



DEPARTMENT OF THE NAVY
NAVAL TRAINING CENTER
2601A PAUL JONES ST
GREAT LAKES, ILLINOIS 60088-5000

NTCGLAKESINST 3440.3B
N31
AUG 27 1990

NTC GREAT LAKES (COMPLEX³) INSTRUCTION 3440.3B

From: Commander, Naval Training Center, Great Lakes

Subj: ESTABLISHMENT OF DISASTER PREPAREDNESS PLANNING BOARD FOR
NAVAL TRAINING CENTER, GREAT LAKES

Ref: (a) OPNAVINST 3440.16B

Encl: (1) Membership of the NTC Great Lakes Disaster
Preparedness Planning Board

1. Purpose. To establish and assign responsibilities to the Naval Training Center (NTC) Disaster Preparedness Planning Board (DPPB).

2. Cancellation. NTCGLAKESINST 3440.3A. This instruction has been substantially revised and should be reviewed in its entirety.

3. Scope. Applicable to all commands located at NTC, Great Lakes.

4. Discussion

a. Reference (a) assigned disaster preparedness planning responsibilities with the title of Regional Planning Agent (RPA) to Commander, Naval Training Center, Great Lakes. If a disaster occurred it could impact greatly on every command and activity on this installation. For this reason, and because of the complex and diverse capabilities, responsibilities and functions of the component and tenant commands, a coordinated planning effort among local commands is imperative.

b. A DPPB is needed to maintain and exercise the consolidated Disaster Preparedness Plan for NTC, Great Lakes. This plan consolidates many command instructions and serves as a single reference for numerous activities and contingencies concerned, eliminating existing duplication, omissions and other deficiencies. The goals of this board are standardization of command response during drill or an actual disaster, optimization of the accuracy and rapidity of the response, and

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enhancement of communication and management of emergency resources.

5. Implementation. The DPPB is hereby established. Membership shall be comprised of the Chairman, Deputy Chairman, Recorder, and command representative as listed in enclosure (1).

6. Action

a. Commanding Officers/Officers-in-Charge shall:

(1) Identify a board representative and alternated to represent the command/activity. Representatives will be 03/GS-9 or above; thoroughly conversant with command mission, functions and resources; and have a minimum of 12 months remaining on board.

(2) Submit name and telephone number of board representative and alternate to NTC (Code N31) Building 130, Department of Public Safety, within two weeks of receipt of this instruction.

b. Chairman, Disaster Preparedness Planning Board shall prepare the agenda and present matters under consideration to the board. Each meeting's agenda will be distributed one week prior to the meeting to allow board members the opportunity to familiarize themselves with topic discussions and determine command views. Board members may recommend agenda items to the Chairman.

7. Objectives. The continuing objective of the board is to ensure NTC Great Lakes, disaster preparedness readiness.


G. L. GERARD
Chief of Staff, Operations

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