

NTCGLAKESINST 12330.2  
(042)/A:

23 APR 1993

NTC GREAT LAKES (COMPLEX<sup>3</sup>) INSTRUCTION 12330.2

From: Commander, Naval Training Center, Great Lakes

Subj: DEPARTMENT OF DEFENSE (DOD) PROGRAM FOR STABILITY OF  
CIVILIAN EMPLOYMENT POLICY

Ref: (a) DOD Manual 1400.20-1-M of Sep 1990  
(b) NTCGLAKESINST 12330.1

Encl: (1) Commander, Naval Training Center Priority Placement  
Program (PPP) Policy Statement

1. Purpose. To issue a current policy statement on the DOD  
Priority Placement Program per reference (a).

2. Scope. This statement of policy for the PPP applies to all  
Navy, Army, and DOD activities serviced by the Naval Training  
Center Human Resources Office (NTC HRO).

3. Background. The DOD Program for the Stability of Civilian  
Employment (which includes the Priority Placement Program) was  
established in 1964. Since then, DOD has earned an enviable  
reputation for making every possible effort to assist employees  
adversely affected by reduction in force, transfer of function,  
base closure, completion of overseas tours, spouses of military  
personnel relocating because of orders, and DOD employees seeking  
to relocate voluntarily. Today, the successful operation of the  
PPP in the ongoing downsizing taking place throughout DOD  
requires the active support and cooperation of managers and  
supervisors at all levels within activities serviced by the NTC  
HRO.

4. Policy. The Commander, Naval Training Center, fully supports  
the policy and requirements set forth in references (a) and (b).  
The policy is summarized in enclosure (1), a copy of which is  
required to be posted on all official bulletin boards.

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NTCGLAKESINST 12330.2

5. Action. Management in all activities will ensure that enclosure (1) is posted and that all managers and supervisors are aware of their responsibility to fully support this program.

MACK C. GASTON

Distribution:  
NTCGLAKESINST 5216.5L  
Lists I & V  
Code 042 (25)

(Letterhead)

April 1993

POLICY STATEMENT

ON

DOD PRIORITY PLACEMENT PROGRAM

The DOD Priority Placement Program for Stability of Civilian Employment provides the primary avenue for placement of DOD employees affected by base closures, reduction in force, transfers of function outside the commuting area; employees completing overseas tours; spouses of military personnel relocating on PCS orders, and employees on grade retention.

The program seeks to provide stability in civilian employment, and simultaneously offers a prime recruiting source for available vacancies. Referrals from the system are registrants who satisfy qualification requirements for the particular position to be filled.

The Naval Training Center and all the Navy, Army and Defense activities serviced by the Naval Training Center Human Resources Office, have established a commendable record of selection, placement and the smooth assimilation of program registrants into the work force.

The objectives of the DOD Priority Placement Program have my personal support and commendation. I expect that all supervisors and managers involved in the personnel selection process will comply with the letter and spirit of the program as fully and as positively in the future as they have in the past.

MACK C. GASTON  
Rear Admiral, U.S. Navy

Enclosure (1)



DEPARTMENT OF THE NAVY  
NAVAL TRAINING CENTER  
GREAT LAKES, ILLINOIS 60088-5000

NTCGLAKESINST 12330.2 CH-1  
(042)/C:

OCT 12 1993

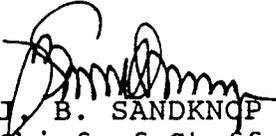
NTC GREAT LAKES (COMPLEX<sup>3</sup>) INSTRUCTION 12330.2 CHANGE TRANSMITTAL 1

From: Commander, Naval Training Center, Great Lakes

Subj: DEPARTMENT OF DEFENSE (DOD) PROGRAM FOR STABILITY OF  
CIVILIAN EMPLOYMENT POLICY

Encl: (1) Commander, Naval Training Center Priority Placement  
Program (PPP) Policy Statement

1. Purpose. To issue change transmittal 1 to the basic instruction.
2. Action. Make the following change to the basic instruction.
  - a. Replace enclosure (1) of the basic instruction with new enclosure (1).

  
J. B. SANDKNOPF  
Chief of Staff

Distribution:  
NTCGLAKESINST 5216.5L  
Lists I & V  
Code 042 (25)



DEPARTMENT OF THE NAVY  
NAVAL TRAINING CENTER  
GREAT LAKES, ILLINOIS 60088-5000

NTCGLAKESINST 12330.2 CH-1

October 1993

POLICY STATEMENT  
ON  
DOD PRIORITY PLACEMENT PROGRAM

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MACK C. GASTON  
Rear Admiral, U.S. Navy  
Commander

Enclosure (1)