting.



G. L. GERARD
Chief of Staff, Operations

Distribution:
NTCGLAKESINST 5216.5M
Lists I, II (Case A), III-A, C

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1. The following lists the specific information the NDAAC council should provide to the ARD Director to be used to assist the council in improving the base's drug and alcohol abuse prevention program.

a. Commanding Officers/Officers-in Charge.

(1) Number of nonjudicial punishments (NJPs) involving drugs, alcohol, and underage drinking.

(2) Number of referrals to command DAPA (student and staff) and their disposition (e.g., referred to ARD).

(3) Initiatives to reduce underage drinking, deglamorize drinking, etc., through the "Right Spirit" Program.

b. Public Safety Department

(1) Number of DUI/DWI cases on base since the last meeting/quarter.

(2) Number of drug/alcohol related incidents (other than DUI/DWIs) since last meeting/quarter.

(3) Number of drug and alcohol Incident Complaint Reports (ICR) generated since last meeting/quarter.

(4) Number of gate searches conducted since last meeting/quarter and results of those searches.

(5) Number of barracks/building searches involving drug dogs conducted since last meeting/quarter and results of those searches.

(6) Comparison of above information within same time frame last year.

(7) Significant substance abuse trends detected/noted.

c. Staff Judge Advocate

(1) Number of administrative separations/courts martial involving alcohol and other drugs since last meeting/quarter.

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(2) Listing of new "off limits" establishments and establishments under consideration with known alcohol and/or drug problems and/or connections.

(3) Comparison of above information within same time frame one year ago.

d. Director, Family Service Center.

(1) Number of new Family Advocacy cases involving alcohol/other drugs since last meeting/quarter.

(2) Number of referrals made to ARD or local DAPAs for suspected alcohol/other drug abuse program.

(3) Comparison of above information within same time frame one year ago.

e. ACOS, Quality of Life.

(1) Ongoing "deglamorization efforts" (e.g., Designated Driver Program).

(2) Trends and problems noted in clubs due to alcohol (e.g., fights, altercations, underage drinking, etc.).

(3) Ongoing efforts to limit underage drinking (e.g., positive identification checks).

f. Senior Chaplain

(1) Number of cases/referrals involving alcohol and other drugs since last meeting/quarter.

(2) Comparison and trends from one year ago.

(3) Significant trends noted/detected.

g. Director, Alcoholism Rehabilitation Department (ARD).

(1) Number of drug and alcohol screenings conducted since last meeting/quarter. Screenings must be broken down into drug or alcohol category.

(2) Number of Level I, II, and III recommendations since last meeting/quarter and significant trends noted.

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(3) Comparison of security incident information with ARD screening records, e.g., how many persons involved in drug or alcohol related incidents (as documented by security) have been screened? Which ones have not? What commands are they from?

(4) Number of beds currently available or backlog for Level III admission.

(5) Significant substance abuse trends noted.

(6) Comparison of admission rates with those of one year ago.

(7) Attendance statistics from monthly/quarterly DAPA meetings, (e.g., which commands are not routinely represented at DAPA meetings).

h. NTC DAPA Coordinator

(1) Attendance in past quarter's ADAMS Seminars.

(2) ADAMS classes scheduled for the next quarter.

i. NTC PREVENT Coordinator

(1) Number of PREVENT classes convened since last meeting/quarter by command.

(2) Number of PREVENT graduates in both prevention and intervention categories since last meeting/quarter by command.

(3) PREVENT classes remaining in fiscal year.

(4) Any contractual concerns.

(5) PREVENT classes scheduled for the next quarter.