



DEPARTMENT OF THE NAVY
NAVAL TRAINING CENTER
GREAT LAKES, ILLINOIS 60088-5000

NTCGLAKESINST 5512.2C

N62

MAR 14 2000

NTC GREAT LAKES (COMPLEX2) INSTRUCTION 5512.2C

Subj: PROCEDURES FOR OBTAINING ACCESS FOR VISITORS TO ACCOMPANY
AUTHORIZED PATRONS INTO NAVY EXCHANGE (NEX) FACILITIES

Ref: (a) Navy Exchange Manual paragraph 2613

1. Purpose. To promulgate instructions for authorizing visitors into Navy Exchange (NEX) facilities.

2. Cancellation. NTCGLAKESINST 5512.2B.

3. Background. Recruit graduates and students from Service School Command and Hospital Corps School are often visited by relatives. This provides an excellent opportunity to foster a positive Navy image by introducing family members to some of the benefits and assets enjoyed by service members. Retired military, NEX associates, Reservists, Navy family members, etc., also have the privilege of bringing their immediate family members into the NEX to show them the excellent benefits obtained from Navy life and working for the Exchange System. This instruction establishes guidelines and procedures for visitor access to accompany authorized patrons into the NEX facilities.

4. Definition of Visitors. In accordance with reference (a), visitors into the NEX are limited to family members, i.e., parents, daughter, son, grandparents, grandchildren, father/mother-in-law, sister, brother, brother/sister-in-law, son/daughter-in-law, step brother/sister, step son/daughter, aunt, uncle, niece, nephew, cousin and fiancé/fiancée. All visitors must be accompanied by the authorized patron and are not authorized to make purchases in the NEX other than food and beverages at food courts, snack bars and restaurants. The Midwest District Manager, Exchange Operations Manager or the Operations Services Manager must approve any exceptions.

5. Action. The authorized patron will instruct the visitor(s) that they are not authorized to make purchases. The authorized

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patron is responsible for the family member(s) while inside NEX facilities.


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